



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**

**Date:** Monday, August 2, 2021

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

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**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Tony Cook, Alderwoman Susan Twomey, Aldermen Brian Daw, Jim Conard, Alderwoman Mary Kelly and Alderman John VanVleet **Absent:** Alderman Pinedo **Also Present:** Mayor Rod Davies, City Clerk Susan S. Trevor, City Administrator Lew Steinbrecher, Woodard and Curran Public Works Director Andy Jackson, Communications Director Ken Helms, Building and Zoning Director Joe Clark, MFD Chief Casey Rexroat and MPD Chief Joe Switzer **Also Absent:** City Attorney Marcum Spears **Members of the Press:** Jane Carlson, Register Mail

**III. APPROVAL OF MINUTES**

**A. Approval of July 19, 2021 Council Meeting Minutes**

**It was moved by Alderman Cook and seconded by Alderwoman Kelly to approve the July 19, 2021 Council Meeting Minutes as presented. AYE:** Aldermen Thomas, Cook, Alderwoman Twomey, Aldermen Daw, Conard, Alderwoman Kelly and Alderman VanVleet **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries**

**B. Consent Agenda**

**1. Approval of Bills**

**It was moved by Alderwoman Daw and seconded by Alderman Cook to approve the bills as presented. AYE:** Alderman Cook, Alderwoman Twomey, Aldermen Daw, Conard, Alderwoman Kelly, Aldermen VanVleet and Thomas **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

**V. COMMITTEE OF THE WHOLE**

**A. Allowance of Golf Carts on City Streets Discussion**

Chief Switzer explained that there are state statutes regarding the allowance of golf carts on city streets. The City can permit them via passing an ordinance Administrator Steinbrecher called attention to the background information that was provided to the Council in their web packets. The Administration wanted to have a discussion to determine if the Council would want to allow golf carts on City streets as a few requests to do so have been received by the Administration. Chief Switzer said that the State statutes allow non-licensed vehicles on public streets, but have regulations that specify maximum speed, installation of lights and only allow licensed drivers to operate the golf carts. According to Chief Switzer, mostly it's only small cities that allow golf carts on public streets and in his opinion, he doesn't think it is wise to allow them in the downtown area. Administrator Steinbrecher added that the State does allow a differentiation between golf carts and utility vehicles. Mayor Davies concluded that the

Administration would like to have input from the Council and citizens in order to determine whether to allow golf carts on City streets or not.

### **B. Purchase of MFD Ladder Truck**

Administrator Steinbrecher informed the Council that the City has the opportunity to purchase an in-stock demo ladder truck to replace our current ladder truck that has consistently had issues that keep it out of service for prolonged periods of time. Due to the sale, which will close on Friday, August 6<sup>th</sup>, of the City's Transfer Station for \$2.25 million, there will be funds to purchase this truck. The Administration is looking for authorization to move forward to purchase this 2020 demo ladder truck. Chief Rexroat said that he along with several firefighters went to North Aurora to look at the truck and felt it was a good choice for the City. It is a Pierce 2020 demo ladder truck with a warranty. **It was moved by Alderman Conard and seconded by Alderman VanVleet to authorize the Administration to purchase the 2020 demo ladder truck with funds received from the purchase of the Transfer Station. AYE:** Alderwoman Twomey, Aldermen Daw, Conard, Alderwoman Kelly, Aldermen VanVleet, Thomas and Cook **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

### **C. Building and Zoning July Report – Director Clark**

#### **1. Completed Projects**

- ✓ J.B. Woodshed's façade is complete, but still waiting on an awning
- ✓ United Way's façade is complete and is being painted in preparation of new sign

#### **2. Demolitions**

- ✓ 925 S. D Street is complete
- ✓ 700 S. 2<sup>nd</sup>-East 6<sup>th</sup> Avenue is in the process
- ✓ 1018 S. Main is working on asbestos abatement prior to beginning demolition and will come to Council along with 322 W. 5<sup>th</sup> Avenue to go out for bids once the abatement is completed.

#### **3. Open Projects**

- ✓ Methodist Church just completed pouring the main floor
- ✓ OSF is continuing on their expansion to the West of the hospital.
- ✓ 208 South Main's roofing is completed as is the installation of a sprinkler system
- ✓ 109-111 E. 1<sup>st</sup> Avenue façade and Flowers Are Us on South 1<sup>st</sup> are going to be worked on in tandem and are approaching completion.
- ✓ LMP on North Main has completed painting and drywall and is beginning work on a new retaining wall on the front of the property.

### **D. Woodard & Curran Annual Review – Director Jackson & Jennifer Anders, W&C**

Director Jackson reviewed the following:

#### **1. Health and Safety**

- The department staff worked over 1,500 days with no incidents.
- Five employees retired this past year.
- Due to COVID-19 budget reductions and two less employees there were 6 months of estimated water meter reads.

#### **2. Regulatory Compliance**

- All systems were in compliance.
- The EPA mandated Risk and Resiliency Assessment of the City's water treatment and supply system was completed.

#### **3. Year End Annual Cost**

- The year end costs finished \$2,317 under budget.

