

City Council Meeting Summary 08.05.2019

Next City Council Meeting – August 19th, 2019 at 6:00 PM

Official Minutes available at www.cityofmonmouth.com

Public Hearing – Community Development Block Grant

The City is currently engaged in a water main replacement project in the southern part of town. This project was funded through a CDBG grant and has allowed for the main and their appurtenances to be replaced without a large financial strain to the budget. The City would like to apply for a second round of the grant to allow for additional water main replacement in an adjacent area of town. As part of the grant process, a public hearing must be held to discuss the project with those who wish to be involved with the project.

This meeting was not held tonight due to a scheduling error with the project's coordinating group. The meeting will be rescheduled as soon as possible.

1- Presentations Or Citizen Inquiries

No citizen inquiries or presentations were held this evening.

2- Oath Of Office – Monmouth Police Department – Captain Jerry Kinney

Jerry Kinney started his career as a patrolman with the Police Department over 30 years ago and has been promoted to the rank of Sergeant, Lieutenant and now to Captain. During his time with the department, he has attended various executive leadership schools, as well as the FBI Academy. Kinney currently manages the investigation department and the dispatch center.



City Clerk Susan Trevor swears in Captain Kinney

3- Building and Zoning Monthly Report – Director Clark

- Smithfield has completed the carcass cooler construction and received an occupancy permit last month.
- There have been several deck and porch permits issued last month and nearly all have been completed.
- Parkin's Trucking completed their dock and building footings. They have now begun construction on the walls and roof.
- The 226 South Main Street building has seen great progress on the walls of the structure. Northwest Restoration is currently replacing mortar and bricks on the west wall of the building.
- Midwest Pet Foods has repurposed one of its structures to serve as a cooler to house meats for their production lines.

4- Woodard and Curran Monthly Report – Director Jackson

- Laverdiere Construction started construction on the CDBG water main replacement project.
- Personnel spent most of June getting caught up on normal routine items that were not done in May due to all the rain.
- The City received the draft NPDES discharge permit renewal for the wastewater treatment plant. Included in the draft permit is a requirement for disinfection treatment which is not currently in the existing permit. This requirement will necessitate a capital improvement of a disinfection system to be installed at the plant in the near future. Staff will be exploring what options the City has in regards to this new mandate.

5- Hutchinson Engineering Presentation On Downtown Public Square Streetscape Plan – Shane Larson

