



City Council Meeting Summary 02.01.2021

Next City Council Meeting – February 15th, 2021, at 6:00 PM

Official Minutes available at www.cityofmonmouth.com

1– Presentations or Citizen Inquiries

No presentations were made to City Council this evening.

2- Building and Zoning Monthly Report – Director Clark

- The Methodist Church on East Broadway has almost completed demolition on the sanctuary structure
- Abatement and demolition has been completed on the Old Dairy Building that is located at 110 South A Street
- The Tin-Cup at 226 South Main Street has added a drive-up window to their building
- The façade at The Woodshed is nearing completion with window blocks and an awning awaiting installation
- County Market has started renovations on the former US Cellular space. The space will transition into liquor storage/sales and will offer drive-up service

3- Woodard and Curran Monthly Report – Director Jackson

- The Illinois EPA notified the City that our Green Infrastructure Grant Opportunity application to reduce stormwater runoff from the Monmouth Roseville School District parking lot located on South A and West 1st Avenue is under review. Indications are the City will receive this grant if the funds are not cut by the State. This project involves constructing several rain gardens within the parking lot to absorb the stormwater runoff. MR District 238 fully supports the project, which was helpful in the grant scoring. There should be a final determination on the grant by spring.
- Notices were sent to all residential and commercial property owners along West Harlem Avenue explaining the upcoming road reconstruction project. The mailings included preliminary plan sheets to allow those owners to comment and ask questions about the project. Currently, construction is planned for the calendar year 2022.
- Workers completed 221 Work Orders last month. 42% of the total work orders were corrective maintenance, 30% were preventive maintenance, and 29% were routine inspections.

4- MACC Request for Relocation and Hours of Farmer's Market

The Monmouth Area Chamber of Commerce would like to relocate the Farmers Market to the Northeast quadrant of the town square on Fridays from 5:30 PM to 8:30 PM. The Chamber will also be moving Market Alley Music Days to Friday evenings to create a weekly community event. MACC Director David Wise presented City Council with a signed petition from all businesses located in the Northeast portion of the square showing their approval of the request.

A motion was made to approve the event and was **approved**.

More information on this event will be advertised on the Monmouth Area Chamber of Commerce social media/website as well as the City of Monmouth's Social media.



5- Downtown TIF Rehabilitation Grant Request for 201 N. Main Street – Meks on Main

The following items are part of a long-term strategic effort to increase economic development in Monmouth by using restricted-use TIF revenues. TIF revenues are regulated by the State of Illinois statutes and may only be used for economic development purposes.

Meks On Main has submitted a request under the downtown TIF rehabilitation grant program for partial reimbursement on roof replacement for the building. The total project cost to replace the roof will be \$56,982, with 30% of the cost qualifying for reimbursement.

A motion was made to approve the future reimbursement of \$17,095 to Meks On Main. The motion was **approved**.

6- Downtown TIF Rehabilitation Grant Request for 226 S. Main Street – Tin Cup

The following items are part of a long-term strategic effort to increase economic development in Monmouth by using restricted-use TIF revenues. TIF revenues are regulated by the State of Illinois statutes and may only be used for economic development purposes.

The Tin Cup recently built a building addition to accommodate for drive-up service. The total project cost was \$7,056.46, of which 30% is eligible for reimbursement.

A motion was made to approve the reimbursement of \$2,117 under the downtown rehabilitation grant. The motion was **approved**.

7- Extended Leave Approval for MPD Officer

The Police Department currently has an employee that is on leave due to a medical issue. Under the current labor contract between the City and the Fraternal Order of Police, any leave of absence requests over 30 days require City Council approval.

A motion was made to approve the officer's extended leave and was **approved**.