#### **4. 2020-2021 FY Revenue Totals**

- Revenue was up \$600,000 over last year due to reduced COVID-19 budget and Smithfield's capital improvement money.

Woodard and Curran Engineer, Jennifer Anders reviewed present and future Capital Improvements as follows:

### 1. Completed Projects

Despite and during the height of the COVID-109 pandemic, the City completed over \$10M in the following infrastructure improvements during the 2020-2021 fiscal year without incident:

- ❖ Phase 2 of the Long-Term Control Plan for \$1.25M
- ❖ Industrial wastewater Pre-Treatment Plant is 80% completed for total cost to date of \$8.5M
- ❖ West 11<sup>th</sup> Avenue Utility Extension and road renovation for a total of \$750k.
- ❖ East Euclid water main and road replacement from North 1<sup>st</sup> Street to North 6<sup>th</sup> Street for total construction cost of \$750k.

### 2. Current Projects

- IEPA Green Infrastructure Grant – Monmouth-Roseville Rain Garden to reduce stormwater runoff into City sewers – Total Cost estimate is \$320k
- Downtown sewer interceptor replacement project with total cost estimate of \$2.7M.
- West Harlem water main and road reconstruction project with total cost estimate of \$5M.
- Water and Sewer SCADA system replacement per the American Water Infrastructure Act cyber security assessment with total cost estimate of \$650k.
- Municipal WWTP Disinfection, IEPA mandated, with total project cost estimate of \$2.3M.

### 3. Future Capital Improvements

- ✚ The updated Capital Improvement Plan includes approximately \$10-11M of projects in addition to those mentioned above totaling over \$20M overall. These future projects include: East Euclid and N. 6<sup>th</sup> Street utility and road; NPDES Requirements for CMOM and Phosphorus; Downtown Square; Well #9 Vertical Turbine retrofit; Well #5 Investigation; East Broadway water main and road; 4<sup>th</sup> Street Sewer Interceptor; South Lift Station and North 3<sup>rd</sup> interceptor.

### E. Woodard and Curran Engineering Agreement for SCADA

Jennifer Anders explained that this engineering agreement is for the design and overseeing of the upgrades to present day standards for the control of all the City's water systems. The upgrade involves replacing outdated software, which vendors are no longer able to maintain. The new system is super automated and will be much easier to maintain as it is an all-inclusive package of hardware and software. **It was moved by Alderwoman Kelly and seconded by Alderwoman Twomey to approve the Woodard and Curran Engineering Agreement for SCADA as presented.** AYE: Aldermen Daw, Conard, Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook and Alderwoman Twomey NAY: none ABSENT: Alderman Pinedo **MOTION CARRIED.**

## **VI. ORDINANCES**

### **A. 1<sup>ST</sup> Reading**

#### **1. 21-017, Amending Cemetery Fees**

**It was moved by Alderman Cook and seconded by Alderman Thomas to accept the recommendation of the Cemetery Board and approve increasing the Cemetery Fees as presented. AYE:** Alderman Conard, Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey and Alderman Daw **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

#### **2. 21-016, Amending Chapter 115, Sales of Intoxicating Liquor to Minors**

Mayor Davies explained that a few years back the City had raised the age from 18 to 21 for people to be employed as bartenders. The State statute permits anyone 18 and older to be work as bartenders. A local organization has requested that the City amend their ordinance, Section h, to permit the hiring of 18-years old's as bartenders. **It was moved by Alderman Conard and seconded by Alderman Daw to amend Section h of Chapter 115 to permit 18-year old's to be employed as bartenders. AYE:** Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey, Aldermen Daw and Conard **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

#### **3. 21-018, Re-Plat for 7.887 Acres for Purchase by Monmouth Townhomes, LLP**

Building and Zoning Director Clark explained that this is basically a housekeeping item as the original plat was from 1890 with five plats for this acreage. This ordinance would put the 7.887 acres into 1 plat instead of five. **It was moved by Alderman Cook and seconded by Alderman Daw to approve the above-stated ordinance as presented. AYE:** Alderwoman Kelly, Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey, Aldermen Daw and Conard **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

#### **4. 21-019, Amending Chapter 77, Traffic Schedules, "20 Minute Parking Zones"**

Administrator Steinbrecher explained that this ordinance does not change the number of spaces designated as "20 minutes parking places" in the four quadrants of the Square. It is simply defining the hours from 8:30 a.m. to 4:30 p.m. **It was moved by Alderman Thomas and seconded by Alderwoman Twomey to approve the above-stated ordinance as presented. AYE:** Aldermen VanVleet, Thomas, Cook, Alderwoman Twomey, Aldermen Daw, Conard and Alderwoman Kelly **NAY:** none **ABSENT:** Alderman Pinedo **MOTION CARRIED.**

## **VII. OTHER BUSINESS**

There was none to consider.

## **VIII. ADJOURNMENT**

**It was moved by Alderman Daw and seconded by Alderman Conard to adjourn the July 19, 2021 meeting at 7:12 p.m. MOTION CARRIED by unanimous voice vote.**

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Mayor Rod Davies

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City Clerk Susan S. Trevor