



COUNCIL MEETING

Date: Monday, December 2, 2019

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

COUNCIL AGENDA

(All meetings are conducted according to Robert's Rules of Order with a Parliamentary present)

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Approval of November 18, 2019 Council Meeting Minutes

IV. PRESENTATION TO COUNCIL

A. Presentations or Citizen Inquiries (all inquiries are limited to 3 minutes per City Ordinance)

B. Consent Agenda (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

1. Approval of Bills

V. COMMITTEE OF THE WHOLE

A. Building and Zoning November Report – Director Clark

B. Woodard and Curran October Report – Director Jackson

C. Approval of Façade Grant – J.B.'s Woodshed, 110 E. 1st Ave. for \$15,650.00

D. Approval of Façade Grant – United Way, 87 Public Square for \$17,234.00

E. Video Gaming Discussion

VI. RESOLUTIONS

A. 19-010, Joint Animal Control Contract

VII. OTHER BUSINESS

VIII. ADJOURNMENT

CITY Resolution# 19-10
COUNTY Resolution # 36-18-19
**CITY/COUNTY JOINT ANIMAL CONTROL CONTRACT
AGREEMENT**

THIS AGREEMENT entered into this 13th day of November, 2019 , between the City of Monmouth, a Municipal Corporation, located in the County of Warren, State of Illinois, hereinafter referred to as "CITY", and the County of Warren, a Political Subdivision of the State of Illinois, located in the State of Illinois, hereinafter called "COUNTY".

WHEREAS, CITY and COUNTY individually have certain responsibilities for control and/or care of abandoned or stray cats and dogs as required by local ordinances and/or State Statutes, and

WHEREAS, CITY and COUNTY desire to provide for the care of abandoned or stray cats and dogs in the most economical manner for the residents of their respective jurisdictions, and

WHEREAS, CITY and COUNTY have, for the past several months, jointly operated an animal control shelter, which shelter was constructed by the COUNTY on land owned by the CITY, and

WHEREAS, CITY and COUNTY desire to share said facility for the care of abandoned or stray cats and dogs.

NOW THEREFORE, in consideration of the mutual covenants and stipulations set forth herein, it is agreed as follows:

1. That CITY and COUNTY will continue to jointly use the animal control shelter facility located in the City of Monmouth for the purpose of housing and caring for stray or abandoned cats or dogs, or cats and dogs running at large in violation of local ordinances and/or State Statute.
2. That CITY and COUNTY shall, not less than quarterly, provide the other party with a written statement clearly showing all receipts and expenditures incurred in the operation of the shelter for the previous calendar quarter. The party with the least net operating expense for the preceding calendar quarter shall pay to the party with greatest net operating expense a sum equal to one-half (½) of the difference shown on the respective quarterly statements. Said payment to be made within thirty (30) days of the end of each calendar quarter.
3. That the COUNTY'S income and expenses incidental to the issuance of dog licenses be wholly retained and borne by the COUNTY.

4. That the CITY'S income and expenses incidental to the issuance of cat licenses be wholly retained and borne by the CITY.
5. That each party to this Agreement shall assume and hold the other harmless for any and all liability arising by reason of the acts of their respective employees in the performance of this Agreement.

THIS INSTRUMENT contains the entire agreement between the parties and no statement, promises, or inducements made by either party or agent of either party that is not contained in this written contract shall be valid or binding; and this Agreement may not be enlarged, modified, or altered except in writing signed by the parties and endorsed thereon.

THIS AGREEMENT shall insure to the benefit and be binding upon the assignees and successors of the respective parties until November 30th, 2020 . Notice of termination must be thirty (30) days before the expiration of contract by either party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their behalf respectively by their proper officers or officials hereunto duly authorized by their respective governing bodies and their corporate seals to be hereto affixed.

COUNTY OF WARREN, Illinois

CITY OF MONMOUTH, Illinois

by: William L. Reichow
William L. Reichow
Chairman, Warren County Board

by: _____
Rod Davies
Mayor

Date: November 13, 2019

Date: _____

Witness: Lisa M. Conard
County Clerk

Witness: _____

City of Monmouth Facade Program Matching Grant Application

Property

Name of Building:	United Way + Forefront
Address:	87 Public Square
Date of Construction:	beginning December 5, 2019
Current Use(s):	non-profit organization

Property Owner

Name:	Warren County United Way
Phone Number:	309.734.0304
Mailing Address:	P.O. Box 85, Monmouth IL
Email:	jeannie@we.unitedway.org

Proposed Facade Improvement Type

Entry or window restoration	<input checked="" type="checkbox"/>
Restoration of historic architectural features	<input checked="" type="checkbox"/>
Exterior painting	<input type="checkbox"/>
Exterior masonry restoration	<input checked="" type="checkbox"/>
Awning installation or repair	<input checked="" type="checkbox"/>
Sign and/or lighting	<input checked="" type="checkbox"/>
Removal of false front	<input checked="" type="checkbox"/>
Improvement of closed-over upper windows	<input checked="" type="checkbox"/>
Upper facade/roof-line restoration	<input checked="" type="checkbox"/>
Other (please specify below)	<input type="checkbox"/>

→ trim

→ addition

→ trim/window boxes

Other improvement: installation of new lighting + entry walls / concrete (remove carpet)

Project Details

Budget for project (owner and grant funds): \$17,234

Please Describe Project (attach additional sheet if necessary):

We have been blessed with the opportunity (thanks to our endowment & Midwest Bank) to relocate to the public square. In doing so, we are investing the funds, time, & care, to not only bring the building back as close as it can be to original, but to house a (community center) for all our proud network partners.

Please include one or more photos of existing facade, plus a sketch of proposed improvements.

I, (print name) _____, submit that these are the terms of my proposed facade improvement project as I understand them to be at this time. My signature also certifies that I have read and understand the guidelines of this matching grant program.

Applicant's signature: _____ Date: 5/November/2019

For Committee Use Only

Application Received (date):	
Initial Review Meeting scheduled (date):	
Committee Review Results:	
Restoration Consultant Report Rcvd (date):	
Final Committee and Owner Approval:	
City Council Action:	
Job Begun (permit issuance date):	
Job completed:	
Check Disbursed:	

Ramiro Arteaga
722 North 1st Street
Monmouth, IL 61462
309.371.6237

Warren County United Way
1107B West Broadway
Monmouth, IL 61462

ESTIMATE

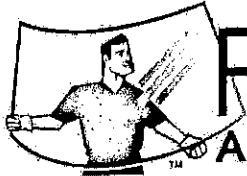
Services and repairs for façade at 87 Public Square, Monmouth, IL 61462

Repair shingle roof; remove wood panel and shake roof; remove stair carpet;
resurface outdoor entry and stairs; repair and/or paint exposed brick; install
outdoor lighting and window boxes; paint trim.

\$7,000

(INCLUDES ALL DISPOSAL)

TERMS: Half of estimated expenses is due prior to work beginning. Remainder due at end of job and after inspection. Contractor assumes all liability to contractor and employees.



FIRST GLASS

AUTO • HOME • BUSINESS

GALESBURG - 309-342-2001 • MONMOUTH - 309-734-4441

CORPORATE OFFICE
PO BOX 1514
GALESBURG, IL 61402
FAX 309-342-2765
WWW.FIRSTGLASS.COM
FED ID 37-1094931

Quote: 16818

Date:09/09/2019

Customer

WARREN COUNTY UNITED WAY

Csr: Tech: PO Terms:C.O.D

Rep:JIM M

Qty	Part / Description	Item Total
1.00	BRONZE STORE FRONT - 2" x 4 1/2" frame with 1" bronze lowe glass	6,250.00

