

## **City Council Meeting Summary 07.20.2020**

*Next City Council Meeting – August 3rd at 6:00 PM  
Official Minutes available at [www.cityofmonmouth.com](http://www.cityofmonmouth.com)*

### **1- Presentations Or Citizen Inquiries**

No presentations were made to City Council this evening.

### **2- Fire Department Monthly Report – Chief Rexroat**

- The fire department provided a tour of the fire station for the YMCA day campers. The children were shown all of the trucks, equipment and gear. They were also allowed to use a fire hose to spray water.
- The firefighters repainted hydrants throughout Monmouth last month. These hydrants have color-coded tops that allow the department to quickly identify the amount of water flow that a hydrant can provide during an emergency.
- Chief Rexroat assisted Director Clark with an inspection of the new Patton Block Grill & Brew Pub, no problems were found, and the business was issued an occupancy permit.
- The MABAS Western Shelter that was taken to Centreville, IL, earlier this year was retrieved and brought back to the Monmouth Fire Department. The tent was used by the hospital in Centreville for pre-screening patients during the pandemic. Upon its return, the tent was thoroughly cleaned by the MFD staff to ensure it is ready for another response, if necessary.

### **3- Police Department Monthly Report – Lt. Joe Bratcher**

- A protest was held by multiple youth from the community last month to raise awareness of racial injustice. Police provided traffic control, and no incidents occurred during the protest.
- No major incidents were reported during the 4<sup>th</sup> of July.
- The City and AFSCME agreed on a dispatch schedule to alleviate issues caused by the furloughs and the passing of a full-time dispatcher.
- The speed trailer has been deployed to numerous locations throughout the City. MPD will continue to rotate the speed trailer around any areas that are needed.
- Lt. Bratcher wished to express his thanks to the Monmouth Police Auxiliary core for their help during the peaceful protests that were recently held in town.

### **4- Update on Airport Hangar Project – Hutchinson Engineering**

*This project is being funded through restricted funds that are derived from the federal aviation trust fund and insurance funds that were obtained after the airport hangar caught fire last year. No general funds are being used for this project.*

Jeff Olson from Hutchinson Engineering gave an overview to City Council on the airport hangar project and the timeline involved.

- Groundbreaking is estimated to begin in 5-6 months.
- The project is in 3 phases with the design phase being 6 weeks, a bid solicitation of 1 month and a construction phase of 3 months that includes the necessary material lead time.
- All major components must be of American manufacturing.
- Hutchinson will ensure that all necessary regulations, restrictions and codes are observed during the construction of the new hangar.

### **5- Street Closure Request from Immaculate Conception School**

ICS has requested a temporary street closure of West Archer between North A and North B Street. If approved, the closure would be from 7:30 AM to 3:30 PM and would utilize temporary barricades. ICS currently utilizes a single entrance for all students, but due to COVID-19 precautions, the school will be using three entrances with one of the entrances on the north side of the building. A closure of Archer Street will allow for safer traffic flow during drop-offs and pick-ups. Additionally, during recess, the children will have greater room to distance if they can safely use the grass lot to the east of the playground.

A motion was made to approve the temporary closure and was **approved**.

### **6- Water Bill Late Payments Discussion**

Utility providers throughout the State Of Illinois were placed on a disconnection moratorium by the state at the start of the COVID-19 pandemic. The Illinois Attorney General lifted the moratorium this month, and utilities are now permitted to shut off past due accounts.

Since the moratorium, Monmouth's shutoff list has more than quadrupled in size.

The Illinois Attorney General has mandated that utility providers allow their customers time to negotiate a payment plan to bring their accounts current over 6 months. City Administration is currently recommending that multiple attempts be made to contact customers for a payment plan before any shutoff occurs. A discussion was held by Council about other, 3<sup>rd</sup> party resources in the community that may be available to help the financially destitute with keeping their bill current. Director Jackson informed City Council that his department would like to send out notices to those accounts that are past-due within the next week.

