

City Council Meeting Summary 06.04.2018

Next City Council Meeting – June 18th, 2018 at 6:00 PM

Official Minutes available at www.cityofmonmouth.com

1- Presentations Or Citizen Inquiries

No citizen inquiries or presentations tonight.

2- Proclamation – Recognizing Mel Lynch’s Introduction into the Illinois Aviation Hall Of Fame

Local pilot and Monmouth airport manager, Mel Lynch was recently inducted into the Illinois Aviation Hall of Fame. Mel has donated thousands of hours to training local pilots and being a driving force in the Monmouth Flying Club.

Mel was inducted into the Illinois Aviation Hall of Fame on May 23, 2018, an honor bestowed upon those who “preserve the heritage of the founding of aviation and memorialize the efforts of the men and women that have given their time, experience and expertise to shepherd Illinois aviation from its earliest beginnings to a level where recreational, corporate and airline service is at the pinnacle of air transportation in the world”. (Mission Statement of the Illinois Aviation Hall of Fame.)



Mel Lynch & Mayor Rod Davies

3- Building and Zoning Monthly Report

- The elevator shaft was poured at Grier Hall on the Monmouth College campus. This elevator addition is part of the total renovation project for this building. The building will be fully ADA compliant upon completion.
- Smithfield's new rendering building has 90% of the masonry completed. The roof construction is near completion with roof drainage structure construction to begin this week. The project is 7 weeks ahead of schedule with an estimated completion date in September.
- City Hall roof repair is scheduled to start in 2 weeks.

4- Woodard & Curran Monthly Report and Year-End Review – Director Jackson

- Woodard & Curran has concluded it's 5th year of partnership with the City Of Monmouth.
- This year the contract came in **\$38,940 under budget.**
- **1.5 billion gallons** of wastewater were monitored and processed at the waste treatment facility for 2017-2018.
- **1 Billion gallons** of high-quality water was produced at the Monmouth facilities, meeting IEPA's water quality requirements without losses of service or water quality complaints.
- The weather station at the waste treatment plant reported 29.7" of rain and 29" of snow from April 30th, 2017 to May 1, 2018
- Woodard & Curran local staff are responsible for the operations and maintenance of 2 water treatment plants, 2 waste treatment plants, 120 lane miles of streets and right of way, **75 miles of water mains/distribution & 50 miles of sanitary and combined sewer.** The department also maintains 10 miles of storm sewer and 8 lift stations. 3500 customers are served by water, sewer & landfill. Approximately 9,950 residents in total are served by this department, not including transient users.
- Well 10 was completed last September and is now able to provide an additional **500,000** gallons per day of water for future development. This project came in **under the estimated budget by \$42,655**
- A landmark was made in the Combined Sewer Overflow compliance mandate when phase 1 was completed this year. The CSO screwpumps were replaced with larger pumps that can pump a flow rate nearly double what the older pumps were. This project came in **\$370,000 under the cost estimate budget.**
- The north waste pre-treatment plant improvements began this year with 6,500 feet of force main pipe laid to the pre-treatment plant. **This project came in \$195,120 underbudget.**
- The South Sunnyslane road and drainage project was completed in September 2017. This project involved the installation of 500 feet of storm sewer and appurtenances, new aggregate base, 1,100 feet of new pavement. The total cost for this project was \$450,000 and was funded through a cooperative effort with Big River Resources, West Central Illinois FS, a local foundation and the City Of Monmouth. The private sector paid for **90%** of this project and is an excellent example of what a public/private partnership is capable of achieving.

Table 6-1: Annual Cost			
Budget Category	YTD Actual	Annual Budget	Over (Under)
Labor (D.L. + FB)	\$1,454,009	\$1,501,976	(\$47,968)
Utilities	\$40,932	\$30,500	\$10,432
Chemical Costs	\$290,532	\$276,533	\$13,999
Maintenance and Repair Costs	\$367,770	\$339,567	\$28,203
Sludge Disposal Costs	\$2,200	\$24,830	(\$22,630)
Lab Supplies and Equipment	\$41,468	\$41,175	\$293
Office Supplies	\$18,286	\$18,300	(\$14)
Miscellaneous Expenses	\$67,458	\$146,408	(\$78,950)
Other Operating Costs	\$147,638	\$70,947	\$76,691
Overhead (G&A of D.L.)	\$328,325	\$339,156	(\$10,831)
Sub Total	\$2,758,617	\$2,789,392	(\$30,775)
Fixed Fee	\$198,620	\$200,836	(\$2,216)
Carryover from Year 4		\$5,949	(\$5,949)
Total Contract Year 5	\$2,957,237	\$2,996,177	(\$38,940)

The Woodard & Curran annual report may be found on the cityofmonmouth.com website.