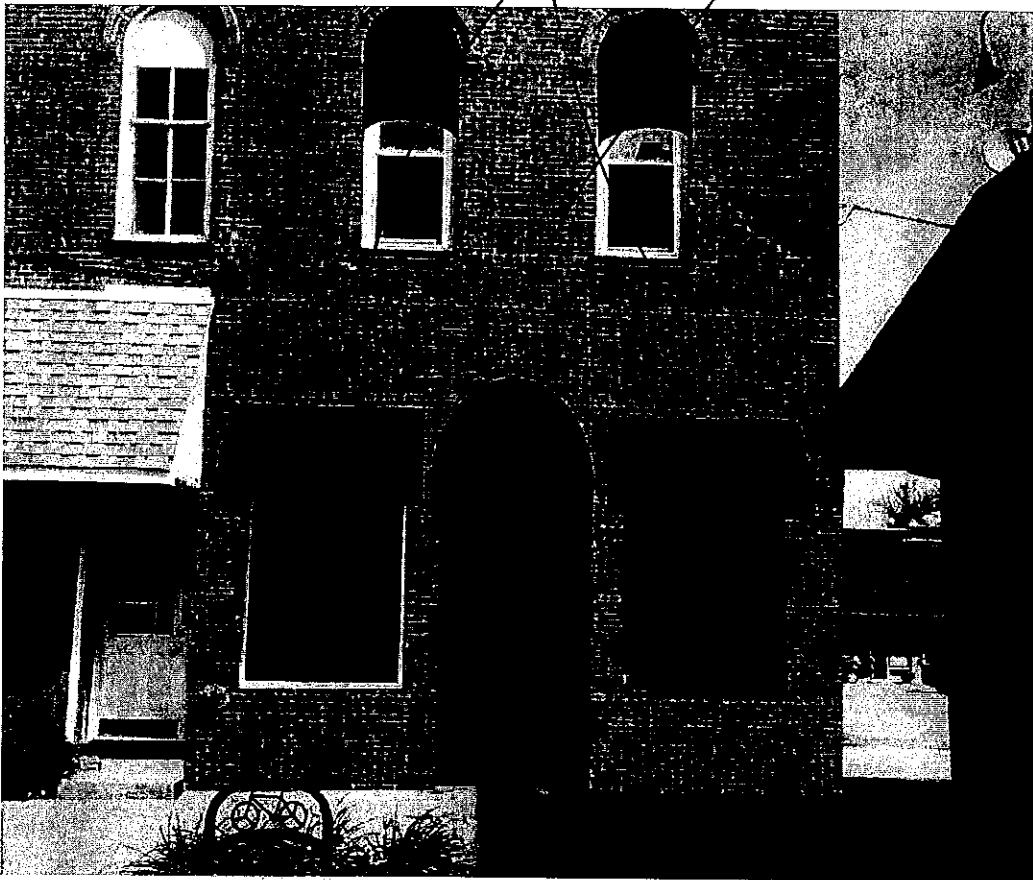
Notes: Bronze thermal frame 2" x 4 1/2" with 1" lowe insulated glass, Door and transom frame 3'0" x 7'0" medium style with 10" bottom rail, rim panic, roton hinge, threshold, closer, and sweep. 2- 62" x 72" , 2- 48" x 72" window openings

Signature _____

Tax	Total	Payments	Balance
284.38	6,534.38	0.00	6,534.38

vers:9.2.10 Page:1

"The clear choice for all your glass needs."



