

**ZONING DEPARTMENT
CITY OF MONMOUTH**

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Due to the Covid-19 pandemic we are doing only commercial site visits of projects, and have suspended residential rental inspections unless a tenant has a complaint against a landlord.

We continue to field calls on ordinance violations and the issuance of Building permits. We have resumed sending out letters of violation and tickets if violations are not met.

The Zoning Board of appeals, Planning commission and Façade Committee meetings have started to meet again wearing mask and or Social distancing.

The Old Y.M.C.A. north wall façade was removed from the north side down to the row of windows and additionally the parapet wall will also be taken down to the roof in order to rebuild due to instability of years of neglect.

Smithfield Has completed the three 30'X50' carport structures and an occupancy permit was issued.

The woodshed parapet wall and new windows were installed, H.V.A.C. and electrical upgrade was completed and will start the lower façade and windows in the weeks to come.

Strong Communities Program (SCP) \$250,000 Grant for abandoned houses and renovation's was completed and submitted by the dead line. Many thanks to our City Administrator's executive assistant Jan Helms for her leadership and knowledge on how to submit the grant funding application.

Also Jan helped with the rental registration letter and developed the mailing list to insure that the registration per ordinance was sent out to all the landlords October 1st.

**Director of Zoning
Joe Clark**