5- Bluestem Energy Solutions Presentation (Development Services Agreement)

Bluestem Energy Solutions is a Nebraska based company that focuses on renewable energy solutions for various clients throughout the United States. Bluestem has met with city staff over the last few weeks to discuss possible ways to lower operational cost of publicly owned facilities. Their approach consists of various solutions involving solar and wind energy generation.

Bluestem custom tailors their solutions after a comprehensive 5-month study of detailed metrics that come from usage, location, existing infrastructure, etc. The company is asking for permission to begin a comprehensive study of City facilities to determine whether Monmouth would be in a position to make use of alternative energy supplementation.

Bluestem's model is to purchase and own all energy generating devices while allowing the City to use the infrastructure in exchange for a long-term energy buying agreement. ***This agreement would only allow Bluestem to begin a feasibility study and does not obligate the City to anything beyond that. This contract is at NO-COST to the City.***

A motion was made to approve the development agreement and was approved.

Bluestem will continue to work with City Staff moving forward and will present their findings to City Council and the public upon the conclusion of the study.

6- Discussion on proposed revisions to municipal sign regulations

Council and Staff have been working on a review of the current municipal sign regulations to determine if further revisions need to be made to the existing regulations. These potential revisions may include the further restriction of wind pendants and permanently placed banners among other things.

Administrator Steinbrecher reviewed the portion of the International Zoning Code that deals specifically with signage and banners. The International Zoning Code is widely adopted by a number of communities across the nation. This code would serve as a roadmap moving forward as Council and Staff continue to draft the potential ordinance revisions.

7- Stop Sign Discussion – South 8th and East 5th Avenue

There have been concerns expressed by residents and Alderpersons on the amount of traffic and driving habits at the intersection of S. 8th st. And E. 5th avenue. Council discussed the pros and cons of placing a stop sign at the intersection as well as recent traffic examples.

Police Chief Switzer noted that there is increased traffic at the intersection, but that auto accident reports have not yet increased. Chief Switzer noted that “close-calls” do not generally get reported however.

8- Other business

No other business was discussed.

Adams

CITY OF MONMOUTH				
Summary of Expenses				
As of May 25, 2018				
	2018-2019	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
GENERAL FUND				
Administration	1,641,593.00	205,153.19	205,153.19	12.50%
IT Support	90,000.00	5,682.03	5,682.03	6.31%
Solid Waste	816,000.00	4,745.00	4,745.00	0.58%
Social Security/IMRF	131,000.00	9,108.09	9,108.09	6.95%
Boards & Commissions	5,500.00	145.00	145.00	2.64%
Police Department	3,276,502.00	190,709.48	190,709.48	5.82%
Zoning Department	161,800.00	9,454.45	9,454.45	5.84%
Community Development	0.00	0.00	0.00	0.00%
Fire Department	2,236,450.00	156,158.57	156,158.57	6.98%
Swimming Pool	62,150.00	0.00	0.00	0.00%
GENERAL FUND	8,420,995.00	581,155.81	581,155.81	6.90%
CEMETERY FUND	0.00	0.00	0.00	0.00
DEBT SERVICE FUND	0.00	0.00	0.00	0.00%
MOTOR FUEL TAX FUND	458,000.00	0.00	0.00	0.00%
INTERNAL SERVICE FUND	1,075,179.00	0.00	0.00	0.00%
DOWNTOWN FAÇADE	12,550.00	0.00	0.00	0.00%
WATER AND SEWER FUND	5,245,998.00	438,227.43	438,227.43	12.18%
Bond Proceeds (Capital Projects)		15,565.33	15,565.33	
Smithfield \$3 M loan		185,224.00	185,224.00	
REVOLVING LOAN FUND	0.00	0.00	0.00	0.00%
HOMESTEAD FUND	311,885.00	0.00	0.00	0.00%
TIF DOWNTOWN #1	426,244.00	0.00	0.00	0.00%
TIF NORTH 6TH #2	4,000.00	0.00	0.00	0.00%
This is not a month end report of all funds.				