COMPANY

United Way
Monmouth, IL

PROJECT LOCATION

Awning (Warren County)
Option B2

MEASUREMENTS

Door Awning Size:
5'3" Wide
4' Projection
4' Drop
6" Valance

Windows Awning Size:
6'2" Wide
3' Projection
3' Drop
6" Valance

Top Awning Size:
3' Wide
3' Projection
4' Drop

MATERIALS

Sunbrella Fabric

COLOR

Marine Blue

NOTES



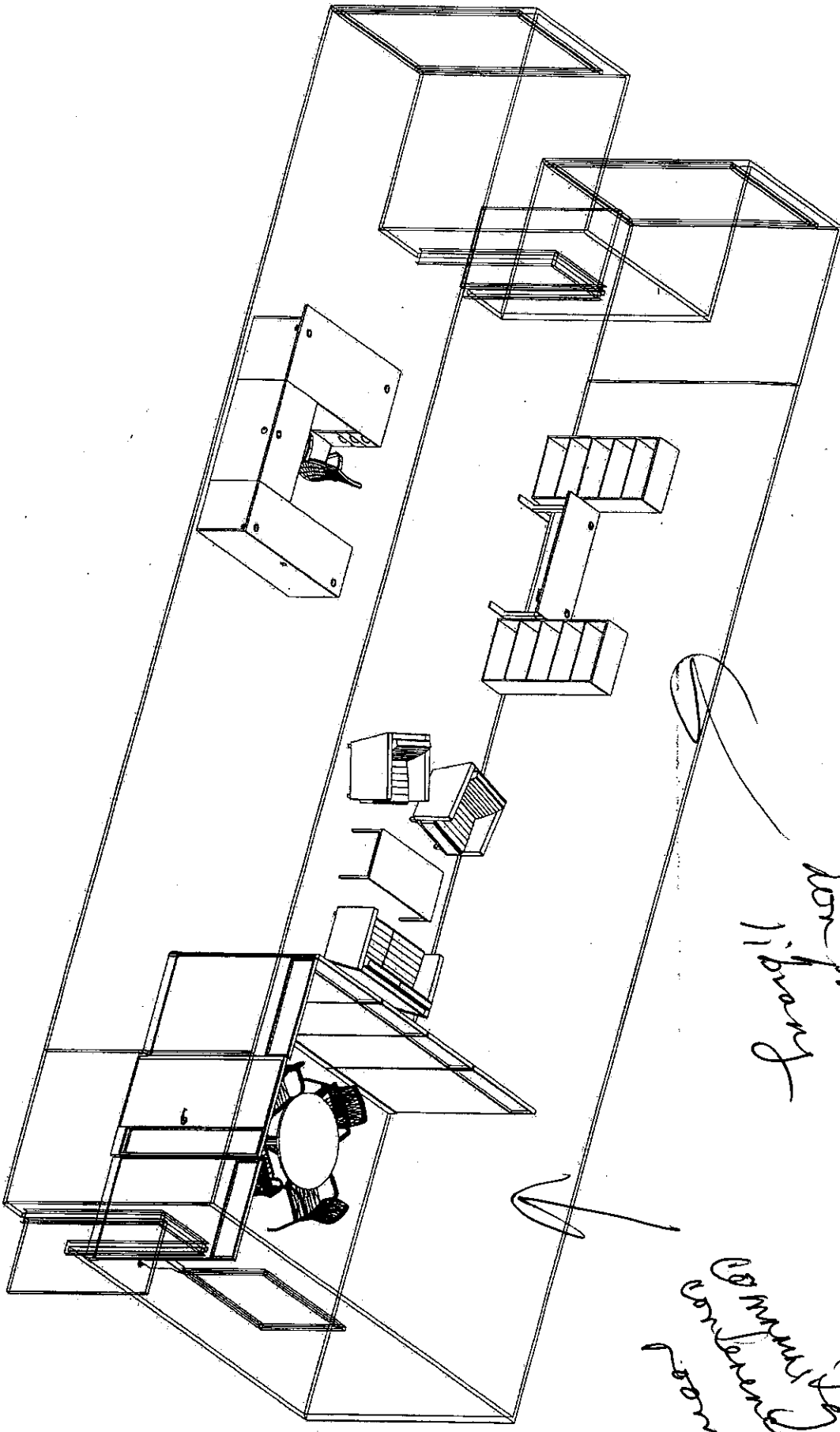
SHERWOOD
SIGNS • AWNINGS • TENTS

DESIGNER AND DATE AND CUSTOMER SIGNATURE

319.754.6410 • 1.800.283.1237 • WWW.SHERWOODCOMPANY.NET

DRAWINGS ARE EXCLUSIVE PROPERTY OF THE SHERWOOD COMPANY INC. ANY USE WITHOUT WRITTEN CONSENT IS PROHIBITED BY LAW. DRAWINGS ARE REPRESENTATIONAL, ACTUAL PRODUCT MAY VARY.

*estimate: \$1,233 per awning
(3 awnings total)*



non-profit library

community conference room

City of Monmouth Facade Program Matching Grant Application

Property

Name of Building:	J.B.'s Woodshed, Inc
Address:	110 E 1ST AVE, MONMOUTH
Date of Construction:	Unsure of, mid 1800's
Current Use(s):	TAVERN

Property Owner

Name:	BECKY L SHEARER
Phone Number:	309-224-9290
Mailing Address:	110 E 1ST AVE, MONMOUTH
Email:	Woodshedthe@yahoo.com

