



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, August 7, 2017

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Alderwoman Susan Twomey, Aldermen Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, City Clerk Susan S. Trevor, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Building and Zoning Director Wade Woodward, Woodard & Curran Public Works Director Andy Jackson and IT Director Ken Helms.

III. APPROVAL OF MINUTES

A. July 19, 2017 Council Meeting Minutes

It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the July 19, 2017 minutes with the correction of Alderwoman Twomey's vote on Ordinance 17-020. **AYE:** Aldermen Thomas, Rutledge, Alderwoman Twomey, Aldermen Wells, Pinedo, Heatherly and Clark **NAY:** none **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)
There were none to be heard.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

Administrator Steinbrecher advised the Council that the bill from Waste Management that was withheld from payment at the last Council Meeting was discussed with Waste Management and they agreed to waive the 2 ½ % late charge and due to the non-pickup of curbside garbage during the change-over to the new company they also gave \$1,000 credit off the invoice. This credit put the amount due at \$31,311.32. **It was then moved by Aldermen Heatherly and seconded by Alderman Daw to approve as presented the Consent Agenda with the amended Waste Management invoice added and with the bills being the only item on the Consent Agenda.** **AYE:** Alderman Rutledge, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Clark and Thomas **NAY:** none **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

The Mayor asked the City's IT Director, Ken Helms to explain to the Council what has been happening with our Social Media efforts. Director Helms said that the department has been working on increasing the City's social media presence on Facebook and our Website with most of the effort concentrated on Facebook. The car show was live-streamed through the Police Department's "sky watch trailer". A major news outlet picked it up and there were over 600,000 likes with a number of people from all over wondering where Monmouth was located. Also, quite a few former residents thanked us for live-streaming the event as it kept them in touch with Monmouth when they couldn't be physically present. The fireworks on the 4th of July were also live-streamed and had great responses. The Mayor and Council thanked Ken for all his efforts.

A. Building and Zoning July Report – Director Woodward

- ✓ Jamieson Center started on the construction of their new garden shed.
- ✓ Two permits were issued for the construction of the previously approved cell towers.
- ✓ Lairs Auto-body took out a permit for a new addition at their present location on East 6th Avenue.
- ✓ Demolitions were done on two trailers at no cost to the City and the screw pumps located at 1033 East Jackson were also being demolished.
- ✓ Sixteen letters for mowing were sent out and all have been mowed with the exception of one which the City had to mow.

B. Woodard and Curran June Report – Director Jackson

- It has been a busy four weeks with the Well #10 project as the approval from the EPA finally was received to proceed with construction and hook-up to the water main. The boring was completed and North 6th Street was able to be re-opened prior to the Car Show. The well-house was delivered last week and the pump will be installed this next week.
- The water softener was installed several weeks ago and the piping was then put in place. The biggest challenge is now to get the disinfecting done in order to get it on-line. The start-up date is still around the end of September.
- The C.S.O. project is progressing with the demolition of the old screw pumps and structure. The temporary pumps are set in place.
- The South Sunny Lane Road Restoration and Drainage project is scheduled to start this week with an anticipated completion date of September 1st.
- The street striping is just about to be wrapped up.

C. Great Pumpkin Color Run – Nicole Trego

On behalf of M-R High School Choir, Nicole Trego presented a request to host a "Great Pumpkin Color Run" on the 21st of October from 7:30 a.m. – 9:15 a.m. to raise money to send the choir students to New York City to sing at Carnegie Hall in May of 2018. The map has been reviewed by Chief Switzer and he requested to only have the color applied to runners at the start of the run and not during the run. The proper paperwork is on file in the Clerk's office. **It was moved by Alderman Heatherly and seconded by Alderwoman Twomey to approve the above-stated request. AYE:** Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Rutledge and Thomas **NAY:** none **MOTION CARRIED.**

D. MC Request for Street Closure – Andy Davis, MC Director of Campus Safety

Mr. Davis requested that the City close East Broadway from 7th Street to 9th Street from 3:50 p.m. to 5:00 p.m. on Saturday, August 19th for the College's Matriculation Convocation. **It was moved by Alderman Wells and seconded by Alderwoman Twomey to approve the above-stated request by Monmouth College. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas, Rutledge and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

E. Storage of Antique Fire Truck – Assistant Chief Pat Spears

The Monmouth Firefighters Union has received a donation of an antique Monmouth Fire Truck and would like permission to store the truck at the North Fire Station. The Union would sign a waiver of liability and would not work on it while at the fire station. City Attorney Spears stated that a waiver of liability is not 100% effective in Illinois and therefore, he is concerned about liability to the City in the case of damage. After further discussion, Mayor Davies asked the City Attorney to draft an agreement to be voted on at the next Council meeting.

F. Engineering Service Agreement – Water Main Replacement – 9th Ave. & S. 5th

Administrator Steinbrecher explained to the Council that the City is applying for a one half million dollar Federally funded Community Development Block grant to replace water mains in the South East quadrant of the City. In the grant application process it maximizes scoring points if the applicant has a design that is construction ready for bid. The cost of this engineering service is \$35,350 and there were funds allocated in the budget for these type of capital improvement projects. In Phase I of this process, the City is working with WIRC. Currently, WIRC is conducting surveys of families in that area of the City. **It was moved by Alderman Wells and seconded by Alderman Daw to approve the Engineering Service Agreement with Missman, Inc. for \$35,350. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark, Thomas, Rutledge, Alderwoman Twomey and Alderman Daw **NAY:** none **MOTION CARRIED.**

G. Sidewalk Café Application – 112 Bistro – Sujith, Manager

Sujith presented the request to have a sidewalk café in Market Alley next to 112 Bistro. All the proper paperwork, insurance and drawings have been submitted. The proposed enclosure is made up of three metal gazebos that are 10' by 10' with a ledge completely around the outside to constitute a fenced in area. Entrance would be from the inside of the restaurant with the exception of a handicapped accessible entrance from Market Alley that would only be used for persons with disabilities who are unable to use the main entrance. Concerns were raised about the impact that the sidewalk café would have on how serving and seating during Market Alley Music Days was done. Mayor Davies asked to table the request in order to allow the Police Department, the Business Council and the Building and Zoning Department to review the placement of the sidewalk café.

VI. EXECUTIVE SESSION (with possible action to follow)

A. Per Illinois Statute ILCS 120/2 to consider promotion appointment of individual employee.

1. Executive Session

It was moved by Alderman Rutledge and seconded by Alderman Daw to go into Executive Session at 7:45 p.m. AYE: Aldermen Pinedo, Heatherly, Clark, Thomas, Rutledge, Alderwoman Twomey, Aldermen Daw and Wells **NAY:** none **MOTION CARRIED.**

2. Return to Regular Session

It was moved by Alderman Heatherly and seconded by Alderman Daw to return to Regular Session at 8:10 p.m. AYE: Aldermen Heatherly, Clark, Thomas, Rutledge, Alderwoman Twomey, Aldermen Daw, Wells and Pinedo **NAY:** none **MOTION CARRIED.**

VII. OTHER BUSINESS

There was none to be considered.

VIII. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 8:14 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor