1- Presentations Or Citizen Inquiries
Mike Sheid, the plant manager at Well’s Pet Foods spoke to Council this evening. Sheid commended the Police Department for their professionalism and commitment to safety which was recently witnessed during a recent event that occurred at the facility. Well’s has seen a 22.4% growth in the last 18 months and the company foresees an expansion in the near future. Sheid thanked Council for everything that they have done for the community and informed them that Well’s would like to support them in any way that is possible.

Mr. Sheid also spoke to Council about their current road repair planning. The company currently has 70-90 trucks a week that travel on the main road leading into their facility. As a potential expansion is in the near future, Wells would like to discuss a private/public partnership with the City for road resurfacing in the area of their facility.

Mayor and Council thanked Mr. Sheid for their continued support and Administrator Steinbrecher will schedule a time to discuss potential economic opportunities and partnerships with the company in the very near future.

2- Building And Zoning Monthly Report – Director Clark
- The department continues to perform rental inspections each week.
- Zoning has been working on a comprehensive public education package which will help to better inform property owners on the most common, repeat violations along with upkeep guidelines.
- Building permits for roofing and siding are beginning to increase as the weather improves.
- Proposals have been received for the next stage of Vaughn’s building improvement which includes the repair of the rear wall.
- Midwest Bank continues to improve the Patton Block building with investments in the building’s elevator, fire prevention, and detection system as well as the heating/plumbing system.

3- Community Engagement Report – Director Helms
- The Police Department will be participating in a career fair at Carl Sandburg College this Wednesday to help answer questions from students who may be thinking about pursuing a career in public safety.
• The FOP will be holding a fishing derby at the lake on May 18th this year from 10:00 AM – 4:00 PM. This day also falls on Armed Forces Day, and the department anticipates the local National Guard unit to make an appearance to talk with the kids.
• Lt. Bratcher with the Police Department started weekly volunteering with Junior Achievement where he is teaching a program to third graders.
• There will be a Touch-A-Truck event at Lincoln school on April 26th from 5 PM – 7 PM

4- Woodard and Curran Monthly Report – Director Jackson
• BNSF completed track crossing repairs on south 6th street. The project had run into delays due to the large scale flooding that occurred in the northern BNSF territory.
• Well 4 had to be removed for inspection and repair last week. 11 sections of column pipe were found to have corrosion issues and will need to be replaced. New sections have been ordered and should be installed shortly.
• Crews installed two new valves in a large section of water main underneath the former glastec building on West 11th Avenue. The main had been leaking and was able to be shut down after the valves were installed.

5- Presentation of 2019-2020 Budget – Administrator Steinbrecher
• The budget is considered a status-quo budget with no increase or decrease in current staffing levels in all municipal departments.
• Changed the name of the Administration Department to Municipal Operations to more accurately reflect all other governmental services provided by the City.
• Only 24.2% of Municipal Operations is associated with employee labor cost ($423,000 out of a total of $1,750,961). The majority of Municipal Operations costs are spent on street maintenance/repair, street lighting, utilities (gas and electric), de-icing salt for winter, internal repayments, insurance, audit, building/grounds maintenance, replacement of lawn mowing equipment and other miscellaneous expenses.
• With this budget, the General Fund will begin to repay the Water/Sewer Fund $250,000 for transfers that were needed in previous fiscal years to cover past operating deficits in the General Fund. This demonstrates the financial strengthening of the General Fund through proper budgeting and monetary management.
• A new Local Fuel Tax Fund has been created to budget for the 2 cents per gallon municipal motor fuel tax in a restricted account to be used exclusively for local street improvements.
• This year’s budget will be the largest road improvement investment in many years
The full 2019-2020 budget presentation may be found on the [www.cityofmonmouth.com](http://www.cityofmonmouth.com) website. A public hearing will be held at 5:45 on April 15th before the budget is voted on at the next Council meeting.
6- Northeast Quadrant Closure Request by The Crossing Church
The Crossing Church would like to hold a “Music Night On The Square” on August 12th from 5 PM – 9 PM. The activities will include a live band with both worship songs and popular songs. Carnival games and snacks will also be present.