Proposed Facade Improvement Type

Entry or window restoration	<input checked="" type="checkbox"/>
Restoration of historic architectural features	<input checked="" type="checkbox"/>
Exterior painting	<input checked="" type="checkbox"/>
Exterior masonry restoration	<input checked="" type="checkbox"/>
Awning installation or repair	<input checked="" type="checkbox"/>
Sign and/or lighting	<input checked="" type="checkbox"/>
Removal of false front	<input checked="" type="checkbox"/>
Improvement of closed-over upper windows	<input checked="" type="checkbox"/>
Upper facade/roof-line restoration	<input checked="" type="checkbox"/>
Other (please specify below)	<input type="checkbox"/>

Other improvement: _____

At-Co Masonry
Specializing in Restoration Services
 Tuck pointing – Waterproofing – Brick, Block, & Stone Replacement
 Caulking – Masonry Cleaning
 (309) 536-1505
 Sciota, IL 61475

Proposal for Work _____

<p>Customer Information</p> <p>NAME <u>Becky Shearer (woodshed)</u></p> <p>ADDRESS: <u>Monmouth, Il 110 E 1st :</u></p> <p>PHONE: <u>224-9290</u></p>	<p>Project Information</p> <p>Location: Same as address</p>
---	---

Description of work:

Tear off top parapet and rebuild. Replace steel above windows with new steel Prime and paint install flashing. Grind and point cracked and deteriorated mortar joints. Replace cracked brick and waterproof face of the building.

Process:

- Tear off top parapet above entryway to stabilize the top of the wall
- Replace Steel with new 3/8 thick angle iron
- Relay brick to look exactly as it does in the 1974 picture of the building
- Remove soldier course of brick above the windows and remove the steel lintel currently in the building and replace with new steel.
- **The new steel would be flashed with a Perma barrier moisture Shield to prevent from future deterioration.**
- Brick will then be re-laid on the top of the steel to re-incase it in the wall
- All mortar joints will then be ground out to 3/4 to an inch deep and pointed with type O mortar
- Any brick crack more than a hairline will be pulled out and replace with new period specific brick
- Install windows to look period specific as in the 1974 picture
- **The entire facade of the building will be sprayed with a liquid waterproofing membrane at the end of the project**

Cleanup:

Through the different stages of work we will keep our material and debris in a contained area. We will do a final clean up upon completion of the project.

Notes

After work has begun we will take precautions to ensure water does not infiltrate the building. Coopers Masonry guarantees customer satisfaction on all work. We ask our customers for their understanding although we try to keep a clean workplace during the different stages of our work it is construction and does make messes.

The Above work will be completed for a sum of \$15650
 We require a down payment of \$6000 and \$9650 when the job is complete



Repair windows with windows to match 1874 picture

Tear off iron parapet replace steel and relay brick to match what is currently there

Sand and paint air brckwork

Tear out brick above windows to expose metal replace metal



woodardcurran.com
COMMITMENT & INTEGRITY DRIVE RESULTS

Monthly Operating REPORT

Monmouth, Illinois

Department of
Public Works

October 2019



TABLE OF CONTENTS

SECTION

Executive Summary	
1. HEALTH AND SAFETY/STAFF	
2. WASTEWATER TREATMENT	
4. REVENUE COLLECTION	
5. ESTIMATED ANNUAL COST	
6. MAINTENANCE/REPAIR ACTIVITIES	
7. CAPITAL PROJECTS	

LIST OF TABLES

TABLE

Table 1-1:	Water Quality vs. NPDES Permit Limits	
Table 2-1:	Monthly Chemical Usage for Ion Exchange Softening	
Table 3-1:	Revenue Collection	
Table 4-1:	Estimated Annual Budget – Year 7	

|

EXECUTIVE SUMMARY

The October Public Works monthly report provides an overview of the month's activities and statistical data including safety training, wastewater treatment effluent quality, water production, billing and collection statistics for municipal services, maintenance activities, maintenance and repair costs vs. monthly thresholds, water treatment chemical costs, overall project cost and performance to annual budget.

Laverdiere completed boring a new 12" water main under Highway 34 near the intersection of 34/67. The existing main had failed under the highway. The project was completed, and the new section put into service in mid-November.

Crews located the 8" transite main at the intersection of Harlem and North Main street. A new 8" valve was installed to shut this down from the south. We will be locating it on the north end out by the highway to install another valve to completely abandon this in place. There are no known connections on this water main.