8- Mayoral Appointment to fill 3rd Ward Alderman vacancy

City Council was left with a vacancy in the 3rd ward following Alderman Wells' passing late last year. The vacant position has two years left in the current term. Illinois statute states that the procedure for filling the position is through a Mayoral appointment with City Council approval. Jim Conard has expressed interest in representing the residents of the 3rd ward and has over 28 years' experience in local government and community service. Conard currently serves on the Warren County Crimestoppers Board, the Warren County 911 Board and is a retired Fire Chief from the City of Monmouth. City Council also discussed any perceived conflicts of interest that may arise due to Conard's retired status, what the State of Illinois' official position is and what the current legislation says on the matter.

A motion was made to approve the appointment of Jim Conard to the interim position of 3rd Ward Alderman. The motion was **approved**.

9- Resolution 21-002 – Grant from Illinois Housing Development Authority's Strong Community Program

City staff has pursued a grant from the Illinois Housing Development Authority to improve or remove abandoned and condemned properties throughout Monmouth. Monmouth has been awarded \$124,400 under this program. To qualify for the release of funds, the City is required to pass a resolution ratifying that all the necessary documents have been submitted.

A motion was made for approval and was **approved**.

10 – Executive Session Per Illinois Statute 5 ILCS 120/2 to Consider Collective Bargaining Negotiations

No action was taken upon return to the regular session.

11- Other Business

No other business was discussed tonight.

Report compiled by Ken Helms, City of Monmouth

CITY OF MONMOUTH				
Summary of Expenses				
As of January 28, 2021				
	2020-2021	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
GENERAL FUND				
Municipal Operations	\$ 1,540,479.00	\$ 125,974.10	\$ 992,393.07	64.42%
IT Support	101,046.00	1,285.46	58,798.97	58.19%
Solid Waste	817,512.00	60,350.92	571,819.43	69.95%
Social Security/IMRF	123,000.00	8,412.33	79,394.98	64.55%
Boards & Commissions	5,500.00	-	1,399.04	25.44%
Police Department	3,533,670.00	332,512.69	2,590,365.32	73.31%
Zoning Department	134,800.00	5,787.27	54,608.83	40.51%
Fire Department	2,498,343.00	271,576.34	1,961,702.11	78.52%
GENERAL FUND	\$ 8,754,350.00	\$ 805,899.11	\$ 6,310,481.75	72.08%
CEMETERY FUND				
	\$ -	\$ -	\$ 400.00	0.00
FIRE TRUCK RESERVE				
	\$ 295,000.00	\$ -	\$ 366,309.21	124.17%
DEBT SERVICE FUND				
	\$ 2,295,610.00	\$ -	\$ 2,301,429.48	100.25%
MOTOR FUEL TAX FUND				
	\$ 410,000.00	\$ -	\$ 444,432.41	108.40%
LOCAL MOTOR FUEL TAX FUND				
	\$ 150,000.00	\$ -	\$ 33,920.90	22.61%
INTERNAL SERVICE FUND				
	\$ 1,011,160.00	\$ -	\$ 654,908.16	64.77%
DOWNTOWN FAÇADE				
	\$ 15,000.00	\$ -	\$ 12,217.85	81.45%
WATER AND SEWER FUND				
	\$ 5,990,892.00	\$ 223,397.91	\$ 5,086,099.07	84.90%
Bond Proceeds (Capital Projects)		\$ 332,275.50	\$ 1,148,844.91	
Smithfield \$10.6 M loan		\$ 409,569.24	\$ 4,423,566.25	
REVOLVING LOAN FUND				
	\$ -	\$ -	\$ -	0.00%
HOMESTEAD FUND				
	\$ 10,000.00	\$ -	\$ -	0.00%
CDAP HOUSING GRANT				
	\$ -	\$ -	\$ 62,235.00	0.00%
TIF DOWNTOWN #1				
	\$ 230,200.00	\$ -	\$ 130,631.95	56.75%
TIF NORTH 6TH #2				
	\$ 48,000.00	\$ -	\$ 6,921.29	14.42%
This is not a month end report of all funds.				