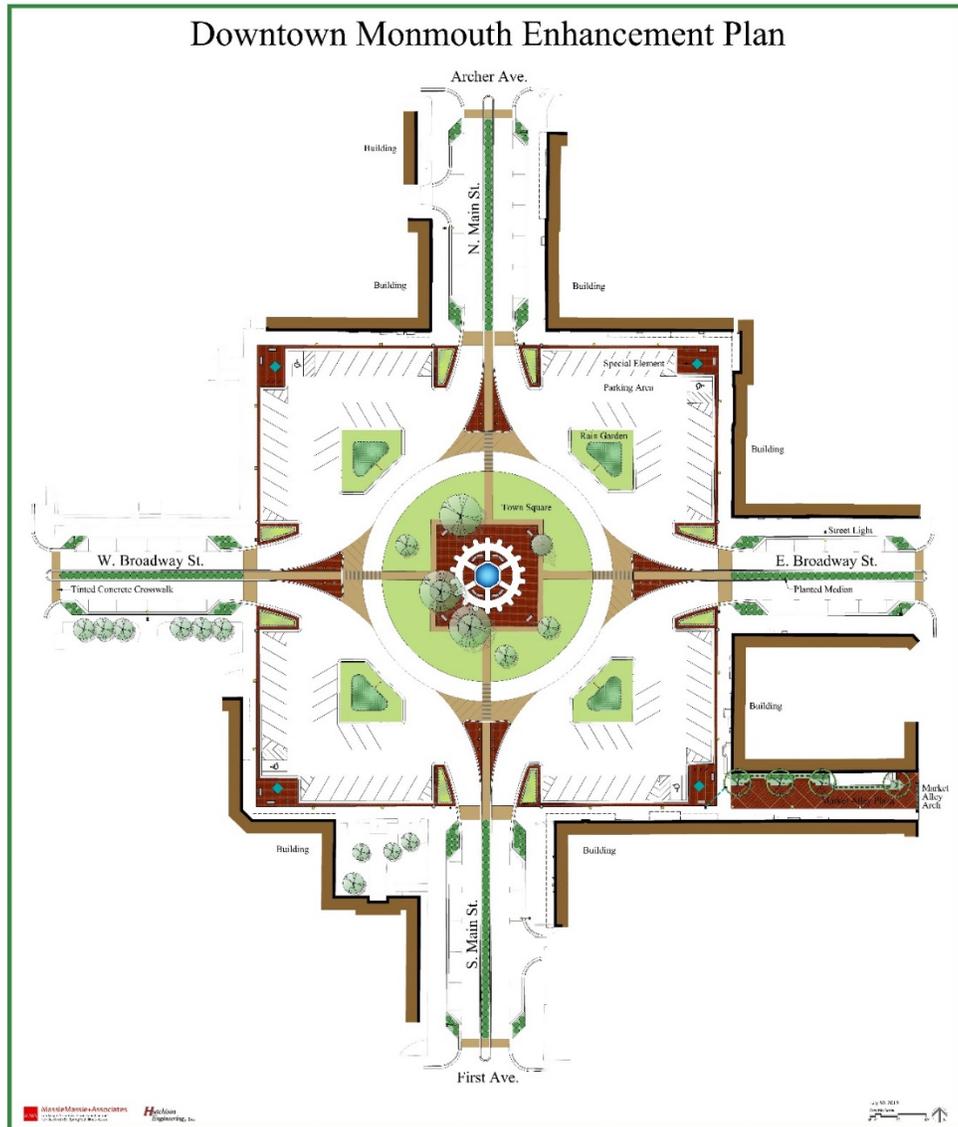
This item is part of the long-term downtown improvement and revitalization project.

Monmouth has been working with Hutchinson Engineering for the past few months to apply for a competitive federal grant program which is administered by IDOT. The project is nearing the December deadline for application and has entered its final stages.

The improvements to the town square include:

- Additional greenspace.
- Additional parking.
- Traffic calming features to improve pedestrian safety.
- Rainwater gardens to assist in mandated EPA regulations.
- Various appurtenances to improve the aesthetics of downtown.
- Additional sidewalk space will be created to accommodate outdoor activities.
- A boulevard will be created to accommodate the reduction of two lanes to one lane.

This project is currently on display in the lobby of City Hall along with additional information and staff to answer any questions on the project.



Conceptual drawing of the town square after the enhancements

6- Motor Fuel Tax Bid Approval – Director Jackson

The City collected sealed bids for this year's street improvement last month.

Two companies responded to the advertisement for resurfacing of 2.2 miles of road. Also included in the scope were improvements required to meet ADA requirements.

- Brandt Construction of Milan, Illinois submitted a bid for \$955,187.50
- Gunther Construction of Galesburg, Illinois submitted a bid for \$1,237,275.75
- Both bids exceeded engineering cost estimates of \$750,000. On account of the low bid still exceeding the project allotment, the City has been forced to trim the project down to meet the budgetary constraints. Brandt Construction has agreed to scale the project back to meet the required allotment.

Since this revised project still falls within 75% of the original bid, there is not a requirement to rebid.

A motion was made to award the 2019 street improvement project to Brandt Construction. The motion was **approved**.

