



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**

**Date:** Monday September 19, 2022

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderman Tony Cook, Alderwoman Susan Twomey, Aldermen Jim Conard, Juan Pinedo and Alderwoman Mary Kelly **ABSENT:** Aldermen Justin Thomas, Brian Daw and John VanVleet (arrived late at 6:05) **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, Building and Zoning Director Joe Clark, Communications Director Ken Helms, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Woodard and Curran Public Works Director Andy Jackson

**III. APPROVAL OF MINUTES**

**A. Approval of September 6, 2022 Council Meeting Minutes**

**It was moved by Alderman Cook and seconded by Alderwoman Twomey to approve the September 6, 2022 Council Meeting Minutes as presented. AYE:** Alderman Cook, Alderwoman Twomey, Aldermen Conard, Pinedo and Alderwoman Kelly **ABSENT:** Aldermen Thomas, Daw and VanVleet **NAY:** none **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries**

There were none to be heard.

**D. Consent Agenda**

**1. Approval of Bills**

**It was moved by Alderwoman Twomey and seconded by Alderman Conard to approve the bills as presented. AYE:** Alderman Cook, Alderwoman Twomey, Aldermen Conard, Pinedo and Alderwoman Kelly **NAY:** none **ABSENT:** Aldermen Thomas, Daw and VanVleet **MOTION CARRIED.**

**V. COMMITTEE OF THE WHOLE**

**A. MFD August Report – Chief Rexroat**

- 🔥 The Department responded to 132 calls for service in the month of August.
- 🔥 In the month of August training was conducted for use of ropes in rescue operations and utilizing the new software for creating reports.
- 🔥 The Department participated in Monmouth College Freshman Walkout by handing out bottled water.
- 🔥 The annual testing on all the department ladders was done last week.

- 🔥 A new washer and dryer for firefighter gear was purchased through a grant from FEMA.
- 🔥 The Department responded and quickly knocked down a house fire on East 2<sup>nd</sup> Avenue last week. There were no injuries with mostly significant smoke damage.
- 🔥 There were six applications received for new hires and this past weekend the Department conducted a practice physical agility test for prospects to see what they would be required to pass when applying for a firefighter position.
- 🔥 Firefighter Wade completed his first week at the Fire Academy in Champaign.

**B. MPD August Report – Chief Switzer**

- There were 35 criminal arrests; 105 Ordinance Violations, 1,273 MPD Calls and 19 MPD accidents.
- The department conducted a school security meeting with the M-R staff.
- MPD covered the Car Show, the Riley Run and the M.C. Freshmen Walkout with no incidents.
- The City posted a Billboard on Route 34 going East towards Galesburg for recruitment for MFD, MPD and the Street Department.
- The department also participated in a hiring fair at Carl Sandberg College as well as posting an ad on the Blue Line website.
- Lt. Bratcher participated in an on-line new traffic crash platform that the department will be using for traffic crash reports.
- Myself, Sgt. Johnson, Officer Myers and Investigator Kramer received training on Glock Armorer pistols in order to be certified to fix and maintain them.

**C. Approval of Engineering Firm for Downtown Public Square Water Main**

Administrator Steinbrecher reminded the Council of the memo sent out on August 12<sup>th</sup> that the City was required to put out a Request for Qualifications to engage the services of a professional engineering firm to perform design, bidding, contract administration and construction inspection service to install a new water main around the perimeter of the Downtown Public Square. This requirement was necessary since the City would be using Federal American Rescue Plan Act funds to finance this infrastructure project. The RFQ was issued to six engineering firms in the region, but only received submission of qualifications from two engineering firms. After reviewing the submittals, the Administration is recommending selecting Woodard and Curran to perform these services for the Downtown Public Square Water Main project. **It was moved by Alderwoman Kelly and seconded by Alderwoman Twomey to approve Woodard and Curran as the engineering firm to perform design, bidding, contract administration and construction inspection service for the Downtown Public Square Water Main project. AYE:** Alderwoman Twomey, Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet and Cook **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

## **VII. EXECUTIVE SESSION**

**A. Per Illinois Statute 5ILCS 120/2 to consider possible sale or purchase of real estate with no action upon return to Regular Session.**

**1. It was moved by Alderman Cook and seconded by Alderman VanVleet to go into Executive Session at 6:15 p.m. AYE:** Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Cook and Alderwoman Twomey **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

**2. It was moved by Alderman Cook and seconded by Alderman Conard to return to Regular Session at 6:37 p.m. AYE:** Aldermen Conard, Pinedo, Alderwoman Kelly, Aldermen VanVleet, Cook and Alderwoman Twomey **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

## **VIII. OTHER BUSINESS**

There was none to be considered.

## **IX. ADJOURNMENT**

**It was moved by Alderwoman Twomey and seconded by Alderman VanVleet to adjourn the September 19, 2022 meeting at 6:37 p.m. MOTION CARRIED by unanimous voice vote with the exception of Aldermen Thomas and Daw, who were absent.**

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**Mayor Rod Davies**

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**City Clerk Susan S. Trevor**