A motion was made to allow the public works department to begin payment plan negotiations with customers who are more than 30 days past-due. The motion was **approved**.

### **7- Rotary Club BBQ Request for Parking Lane Closure**

Monmouth's Rotary Club holds an annual BBQ for the community; however, this year, due to COVID-19, the format will be changing. Rotary is requesting that the parking lane in front of Pattee Plaza (100 block of West Main Street) be closed down for drive-through pick-up. The BBQ will be held on August 4<sup>th</sup> from 4:30 PM to 6:30 PM. The Police Department has reviewed the plans and did not express any concerns regarding the impact of traffic flow. This year's BBQ will be a good will donation only.

A motion was made for approval and was **approved**.

## **8- Ordinances and Resolutions**

### **1. Stop Sign Ordinance on West Harlem Avenue**

The Warren County YMCA has constructed a new community pool across from their building on West Harlem Avenue. The new pool has parking on-site for their patrons, however, there may be patrons who wish to park across the street or want to walk across Harlem Avenue to utilize the YMCA's other facilities. To help protect pedestrian traffic in that area, the City administration is requesting high visibility stop signs to be placed in front of the two facilities. These stop signs will be permanent and will have a striped crosswalk in between the two signs.

A motion was made to authorize the installation of two stop signs and was **approved**.

## **9- Other Business**

No other business was discussed this evening.

## **10- Executive Session**

No executive session was held this evening.

*Report compiled by Ken Helms, City Of Monmouth*

CITY OF MONMOUTH				
Summary of Expenses				
As of July 16, 2020				
	2020-2021	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
GENERAL FUND				
Municipal Operations	\$ 1,540,479.00	\$ 57,255.14	\$ 270,092.07	17.53%
IT Support	101,046.00	3,148.80	18,441.39	18.25%
Solid Waste	817,512.00	68,982.94	158,587.50	19.40%
Social Security/IMRF	123,000.00	3,693.86	24,856.73	20.21%
Boards & Commissions	5,500.00	90.00	265.00	4.82%
Police Department	3,533,670.00	112,727.49	566,177.79	16.02%
Zoning Department	134,800.00	3,076.01	14,713.87	10.92%
Fire Department	2,498,343.00	67,924.52	393,488.78	15.75%
GENERAL FUND	\$ 8,754,350.00	\$ 316,898.76	\$ 1,446,623.13	16.52%
CEMETERY FUND				
	\$ -	\$ -	\$ -	0.00
FIRE TRUCK RESERVE				
	\$ 295,000.00	\$ -	\$ 239,632.49	81.23%
DEBT SERVICE FUND				
	\$ 2,295,610.00	\$ -	\$ 414,720.25	18.07%
MOTOR FUEL TAX FUND				
	\$ 410,000.00	\$ -	\$ 53,307.25	13.00%
LOCAL MOTOR FUEL TAX FUND				
	\$ 150,000.00	\$ -	\$ 3,106.50	2.07%
INTERNAL SERVICE FUND				
	\$ 1,011,160.00	\$ -	\$ 159,889.50	15.81%
DOWNTOWN FAÇADE				
	\$ 15,000.00	\$ -	\$ 7,500.00	50.00%
WATER AND SEWER FUND				
	\$ 5,990,892.00	\$ 479,526.77	\$ 1,478,034.20	24.67%
Bond Proceeds (Capital Projects)		\$ -	\$ 588,355.32	
Smithfield \$3 M loan		\$ 61,000.00	\$ 446,910.71	
REVOLVING LOAN FUND				
	\$ -	\$ -	\$ -	0.00%
HOMESTEAD FUND				
	\$ 10,000.00	\$ -	\$ -	0.00%
CDAP HOUSING GRANT				
	\$ -	\$ -	\$ 50,312.55	0.00%
TIF DOWNTOWN #1				
	\$ 230,200.00	\$ -	\$ 44,917.68	19.51%
TIF NORTH 6TH #2				
	\$ 48,000.00	\$ -	\$ -	
This is not a month end report of all funds.				