

**CITY of MONMOUTH**

100 East Broadway  
Monmouth, IL. 6146

Ph: 309-734-2141 Fax: 309-734-4943



**CITIZEN/ORGANIZATION AGENDA REQUEST**

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Raising for Dreams / Running for Riley 5K

Citizen/Representative: Staci Bass

Address: 700 W. Harlem

E-mail Address: staci@warrencountyymca.org

Phone Number: 309-734-3183

Event Date and Hours of Event: 10-24-20; 9-12

Type of Event and Reason for Request: 5 K run/walk for Y.M.C.A. scholarship program and the Riley Thomas Foundation

**Requirements for events** (these requirements must accompany the annual request)

- 1) Certificate of Liability Insurance – (private citizen or not-for-profit group)
- 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: blocking off street)
- 3) Diagrams or maps, if pertinent to approving the request.

Staci Bass  
Citizen/Organization Representative

9-18-20  
Date

Susan L. Terwar  
City Clerk

9-18-20  
Date

- PLEASE NOTE:**
- 1) In order to be placed on the agenda of a Council Meeting, **ALL** requests **MUST** be received the Wednesday morning prior to the next Council Meeting.
  - 2) Representative must be present at meeting unless exempted under annual request policy.