

## **City Council Meeting Summary 02.19.2019**

*Next City Council Meeting – March 4<sup>th</sup> 2018 at 6:00 PM*

*Official Minutes available at [www.cityofmonmouth.com](http://www.cityofmonmouth.com)*

### **1- Presentations Or Citizen Inquiries**

No presentations were performed tonight.

### **2- Fire Department Monthly Report – Chief Rexroat**

During January, the firefighters trained on several subjects including Scene Size-Up, Tactics and Strategy, and Ventilation.

- Firefighters use the phrase “scene-size-up” to describe the ongoing decision-making process that determines what actions need to be taken at an emergency scene. The size-up is taking in all of the information at an incident and using the information to formulate a plan of action and what resources will be needed to carry out the plan. At the beginning of an incident, the size-up is done very quickly to stop the situation from getting worse. As the incident progresses, the incident commander is continually sizing up the scene and modifying the plan as necessary until the fire department leaves the scene.
- Tactics and strategy are the plan and actions that firefighters use when they are dealing with an emergency. The strategy is usually made by the incident commander or a unified command (for larger incidents), and the tactics are carried out by the firefighters to support the strategy.
- Ventilation is one of the tactics that is used by firefighters during extinguishment or rescue at a fire. Properly venting the heat, smoke, and flames from a structure fire can reduce the amount of heat that the firefighters endure while putting out an interior fire and can also lessen the damage done to the structure itself. There are many considerations for how and when to ventilate a fire including the type of structure, weather conditions, and the location of the fire.

The Board of Police and Fire Commissioners also initiated the promotional process for the rank of Captain at the Fire Department. Every three years the eligibility list for each rank is updated to keep the list current and give others the opportunity to apply for promotion when a vacancy arises.

The Department had 119 Calls for Service in January.

### **3- Police Department Monthly Report – Chief Switzer**

- Chief Switzer and Ken Helms initiated a project to upgrade MPD’s communication capabilities. MPD will be replacing the current analog radio system with a digital radio system. This upgrade will greatly enhance the officer’s ability to communicate safely during precarious situations. The project was funded via various seizure monies that MPD has

received and by a grant that was awarded by a local foundation. The project is anticipated to be completed by early summer. Citizens who have police scanners will need to upgrade to a digital scanner if they would like to continue to listen to the police frequency.

- Investigator Terry Hepner recertified as a Standardized Field Sobriety Testing Instructor.
- A new employee was hired in dispatch and has begun her training which lasts between 3 and 6 months.

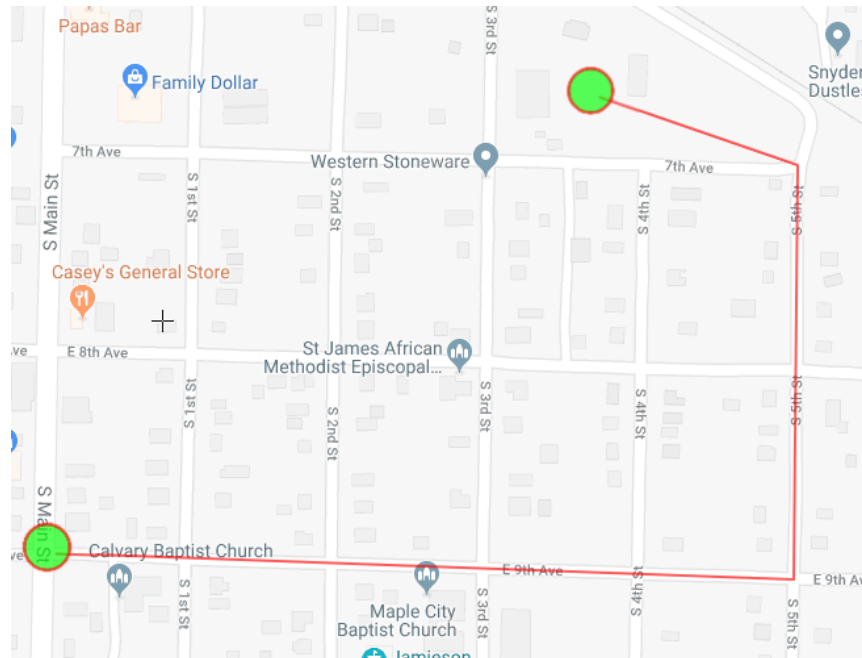
The department had 1154 Calls for Service in January.