A motion for approval was made and was approved.

7- Executive Session
Per Illinois Statute 5ILCS 120/2 executive session was held to consider Contract Negotiations and Employee Compensation.

8- Other business
No other business was discussed.
# CITY OF MONMOUTH
## Summary of Expenses
### As of March 28, 2019

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 Budget</th>
<th>Monthly Expense</th>
<th>YTD Expense</th>
<th>% Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL FUND</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Operations</td>
<td>1,641,593.00</td>
<td>74,107.17</td>
<td>1,793,935.21</td>
<td>109.28%</td>
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<tr>
<td>IT Support</td>
<td>90,000.00</td>
<td>5,199.14</td>
<td>86,691.79</td>
<td>96.32%</td>
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<tr>
<td>Solid Waste</td>
<td>816,000.00</td>
<td>56,862.70</td>
<td>682,002.36</td>
<td>83.58%</td>
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<tr>
<td>Social Security/IMRF</td>
<td>131,000.00</td>
<td>4,053.13</td>
<td>99,694.94</td>
<td>76.10%</td>
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<tr>
<td>Boards &amp; Commissions</td>
<td>5,500.00</td>
<td>361.00</td>
<td>1,402.34</td>
<td>25.50%</td>
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<tr>
<td>Police Department</td>
<td>3,276,502.00</td>
<td>112,849.11</td>
<td>2,818,618.68</td>
<td>86.03%</td>
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<tr>
<td>Zoning Department</td>
<td>161,800.00</td>
<td>4,391.15</td>
<td>93,746.08</td>
<td>57.94%</td>
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<tr>
<td>Community Development</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fire Department</td>
<td>2,236,450.00</td>
<td>89,606.10</td>
<td>2,074,713.11</td>
<td>92.77%</td>
</tr>
<tr>
<td>Swimming Pool</td>
<td>62,150.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
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<tr>
<td><strong>GENERAL FUND</strong></td>
<td>8,420,995.00</td>
<td>347,429.50</td>
<td>7,650,804.51</td>
<td>90.85%</td>
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<tr>
<td><strong>CEMETERY FUND</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
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<tr>
<td><strong>DEBT SERVICE FUND</strong></td>
<td>2,250,961.00</td>
<td>0.00</td>
<td>2,191,999.67</td>
<td>97.38%</td>
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<tr>
<td><strong>MOTOR FUEL TAX FUND</strong></td>
<td>458,000.00</td>
<td>0.00</td>
<td>30,092.59</td>
<td>6.57%</td>
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<tr>
<td><strong>LOCAL MOTOR FUEL TAX FUND</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>15,000.00</td>
<td></td>
</tr>
<tr>
<td><strong>INTERNAL SERVICE FUND</strong></td>
<td>1,075,179.00</td>
<td>0.00</td>
<td>818,795.67</td>
<td>76.15%</td>
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<tr>
<td><strong>DOWNTOWN FAÇADE</strong></td>
<td>12,550.00</td>
<td>0.00</td>
<td>450.00</td>
<td>3.59%</td>
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<tr>
<td><strong>WATER AND SEWER FUND</strong></td>
<td>5,245,998.00</td>
<td>577,532.78</td>
<td>5,547,361.72</td>
<td>105.74%</td>
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<tr>
<td>Bond Proceeds (Capital Projects)</td>
<td>40,734.00</td>
<td>0.00</td>
<td>122,073.34</td>
<td></td>
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<tr>
<td>Smithfield $3 M loan</td>
<td>0.00</td>
<td>0.00</td>
<td>869,403.51</td>
<td></td>
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<tr>
<td><strong>REVOLVING LOAN FUND</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>HOMESTEAD FUND</strong></td>
<td>311,885.00</td>
<td>0.00</td>
<td>10,000.00</td>
<td>3.21%</td>
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<tr>
<td><strong>TIF DOWNTOWN #1</strong></td>
<td>426,244.00</td>
<td>0.00</td>
<td>169,780.57</td>
<td>39.83%</td>
</tr>
<tr>
<td><strong>TIF NORTH 6TH #2</strong></td>
<td>4,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

