



## **City Council Meeting Summary 01.02.2018**

Meeting minutes can be found at [www.cityofmonmouth.com](http://www.cityofmonmouth.com)

Next City Council meeting is **January 16th**

### **1- Presentations or Citizen Inquiries to Council**

No presentations were made to City Council.

### **2- Winter Council meeting time change**

City Council discussed changing the meeting time from **7:00 PM to 6:00 PM** during the winter months to better accommodate schedules and to help encourage public attendance. A motion was made to change the meeting time until the end of April to 6:00 PM and was approved.

### **3- Building and Zoning Report – Director Woodward**

The Citizen's lake OSLAD grant project received new plumbing and underground work last month. The project is currently waiting on a new electrical cabinet which has been back ordered.

The trailers from the park across from the YMCA have started to migrate to other areas including Cokel's trailer park and Galesburg.

The new Casey's store at the north junction has undergone recent inspections, and the company is looking to open in the next couple of weeks.

Shyvel's photography has completed the majority of outside brick work to the building. This work was done utilizing a Façade grant and will receive approximately seven thousand dollars in reimbursement.

### **4- Community Engagement Report – Director Helms**

Design work on the new City website is coming along smoothly with an anticipated cutoff date sometime in February. The staff has begun compiling an annual newsletter expected to mail out later this month that will include a wrap-up of all the substantial projects and policy changes of 2017. This newsletter will be bulk mailed to every household in Monmouth and will include a sign-up link to help encourage Citizens to sign up for our bi-weekly electronic updates.

### **5- Woodard And Curran Monthly Report – Director Jackson**

Design work was completed for the Smithfield force main and went out for bid last month. Leaf pickup kept the street department quite busy due to the prolonged leaf drop this year.

The CSO Screw pump project is slightly ahead of schedule with the screws and the majority of the concrete work done. The contractor is anticipating startup in the second week of January with substantial completion in March.

*Director Jackson's full monthly report can be found at [www.cityofmonmouth.com](http://www.cityofmonmouth.com)*

## **6- Approval of Smithfield force main bid – Director Jackson**

As part of the North Wastewater plant restoration, The 60-year-old existing Smithfield Force main which runs from the North Pre-treatment facility to Smithfield will be replaced. This project recently went out to bid, and seven contractors submitted proposals. The lowest bid was Legacy Corporation from the Quad City Area for a total of **\$478,880.00**. Woodard and Curran engineers conducted an extensive inquiry to support that they are the lowest responsible and eligible bidder for the project. A packet containing supporting documentation was presented to Council, the timeline for construction assumes project to finish before crops are planted. A motion was made for approval of the bid and passed.

*The bid packet can be found at [www.cityofmonmouth.com](http://www.cityofmonmouth.com) under Files For Council Meetings.*

## **7- Lease buyout of cellular tower discussion –**

The City currently leases a small bit of land to SBA Communications where they have installed a cellular monopole tower. This particular tower is located at our south water tower. The ground is a 100x100 square. The current lease has 49 years remaining and draws approximately \$1000.00 a month in revenue. The tower now has an active cellular tenant who has opened up an additional option on our current lease. SBA is currently offering a one-time lease buyout of \$180,000.00 in exchange for a 55-year lease. The City would still own the ground if this option were taken. If the tower does not have an active cellular tenant for more than two years, then an abandonment clause would become active which terminates the lease and makes the ground available again for the City to lease to other companies.

The current lease, however, offers a clear financial benefit over the one-time buyout if SBA Communications can maintain active clients and fulfills the entire length of the lease. Council discussed the various advantages of each option. Staff will further investigate the option and report to council at a later time.

## **8- Ordinances**

### **A- Sexual Harassment Policy**

The Illinois General Assembly enacted Public Act 100-0554 concerning sexual harassment policies within the government. This act supersedes the existing policies regarding sexual harassment that the City has. This policy defines the definition of sexual harassment, the procedures for reporting and consequences. A motion was made for approval and was approved.

*This policy can be found online at [www.cityofmonmouth.com](http://www.cityofmonmouth.com) under Files For Council Meetings.*

CITY OF MONMOUTH				
Summary of Expenses				
As of December 28, 2017				
	2017-2018	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
<b>GENERAL FUND</b>				
Administration	4,124,438.00	231,537.77	2,072,285.01	50.24%
IT Support	90,640.00	6,257.65	61,796.36	68.18%
Solid Waste	760,968.00	90,373.59	524,400.25	68.91%
Social Security/IMRF	133,000.00	12,982.11	83,089.46	62.47%
Boards & Commissions	5,500.00	206.12	1,745.08	31.73%
Police Department	1,970,928.00	218,222.96	1,306,473.05	66.29%
Zoning Department	140,050.00	11,631.08	81,230.47	58.00%
Community Development	126,175.00	0.00	30,763.50	24.38%
Fire Department	1,196,850.00	123,844.81	808,026.69	67.51%
Swimming Pool	60,000.00	0.00	62,209.28	103.68%
<b>GENERAL FUND</b>	<b>8,608,549.00</b>	<b>695,056.09</b>	<b>5,032,019.15</b>	<b>58.45%</b>
<b>CEMETERY FUND</b>				
	0.00	0.00	0.00	0.00
<b>DEBT SERVICE FUND</b>				
	2,009,324.00	0.00	1,915,519.47	95.33%
<b>MOTOR FUEL TAX FUND</b>				
	126,000.00	0.00	77,216.71	61.28%
<b>INTERNAL SERVICE FUND</b>				
	1,060,398.00	0.00	543,856.48	51.29%
<b>DOWNTOWN FAÇADE</b>				
	25,000.00	0.00	13,640.33	54.56%
<b>WATER AND SEWER FUND</b>				
	8,295,566.00	620,452.13	3,025,406.44	74.75%
Bond Proceeds (Capital Projects)		168,770.93	2,489,705.65	
Sunny Lane Project (received reimbursement)		0.00	270,531.19	
Sewer Improvements		55,863.50	415,471.90	
<b>REVOLVING LOAN FUND</b>				
	0.00	0.00	0.00	0.00%
<b>HOMESTEAD FUND</b>				
	0.00	0.00	0.00	0.00%
<b>TIF G O BONDS</b>				
	286,500.00	0.00	150,368.65	52.48%

This is not a month end report of all funds.