#### **4- Approval of Community Development Block Grant (Water Main Project)**

In **2016** the City applied for and was awarded a **\$500,000** water main replacement project. In January of **2019**, the funds were released to the City which has allowed the project to proceed.

The document up for approval is an engineering services agreement with IMEG for the final design and construction phase of the project. The engineering agreement calls for a compensation of **\$73,200**. A solicitation for physical construction bids will begin in March and will require additional Council approval at that time.

A motion for approval was made and was **approved**.



*Map illustrating the water mains to be replaced*

## **5- Woodard and Curran City Projects Update – Jennifer Anders, W&C Engineer**

The City was issued an EPA compliance mandate a few years ago. Like many other cities in the US, certain sections of the sewer system combine stormwater and sanitary sewer. Due to this EPA ruling, all cities are required to either remove consolidated sections from their system, increase their rate of treatment or increase their total retention of wastewater.

The first phase of the CSO project involved upgrading the screw pumps which help to move the water into the waste treatment facility. When the pumps were upgraded this helped to alleviate the overflow collection that occurs within the system. This project is now completed.

The second phase of the mandate requires us to increase capacity, which will occur with upgrades to the dewatering lagoons. Woodard and Curran expect to have design 90% completed by April 1<sup>st</sup>. After design, permitting will be applied for with the IEPA. Bidding, construction and testing is expected to be completed by April of 2020.

Anders thanked Council and Mayor for their confidence in Woodard & Curran to design and oversee this complex project.

## **7- Executive Session**

No executive session was held tonight.

## **8- Other business**

No other business was discussed.

CITY OF MONMOUTH				
Summary of Expenses				
As of February 14, 2019				
	2018-2019	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
GENERAL FUND				
Municipal Operations	1,641,593.00	54,476.88	1,670,559.30	101.76%
IT Support	90,000.00	7,491.54	77,148.22	85.72%
Solid Waste	816,000.00	54,485.69	619,417.66	75.91%
Social Security/IMRF	131,000.00	3,975.24	91,718.76	70.01%
Boards & Commissions	5,500.00	0.00	788.78	14.34%
Police Department	3,276,502.00	108,414.21	2,637,620.55	80.50%
Zoning Department	161,800.00	4,097.80	86,374.04	53.38%
Community Development	0.00	0.00	0.00	0.00%
Fire Department	2,236,450.00	64,410.36	1,945,898.31	87.01%
Swimming Pool	62,150.00	0.00	0.00	0.00%
GENERAL FUND	8,420,995.00	297,351.72	7,129,525.62	84.66%
CEMETERY FUND				
	0.00	0.00	0.00	0.00
DEBT SERVICE FUND				
	2,250,961.00	0.00	2,191,999.67	97.38%
MOTOR FUEL TAX FUND				
	458,000.00	0.00	30,092.59	6.57%
LOCAL MOTOR FUEL TAX FUND				
	0.00	0.00	15,000.00	
INTERNAL SERVICE FUND				
	1,075,179.00	0.00	741,687.51	68.98%
DOWNTOWN FAÇADE				
	12,550.00	0.00	450.00	3.59%
WATER AND SEWER FUND				
	5,245,998.00	387,089.22	4,937,373.23	94.12%
Bond Proceeds (Capital Projects)				
Smithfield \$3 M loan		0.00	81,339.34	
		15,991.50	850,930.01	
REVOLVING LOAN FUND				
	0.00	0.00	0.00	0.00%
HOMESTEAD FUND				
	311,885.00	0.00	10,000.00	3.21%
TIF DOWNTOWN #1				
	426,244.00	0.00	169,780.57	39.83%
TIF NORTH 6TH #2				
	4,000.00	0.00	0.00	

This is not a month end report of all funds.