This is not a month end report of all funds.
Fiscal Year 2019-2020
Budget Overview

Monmouth City Council Meeting
04.01.2019
Overview Of Fiscal Year 2019-2020 Budget

$19,451,068

- General Fund $8,444,645 (44%)
- Water And Sewer Fund $6,473,642
- State And Local Motor Fuel Tax $789,200 (4%)
- Downtown TIF $391,600 (2%)
- Debt Service $2,374,471 (12%)
- Health Fund $955,000 (5%)
- Downtown Façade $12,510 (0%)
- Homestead $10,000 (0%)

Total Budget: $19,451,068
Overview Of General Fund Budget

$8,444,645

- Fire Department: $2,315,009 (27%)
- Municipal Operations: $1,750,971 (21%)
- Zoning & Building: $165,184 (2%)
- Technology Support: $99,796 (1%)
- Police Department: $3,346,075 (40%)
- Boards & Commissions: $5,500 (0%)
- Solid Waste: $762,100 (9%)
Overview Of General Fund – Municipal Operations

$1,750,961

- Employee Labor Costs: $423,000 (24%)
- Street Department: $308,517 (18%)
- Street Lighting And Utilities: $181,000 (10%)
- Internal Repayment/Insurance/Audit: $492,440
- Other/Miscellaneous Expenses: $346,004 (20%)

Total: $1,750,961
Overview Of Fire Department Budget

$2,315,009

- Firefighter Salaries: $960,000 (42%)
- Pension Costs: $750,000 (32%)
- Health Insurance: $322,559 (14%)
- Other Operating Costs: $100,450
- Overtime & Holiday/Vacation Buyouts: $182,000 (8%)

Total labor costs constitute 96% of the total Fire Department budget.

For every $1.00 the City spends on payroll for active Firefighters, it spends another 78¢ on pension benefits for retired Firefighters.
Overview Of Police Department Budget

$3,346,075

Total labor costs constitute 95% of the total Police Department budget.

For every $1.00 the City spends on payroll for active Police Officers, it spends another 58¢ on pension benefits for retired Police Officers.
Budget Highlights

- This is considered a status-quo budget with no increase or decrease in current staffing levels in all municipal departments.

- Changed the name of the Administration Department to Municipal Operations to more accurately reflect all other governmental services provided by the City, including streets, campground, cemetery, finance, City Clerk, City Council, airport, building maintenance, street lighting, utilities, insurance, audit, and Administrator.

- Only 24.2% of Municipal Operations is associated with employee labor cost ($423,000 out of a total of $1,750,961). The majority of Municipal Operations costs are spent on street maintenance/repair, street lighting, utilities (gas and electric), de-icing salt for winter, internal repayments, insurance, audit, building/grounds maintenance, replacement of lawn mowing equipment and other miscellaneous expenses.

- Funds have been allocated in the Police Department to purchase one (1) new patrol vehicle.

- The Water/Sewer Fund will experience a significant decrease in legal costs due to the settlement of litigation against the engineering firm, construction contractor and pump manufacturer of the influent pump station project.
• Verified and confirmed all debt service schedules for FY 2019-2020 and beyond.

• The cost center for the Municipal Outdoor Swimming Pool has been removed from the General Fund budget.

• Budgeted monies in the Downtown TIF #1 Fund to design streetscape improvements in the Public Town Square and quadrants in anticipation of seeking a $1 million Transportation Enhancement Program Grant in 2019.

• A new Local Fuel Tax Fund has been created to budget for the 2 cents per gallon municipal motor fuel tax in a restricted account to be used exclusively for local street improvements.

• Monies have been allocated in the Downtown TIF #1 Fund to prepare a preliminary engineering report necessary in securing a low interest (and partially forgivable) loan from the U.S. Department of Agriculture to line the deteriorated combined sewer main that crosses under South Main Street and the Rivoli Theater, to prevent its potential collapse.

• With this budget, the General Fund will begin to re-pay the Water/Sewer Fund $250,000 for transfers that were needed in previous fiscal years to cover past operating deficits in the General Fund. This clearly demonstrates the financial strengthening of the General Fund through proper budgeting and monetary management.