



CITIZEN/ORGANIZATION AGENDA REQUEST

Council Meeting Date 10-3-22

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Warren County Clerk

Citizen/Representative: Tina Conard, County Clerk

Address: 100 W. Broadway

E-mail Address: warrencoclerk@frontier.com

Phone Number: 309-734-8592

Event Date and Hours of Event: 11-8-22; 4:00p.m. to 9:30p.m.

Type of Event and Reason for Request: The Warren County Clerk is requesting to close 12 parking spaces in the NW Quadrant of Square to allow election judges bringing in voting results to have easier access to Election Office & not have to carry supplies so far. Also would like to request*

Requirements for events (these requirements must accompany the request at time of meeting or before, **NO EXCEPTIONS**):

- 1) Certificate of Liability Insurance – (private citizen or not-for-profit group)
- 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street)
- 3) Diagrams or maps, if pertinent to approving the request.

Tina Conard, County Clerk
Citizen/Organization Representative

Ausonia L. Lerner
City Clerk

9-27-22
Date

9-28-22
Date

PLEASE NOTE: 1) In order to be placed on the agenda of a Council Meeting, **ALL** requests **MUST** be received the Wednesday morning prior to the next Council meeting!

2) Representative must be present at meeting unless exempted under annual request policy.

* reserved parking on North side of 100 block of W. Broadway for those election judges coming in to assist with tallying election results, but not carrying supplies.