



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



Date: Monday, May 20, 2019

Time: 6:00 p.m.

Location: 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Tony Cook, Alderwoman Twomey, Brian Daw (arrived after roll call), Bob Wells, Juan Pinedo, Dan Heatherly, Alderwoman Kelly **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Clerk Susan S. Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, IT Director Ken Helms and Building and Zoning Director Joe Clark as well as Jeff Holt of Gatehouse Media.

**III. APPROVAL OF MINUTES**

**A. Approval of the May 6, 2019 Council Meeting Minutes**

**It was moved by Alderman Wells and seconded by Alderwoman Twomey to approve the May 6, 2019 Council Meeting Minutes as presented. AYE:** Aldermen Thomas, Cook, Daw, Wells, Pinedo, Heatherly and Alderwoman Kelly **NAY:** none **PASS:** Alderwoman Twomey **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries (all inquiries are limited to 3 minutes per City ordinance)**

**1. Mike Shaed from Midwest Pet Foods**

As manager of Midwest Pet Foods, Mr. Shaed wanted to thank the City for allowing MPF to take over and repair the sidewalk on the West side of the plant building as well as the vacation of the portion of South B Street from the BNSF tracks to the intersection of West 6<sup>th</sup> Avenue. MPF has put down rock in the alley between residences and the plant on B Street.

On a personal level Mr. Shaed expressed concerns that had been conveyed to him from residents in Princeton, Aledo, and Beardstown about the disconnection between the City and community groups. He also said that he talked to two Monmouth restaurant owners and they expressed their concern over the direction that the City is going. Mayor Davies thanked him for his input.

**2. Warren County Crime Stoppers**

Annette Manthei, Past President, and Phil McVey, Current President of Warren County Crime Stoppers, presented a plaque to Officer Brandon Blackman thanking him for his two years of service as Coordinator for Warren County Crime Stoppers during which time there definitely was an increase in tips and arrests.

## **B. Consent Agenda**

### **1. Approval of Bills**

**It was moved by Alderman Heatherly and seconded by Alderman Wells to approve the payment of the bills as presented. AYE:** Aldermen Cook, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly and Alderman Thomas **NAY:** none **MOTION CARRIED.**

## **V. COMMITTEE OF THE WHOLE**

### **A. MFD April Report – Chief Rexroat**

- 🔥 There were 103 Calls in April.
- 🔥 Staff training reviewed water supply from hydrants to trucks..
- 🔥 Chief Switzer and I attended a meeting of Warren County Emergency Partners, which is a group that is meeting once a month to develop an emergency operations plan for Warren County. Jenna Link from the Health Department is chairing the committee.
- 🔥 Minor repairs were completed on two trucks.
- 🔥 There were a few minor roof leaks at the North Station that have been repaired.
- 🔥 City wide hydrant flushing is almost done.

### **B. MPD April Report – Chief Switzer**

- There were 52 arrests and 1,544 calls for service in April.
- The department conducted an Internet safety class for 5<sup>th</sup> and 6<sup>th</sup> graders.
- Officer Lindsey Kenney is the department's trained child safety seat technician. She gave a presentation at the Library on how to properly install a child safety seat in the car. In the future there will be times she will be available at the MPD Station for people to bring their child safety seats there and she will show them how to properly install the seats in their vehicles.
- The drug force officers have made several sizable drug seizures and two arrests on meth charges.