7- Amendment To Sidewalk Café Ordinance Discussion

The Administration has been approached by a local business for a sidewalk cafe permit, but the business does not presently meet the current definition of a restaurant within the City's Sidewalk Cafe Ordinance. The language in the ordinance defines a restaurant as an establishment that prepares, cooks, and serves food and derives at least 50% of its revenues from the sale of food. The owner is requesting outdoor seating on the sidewalk in front of their business within a fenced-in area to create a more vibrant atmosphere in the downtown and improve the customer experience.

The Administration believes that this may present a unique opportunity to enrich the attractiveness of downtown Monmouth and proposes an amendment to the Sidewalk Cafe Ordinance to include a new definition for a "Lounge" where food sales are less than 50% of the business revenues. There would be restricted hours of operation for both the sidewalk cafe and the business, thus eliminating the potential of patrons drinking alcoholic beverages on the sidewalk in front of late-night establishments.

Council discussed the various pro's and cons involved with a change to the ordinance and how the hours could be restricted. Businesses would also be required to have a temporary outdoor barrier to restrict movement.

The administration will review the requested changes to the ordinance and will bring it back for review by Council at a later date.

6- Ordinances & Resolutions

A. Approving the downtown public square streetscape project

This item is for approval of the proposed public square streetscape project that was discussed tonight.

A motion was made to continue with the grant application and was **approved**.

B. Community Development Block Grant Application

This item has been rescheduled for action at a later date.

C. Motor Fuel Tax Supplemental Resolution

In order to meet the project total for this year's street improvement program, a supplemental resolution is required to use motor fuel tax funds in the amount of \$100,000.

A motion was made for approval and was **approved**.

7- Executive Session

No executive session was held this evening.

8- Other business

No other business was discussed this evening.

Report compiled by Ken Helms, City Of Monmouth

CITY OF MONMOUTH				
Summary of Expenses				
As of July 31, 2019				
	2019-2020	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
GENERAL FUND				
Municipal Operations	\$ 1,620,971.00	\$ 127,848.62	\$ 462,375.94	28.52%
IT Support	99,796.00	7,637.65	24,859.57	24.91%
Solid Waste	762,110.00	123,890.66	214,970.49	28.21%
Social Security/IMRF	130,000.00	8,653.20	30,818.70	23.71%
Boards & Commissions	5,500.00	-	645.46	11.74%
Police Department	3,346,075.00	188,253.67	642,142.53	19.19%
Zoning Department	165,184.00	8,947.16	29,354.39	17.77%
Fire Department	2,315,009.00	118,982.17	460,064.93	19.87%
GENERAL FUND	\$ 8,444,645.00	\$ 584,213.13	\$ 1,865,232.01	22.09%
CEMETERY FUND				
	\$ -	\$ -	\$ -	0.00
DEBT SERVICE FUND				
	\$ 2,374,471.00	\$ -	\$ 435,642.61	18.35%
MOTOR FUEL TAX FUND				
	\$ 576,000.00	\$ -	\$ 12,345.44	2.14%
LOCAL MOTOR FUEL TAX FUND				
	\$ 213,200.00	\$ -	\$ -	
INTERNAL SERVICE FUND				
	\$ 955,000.00	\$ -	\$ 151,744.65	15.89%
DOWNTOWN FAÇADE				
	\$ 12,510.00	\$ -	\$ -	0.00%
WATER AND SEWER FUND				
	\$ 6,523,642.00	\$ 535,996.63	\$ 1,492,760.10	22.88%
Bond Proceeds (Capital Projects)				
		\$ -	\$ 26,466.00	
Smithfield \$3 M loan				
		\$ 91,480.00	\$ 240,355.54	
REVOLVING LOAN FUND				
	\$ -	\$ -	\$ -	0.00%
HOMESTEAD FUND				
	\$ 10,000.00	\$ -	\$ -	0.00%
TIF DOWNTOWN #1				
	\$ 391,600.00	\$ -	\$ 61,056.39	15.59%
TIF NORTH 6TH #2				
	\$ -	\$ -	\$ -	
This is not a month end report of all funds.				