



CITIZEN/ORGANIZATION AGENDA REQUEST

Council Meeting Date _____

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Buchanan Center for The Arts

Citizen/Representative: Tom Best

Address: 600 N. A Street

E-mail Address: tombest@maplecity.com

Phone Number: (309) 536-242

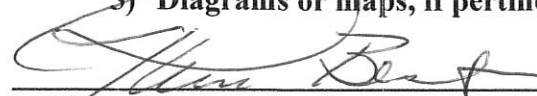
Event Date and Hours of Event: Wednesday, October 9th 10:00-11:00 a.m., 6:00-7:00 p.m.

Type of Event and Reason for Request: Rain Date October 10th

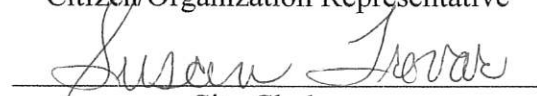
Buchanan Center for the Arts would like to host an "historical walk" in the Old Part of Monmouth Cemetery with actors portraying certain deceased people with guides leading registered guests from one grave site to another.

Requirements for events (these requirements must accompany the request at time of meeting or before, **NO EXCEPTIONS**):

- 1) **Certificate of Liability Insurance – (private citizen or not-for-profit group)**
- 2) **If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street)**
- 3) **Diagrams or maps, if pertinent to approving the request.**


Citizen/Organization Representative

4-15-24
Date


City Clerk

4-15-24
Date

- PLEASE NOTE:**
- 1) **In order to be placed on the agenda of a Council Meeting, ALL requests *MUST* be received the Wednesday morning prior to the next Council meeting!**
 - 2) **Representative must be present at meeting unless exempted under annual request policy.**

Cemetery Walk Fall 2024 with the BCA

Asking permission to be able to stage a cemetery walk on Wednesday, October 9 as sponsored by the Buchanan Center for the Arts.

This would take place around 6 or 6:30 in the evening. The idea is that this would be an event where participants would have to register to be able to better manage the number of people who would be escorted to areas of the southern side of the cemetery (the oldest side). This would last about one hour in length. There would be actors portraying the deceased with guides leading the participants from one grave site to another. This is regarded as a historical walk, not something akin to a "Halloween" event.

We are asking permission to be able to stage this event. Thank you.

Contact person is Thomas Best, 309-536-2642 & tombest@maplecity.com