



CITIZEN/ORGANIZATION AGENDA REQUEST

Council Meeting Date 11-7-16

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: 1st Street Armoury

Citizen/Representative: Nici Jones

Address: 215 S. 1st Street, Monmouth IL 61462

E-mail Address: _____

Phone Number: (309) 255-4439 (Nici's cell)

Event Date and Hours of Event: Saturday December 3rd @ 4:30pm

Type of Event and Reason for Request: _____

A Dickens of a Christmas parade - route attached -
from 1st Street Armoury to (south) E 2nd, (north)
to S. Main Street and finishes @ square for lighting
of Christmas tree.

Requirements for events (these requirements must accompany the request at time of meeting or before, NO EXCEPTIONS):

- 1) Certificate of Liability Insurance - (private citizen or not-for-profit group)
- 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street)
- 3) Diagrams or maps, if pertinent to approving the request.

Nici Jones
Citizen/Organization Representative

10/28/16
Date

Auson Ferrar
City Clerk

10/31/16
Date

PLEASE NOTE: 1) In order to be placed on the agenda of a Council Meeting, ALL requests MUST be received the Wednesday morning prior to the next Council meeting!
2) Representative must be present at meeting unless exempted under annual request policy.



Armoury



1st Street
Parade Start

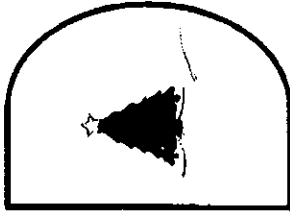


2nd Ave

Main Street



1st Ave



N

W.

E.