CSO Phase 2 pre-construction meeting was held this week. Laverdiere outlined their schedule, staging, and construction activities for the project.

City received the construction permit to replace the East Euclid Avenue water main from North 1st Street to North 6th Street. This area qualified for a CDBG grant, the application was submitted in August and we are awaiting word on if the grant application was successful.

Continue discussions with Smithfield on a new service agreement that includes financing for the North Pre-Treatment Plant improvements. The project was approved by IEPA via receipt of the construction permit from them.

Enterprise annual review of the vehicle lease program revealed that the City can trade in the 5 leased pickup trucks for 5 new leased pickup trucks and lower the monthly lease payment since the value of low mileage used pickup trucks is very high right now. This has always been the upside to a fleet lease type arrangement.

Leaf pickup seems to be going relatively well considering the early snow, well below normal temperatures, and all the water main issues that the crew has been dealing with the past couple of weeks.

Feel free to stop by the office or give me a call, 309-734-4026 if you have any questions or comments.

Regards, Andy

1. HEALTH AND SAFETY/STAFF

Staff annual review of the ladder safety program. There were no safety incidents or near misses in October.

2. WASTEWATER TREATMENT

The Consolidated WWTP treated and discharged 167 million gallons of treated wastewater in the month of October. There were 5 combined sewer overflow events in October. The weather station at the plant reported 3.2” of rain and 2” of snow during the month. The Consolidated Plant continues to produce excellent effluent quality. The table below outlines the water quality vs. NPDES permit limits.

Table 2-1: Water Quality vs. NPDES Permit Limits

	Monthly Average	Permit Limit
Flow (MGD)	5.37	4.62
Ammonia N mg/l	<0.1	1.5
CBOD5 mg/l	2	10
Total Phos	0.9	1
Chlorides mg/l	285	500
Suspended Solids mg/l	8	12

3. WATER TREATMENT

The water treatment plants produced 96 million gallons of finished water in October. Finished water quality met all standards per the Clean Water Act for drinking water. The table below outlines the chemical usage for ion exchange softening for the month.

Table 3-1: Monthly Chemical Usage for Ion Exchange Softening

	Daily Average	Monthly Total
Treated Water to System	3.1 MG	96 MG
Poly Phosphate Usage-lbs.	103 lbs.	3,178 lbs.
Salt Usage — tons	4.9	151 tons
Chlorine Usage - lbs.	127	3,936 lbs.

5. TOTAL ANNUAL COST

Table 5-1: Annual Budget – Year 7

Budget Category	Month Budget	Month Actual	YTD Budget	YTD Actual	Annual Budget	over(under)
Labor (D.L. + FB)	\$129,524	\$127,731	\$777,145	\$738,501	\$1,554,290	(\$38,645)
Utilities	\$3,217	\$2,196	\$19,304	\$15,639	\$38,608	(\$3,665)
Chemicals Costs	\$25,587	\$15,833	\$153,520	\$152,636	\$307,040	(\$884)
Maintenance\Repair	\$29,573	\$17,038	\$177,435	\$238,401	\$354,870	\$60,966
Sludge Disposal Costs	\$833	\$0	\$5,000	\$0	\$10,000	(\$5,000)
Lab Supplies\Equip	\$3,526	\$4,270	\$21,153	\$27,312	\$42,306	\$6,159
Office Supplies	\$1,524	\$1,530	\$9,146	\$8,254	\$18,291	(\$892)
Miscellaneous Expenses	\$4,113	\$3,635	\$24,676	\$27,054	\$49,351	\$2,379
Other Operating Costs	\$12,687	\$11,785	\$76,119	\$105,189	\$152,238	\$29,070
Overhead (G.A.)	\$29,247	\$28,842	\$175,484	\$166,758	\$350,969	(\$8,726)
Subtotal Year 7	\$239,830	\$212,860	\$1,438,982	\$1,479,744	\$2,877,963	\$40,762
Fixed Fee Year 7	\$17,268	\$15,326	\$103,607	\$106,542	\$207,213	\$2,935
Total	\$257,098	\$228,186	\$1,542,588	\$1,586,285	\$3,085,177	\$43,697

6. MAINTENANCE/REPAIR ACTIVITIES

A SUMMARY OF MAINTENANCE & REPAIR ACTIVITIES:

