



City Council Meeting Summary 04.05.2021

Next City Council Meeting – April 19th, 2021, at 6:00 PM

Official Minutes available at www.cityofmonmouth.com

A live stream of the event is shown on the @cityofmonmouth Facebook page

Public Hearing for F.Y. 2021-2022 Budget

Administrator Steinbrecher gave a review of the proposed budget for FY2021-2022 to the Council and members of the public. A full copy of the proposed budget may be found on the www.cityofmonmouth.com website and in the last meeting's Council summary.

No comments were heard from the public, and the public hearing was closed.

1– Presentations or Citizen Inquiries

Hewitt Steagal spoke to City Council regarding the City's use of TIF Districts as an economic incentive. Mr. Steagal also expressed his opinion on the ability to obtain a list of public-owned properties. A transcript of Mr. Steagal's comments may be found within the City Clerk's official minutes that will be released before the next City Council meeting. A live stream of the Council meeting, including citizen inquiries, is available on the City Of Monmouth Facebook live stream.

2- Woodard and Curran Monthly Report – Director Jackson

- Bagged yard waste pickup started on April 1st
- The city-wide Cleanup Week will be May 3rd – May 7th
- Richard Nelson started work on Monday, March 22nd, as the new Water Superintendent and will have about a month to work with Roger Blackman before Roger retires on April 30th. The Illinois EPA has recognized Richard as the new Responsible Operator In Charge as required by state law.
- The Illinois EPA inspection of the water plants and system occurred on March 24th; no significant issues were noted by the field representative from IEPA. The City will receive a written report from the inspection within a few weeks.
- Repairs to the street drain, curb, gutter, and sidewalk were completed in front of the Tin Cup. The street repair on South Main Street will be forthcoming when crews have time to get the street ready for concrete, along with restoration of the sidewalk in front of the old Term City building from a service leak this past winter
- Several required annual reports to IEPA were submitted, including the yearly landscape waste report, combined sewer overflow 6-month progress report, and updated water system inventory report

3- Building and Zoning Monthly Report – Director Clark

- The LMP agency has completed footings and foundation walls for their additional office space expansion
- West Central F.S. completed a new addition to their office building
- County Market is nearing completion of its liquor department renovations. The improvements will include a new drive-up window and carry out service
- Zoning continues to pursue grant opportunities under the Abandoned Properties Program.

4- Approval of Demolition Bids – 925 South D Street and 700 South 2nd Street

The City was awarded \$124,400 from the Strong Communities Grant Program to improve or demolish abandoned properties in Monmouth. The properties at 925 South D and 700 south 2nd were submitted for pre-approval to the demolition program and were approved.

Two companies responded to the demolition bid request. Maple City Construction's bid was \$8,761, and Brown Excavating and Demolition's bid was \$7,780. Both proposals include demolition and asbestos abatement.

A motion was made to approve the low-bidder of Brown Excavating and Demolition for \$7,780 and was **approved**.

5- Purchase Agreement to sell City-Owned Lot at 1003 South B Street

The City owns a lot at 1003 South B Street that was acquired due to unpaid taxes and unpaid mowing tickets. The neighboring parcel would like to purchase the lot for additional real estate. The property would like to compensate the City \$3500 for the parcel.

A motion for approval was made to sell the lot for \$3500 and was **approved**.

6- Building Rehabilitation Program Grant Application – 105,107,109,111 N. Main

This item utilizes TIF (Tax Increment Financing) benefits regulated by the State of Illinois statute and may only be used for economic development purposes. No general fund revenues are being used.

At 105-111 N. Main Street, the building owner would like to make numerous improvements to the property. The building currently resides within the downtown TIF district and qualifies for the Downtown Commercial Building Rehabilitation Grant Program that provides partial reimbursement for eligible expenses.

The total project cost is estimated to be \$36,070.26, of which 30% is eligible for reimbursement under the grant guidelines.

Improvements to the building will include:

- Tuckpointing 300 square feet of brick joints
- Replacement of 8 windows on the upper floor with new energy-efficient modern units
- Waterblast, scrape, caulk, and paint the exterior of the building to match the adjacent property

A motion was made for approval of the grant application and was **approved**.

7- Commercial Building Rehabilitation Grant Application –208 South Main Street

This item utilizes TIF (Tax Increment Financing) benefits regulated by the State of Illinois statute and may only be used for economic development purposes. No general fund revenues are being used.

At 208 South Main Street, the property owner would like to make over \$570,000 in building improvements to their property. Under the Commercial Building Rehabilitation Grant, the property qualifies for partial reimbursement on eligible expenses of \$106,250.

Improvements to the building include:

- Installation of an upgraded security system
- Exterior staircase fire escape

- New HVAC on the building's 3rd floor
- Installation of 43 double pane windows
- Expansion of the sprinkler system into the basement and ground floor
- Tuckpointing and replacement of exterior bricks as needed
- Installation of a hydraulic elevator
- Replacement of the entire roof

A motion was made for approval and was **approved**.