### **C. Midwestern Pet Foods Request for Street Vacation**

City Administrator Lew Steinbrecher explained that he had received a written request from Midwestern Pet Foods to vacate South B Street from the BNSF railroad tracks to the intersection of South B and West 6<sup>th</sup> Avenue. The company wants to take over the maintenance of the vacated portion of South B Street. The Administration reviewed the request with Public Works Director Jackson and MPD Chief Switzer. The consensus was to allow the vacation. **It was moved by Alderwoman Kelly and seconded by Alderwoman Twomey to authorize City Attorney Spears to draft an ordinance providing for the above-stated vacation of South B Street. AYE:** Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas and Cook **NAY:** none **MOTION CARRIED.**

### **D. IMEG Engineering Agreement for 2019 Motor Fuel Tax Program**

Public Works Director Jackson explained that IMEG has done satisfactory engineering work for the City for 40 years. The proposed agreement is a standard engineering agreement for the use of Motor Fuel Tax funds with the fees set by IDOT. **It was moved by Alderman Heatherly and seconded by Alderman Wells to approve the MFT Engineering Agreement with IMEG. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

**E. Approval of Sewer Replacement Bid (Smithfield Parking) – Advanced Plumbing**

Director Jackson explained that there is a large interceptor sewer that runs under the Smithfield parking lot to the IMI Cornelius Building. In the past the City has had to repair sections of that sewer a portion at a time. Smithfield has informed the City that they are going to pour a permanent parking surface for that lot. It would be prudent for the City to replace the approximate 150' to 180' of the sewer prior to Smithfield putting a permanent surface on the lot. If the City did not replace the sewer now and it failed in the future, the City had would have to tear the parking lot up to replace that part of the sewer and repair the parking lot at the City's expense. Administrator Steinbrecher said that the funds for this sewer replacement are in the current budget. **It was moved by Alderman Wells and seconded by Alderman Pinedo to approve the bid of \$55,481.00 by Advanced Plumbing. AYE:** Aldermen Wells, Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook, Alderwoman Twomey and Alderman Daw. **NAY:** none **MOTION CARRIED.**

**VI. RESOLUTIONS**

**A. 19-005, 2019 Motor Fuel Tax Street Maintenance Program**

Public Works Director Andy Jackson explained that the State requires a resolution be passed for any MFT Street Maintenance program. This resolution is for the City's 2019 MFT Street Maintenance Program. **It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve Resolution 19-005 for the City's 2019 MFT Street Maintenance Program. AYE:** Aldermen Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook, Alderwoman Twomey, Aldermen Daw and Wells **NAY:** none **MOTION CARRIED.**

**VII. ORDINANCES**

**A. 1<sup>ST</sup> Reading**

**1. 19-011 – Amending Schedule V, Chapter 77, Disabled Parking, 116 N. B Street**

**It was moved by Alderman Heatherly and seconded by Alderman Cook to approve a disabled parking space at 116 N. B Street. AYE:** Alderman Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook, Alderwoman Twomey, Aldermen Daw, Wells and Pinedo **NAY:** none **MOTION CARRIED.**

**VIII. EXECUTIVE SESSION**

**A. Per Illinois Statute 5ILCS 120/2 to consider contract negotiations and employee compensation with possible action to follow upon return to Regular Session.**

**1. It was moved to go into Executive Session to consider contract negotiations and employee compensation at 6:25 p.m. by Alderman Heatherly and seconded by Alderman Daw. AYE:** Alderwoman Kelly, Aldermen Thomas, Cook, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo and Heatherly **NAY:** none **MOTION CARRIED.**

**2. It was moved to return to Regular Session at 6:35 p.m. by Alderman Cook and seconded by Alderwoman Twomey. AYE:** Aldermen Thomas, Cook, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly and Alderwoman Kelly **NAY:** none **MOTION CARRIED.**

**IX. OTHER BUSINESS**

**A. F.O.P. Contract Approval**

**It was moved by Alderman Wells and seconded by Alderman Pinedo to approve a three year contract with the Fraternal Order of Police. AYE:** Alderman Cook, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly and Alderman Thomas **NAY:** none **MOTION CARRIED.**

**X. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderman Daw to adjourn the May 20, 2019 meeting at 6:37 p.m. MOTION CARRIED by unanimous voice vote.**

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**Mayor Rod Davies**

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**City Clerk Susan S. Trevor**