

CITY of MONMOUTH  
100 East Broadway  
Monmouth, IL. 6146  
Ph: 309-734-2141 Fax: 309-734-4943

MONMOUTH  
ILLINOIS

**CITIZEN/ORGANIZATION ANNUAL REQUEST**

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: United Way of Greater Warren County

Citizen/Representative: Jannie Wilber

Address: 87 Public Square - Monmouth

E-mail Address: jannie@weunitedway.org

Phone Number: 309.599.1506 (personal cell)

Event Date and Hours of Event: May 7th 2022 / 10-2

Type of Event and Reason for Request: Grand Opening / 50th anniversary celebration - event #1, open to the public.

Asking for quadrant to be closed so that family / child activities can happen safely. Farway & Smithfield providing food.

- Requirements for events (these requirements must accompany the annual request)
- 1) Certificate of Liability Insurance - (private citizen or not-for-profit group)
  - 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: blocking off street)
  - 3) Diagrams or maps, if pertinent to approving the request.

Jannie Wilber  
Citizen/Organization Representative

3/21/22  
Date

Susanna Levar  
City Clerk

4/1/22  
Date

PLEASE NOTE: If there are any changes from the original request other than dates or times, please contact City Clerk's office to determine if it will be necessary to appear at a Council meeting prior to obtaining approval for the requested event.

Also asking for agreement to make a proclamation (to be read May 7th) by Mayor for 50th Anniversary

trials, out door games, music. Boy Scouts, choir for national anthem & ribbon cutting @ 92 noon.