8- Electric Scooters Ordinance and Bird Rides, Inc. Scooter MOU

Bird Scooters have recently contacted City staff with a proposal to bring their electric rental scooters to town. These scooters have been very popular in larger metro areas, and the company is beginning to invest in smaller communities under 15k. The scooters would be rented via an app on the phone and placed in various public locations around town. The scooters are limited to 15mph and are short-time rentals. Bird Scooters would work with a local entrepreneur they have identified to collect the scooters nightly, charge them and return them to the pickup locations each morning.

The item currently being presented to City Council includes a memorandum of understanding and ordinance that allows for the adoption of electric scooters in the City Of Monmouth.

A full copy of the ordinance and MOU is available on the cityofmonmouth.com website.

- All persons operating an electric scooter shall obey all traffic laws
- Any person using a commercial electric scooter shall be at least 17 years of age
- Electric scooters shall not be operated on public sidewalks
- Electric scooters are required to have a front and rear light
- The company will provide the city an annual license fee of twenty-five dollars \$25.00 per scooter to mitigate the cost of additional electric scooter enforcement, the creation of electric scooter infrastructure, and education around the topic of electric scooter safety.
- The company shall provide the city with proof of insurance coverage exclusively for the operation of stand-up electric scooters

A motion was made for approval and was **approved**.

9- Executive Session

An executive session was held per Illinois Statute 5 ILCS 120/2 to consider Employee Compensation. No action was taken upon return to the regular session.

10- Other Business

No other business was discussed tonight.

Report compiled by Ken Helms, City of Monmouth

CITY OF MONMOUTH				
Summary of Expenses				
As of March 31, 2021				
	2020-2021	Monthly	YTD	% Expended
	Budget	Expense	Expense	YTD
GENERAL FUND				
Municipal Operations	\$ 1,540,479.00	\$ 144,850.22	\$ 1,276,177.34	82.84%
IT Support	101,046.00	11,651.93	76,876.71	76.08%
Solid Waste	817,512.00	72,120.44	706,514.77	86.42%
Social Security/IMRF	123,000.00	7,449.84	94,666.43	76.96%
Boards & Commissions	5,500.00	-	1,399.04	25.44%
Police Department	3,533,670.00	183,862.77	2,962,424.95	83.83%
Zoning Department	134,800.00	68,715.19	152,055.48	112.80%
Fire Department	2,498,343.00	112,979.39	2,181,291.84	87.31%
GENERAL FUND	\$ 8,754,350.00	\$ 601,629.78	\$ 7,451,406.56	85.12%
CEMETERY FUND				
CEMETERY FUND	\$ -	\$ -	\$ 400.00	0.00
FIRE TRUCK RESERVE				
FIRE TRUCK RESERVE	\$ 295,000.00	\$ -	\$ 366,309.21	124.17%
DEBT SERVICE FUND				
DEBT SERVICE FUND	\$ 2,295,610.00	\$ -	\$ 2,339,532.41	101.91%
MOTOR FUEL TAX FUND				
MOTOR FUEL TAX FUND	\$ 410,000.00	\$ -	\$ 466,721.55	113.83%
LOCAL MOTOR FUEL TAX FUND				
LOCAL MOTOR FUEL TAX FUND	\$ 150,000.00	\$ -	\$ 39,918.40	26.61%
INTERNAL SERVICE FUND				
INTERNAL SERVICE FUND	\$ 1,011,160.00	\$ -	\$ 833,045.56	82.39%
DOWNTOWN FAÇADE				
DOWNTOWN FAÇADE	\$ 15,000.00	\$ -	\$ 12,217.85	81.45%
WATER AND SEWER FUND				
WATER AND SEWER FUND	\$ 5,990,892.00	\$ 857,253.83	\$ 6,581,738.77	109.86%
Bond Proceeds (Capital Projects)		\$ 1,160.00	\$ 1,150,004.91	
Smithfield \$10.6 M loan		\$ 61,216.61	\$ 5,044,122.00	
REVOLVING LOAN FUND				
REVOLVING LOAN FUND	\$ -	\$ -	\$ -	0.00%
HOMESTEAD FUND				
HOMESTEAD FUND	\$ 10,000.00	\$ -	\$ -	0.00%
CDAP HOUSING GRANT				
CDAP HOUSING GRANT	\$ -	\$ -	\$ 62,235.00	0.00%
TIF DOWNTOWN #1				
TIF DOWNTOWN #1	\$ 230,200.00	\$ -	\$ 224,144.86	97.37%
TIF NORTH 6TH #2				
TIF NORTH 6TH #2	\$ 48,000.00	\$ -	\$ 7,694.35	16.03%
This is not a month end report of all funds.				