



CITIZEN/ORGANIZATION AGENDA REQUEST

Council Meeting Date 7/17

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Monmouth Area Chamber of Commerce

Citizen/Representative: Amy Patterson

Address: _____

E-mail Address: _____

Phone Number: _____

Event Date and Hours of Event: _____

Type of Event and Reason for Request: Introduction to City Council as new Executive Director of Monmouth Area Chamber of Commerce,

Requirements for events (these requirements must accompany the request at time of meeting or before, **NO EXCEPTIONS**):

- (YES) 1) Certificate of Liability Insurance – (private citizen or not-for-profit group)
- 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street)
- 3) Diagrams or maps, if pertinent to approving the request.

Amy Patterson
Citizen/Organization Representative

7/3/17
Date

Susan H. Javor
City Clerk

7-3-17
Date

- PLEASE NOTE:**
- 1) In order to be placed on the agenda of a Council Meeting, **ALL** requests **MUST** be received the Wednesday morning prior to the next Council meeting!
 - 2) Representative must be present at meeting unless exempted under annual request policy.