Water/Street Facilities

Maintenance staff completed 65 routine/preventative and 26 corrective work orders for the water plants, distribution system, sewer collection system, and fleet in October. 132 requests for service were responded to by service personnel. 147 requests for City utility locates from the J.U.L.I.E. call center were completed. Water distribution system and sewer collection system items:

- Replaced 9 water meters
- Repaired water main 900 East Euclid
- Repaired water main 700 South 8th
- Repaired water main 700 North 9th
- Repaired water main 100 South 10th
- Repaired water main 300 East Girard – 8’ of 12” pipe replaced
- Repaired water main 400 East Euclid
- Repaired water main 500 West 8th
- Repaired water main 1200 North 11th
- Repaired water main 1100 West Harlem
- Replaced curb stop 814 South Main
- Repaired curb stop 312 East Euclid
- Repaired curb stop 1124 South Main
- Replaced chlorine analyzer at South Water Plant

Wastewater Facilities

Maintenance staff performed 132 preventative work orders and 6 corrective work orders at the Consolidated Plant and North Pretreatment Plant.

- Replaced 60 Amp breaker on flare controls, sump pump breaker and outlet
- Installed and aligned rebuilt 200 HP blower motor (new bearings)
- Replaced level sensor at Smithfield lift station
- Installed rebuild kit on the air relief valve at the raw pump station

Street/Grounds/Right of Way/Fleet

- Various tree removal and trimming, pothole patching and utility repair patching
- Scheduled vehicle service work (lube, oil, filters)
- Installed stop signs at South 11th & East 3rd
- Installed stop signs at North 3rd and East Franklin
- Installed new intake and 120’ of 4” drain tile on the east side of the 300 block of North 11th Street
- Replaced starter on the cemetery S10
- Repaired electrical issue and hydraulic lift cable on T14

7. Capital Projects

1. CSO Phase 2 bidding and award for the project.
2. Received construction permit to replace the water main on East Euclid Avenue, awaiting word from CDBG if the City was successful in the grant application to fund this project.
3. Information and data gathering to prepare preliminary engineering report, (PER), for USDA loan application on the downtown sewer replacement project.

7. CAPITAL PROJECTS

November 2019 Zoning Monthly Report

November Residential Construction Total: \$1,100.00
Year-to-date Residential Construction Total: \$553,141.00

November Business Construction Total: \$0.00
Year-to-date Business Construction Total: \$59,000.00

November Public Service Construction Total: \$0.00
Year-to-date Public Service Construction Total: \$42,100.00

November Residential EZ Construction Total: \$0.00
Year-to-date Residential EZ Construction Total: \$60,303.00

November Business EZ Construction Total: \$3,000.00
Year-to-date Business EZ Construction Total: \$7,219,500.00

November Public Service EZ Construction Total \$0.00
Year-to-date- Public Service EZ Construction Total \$35,000.00

November

<u>RESIDENTIAL</u>	PERMITS	VALUE	FEE PAID	Plumbing/Electrical Fees
New Housing Starts	0	\$0.00	\$0.00	
Room Additions	0	\$0.00	\$0.00	
Remodeling/Renovations	0	\$0.00	\$0.00	
Siding	0	\$0.00	\$0.00	
Garage/Access Bldgs	0	\$0.00	\$0.00	
Miscellaneous	0	\$0.00	\$0.00	
Demolitions	0	\$0.00	\$0.00	
Electrical Service	0	\$0.00	\$0.00	
Roof	1	\$500.00	\$25.00	
Windows	0	\$0.00	\$0.00	
Concrete	0	\$0.00	\$0.00	
Curb Cut	0	\$0.00	\$0.00	
Deck/Porch	0	\$0.00	\$0.00	
Fence	1	\$500.00	\$25.00	
Driveway	0	\$0.00	\$0.00	
Repair	0	\$0.00	\$0.00	
Plumbing	0	\$0.00	\$0.00	
Sign	0	\$0.00	\$0.00	
Repairs	0	\$0.00	\$0.00	
Pool	0	\$0.00	\$0.00	

BUSINESS/INDUSTRIAL

New Buildings	0	\$0.00	\$0.00	
Remodel Bldgs	0	\$0.00	\$0.00	
Additions	0	\$0.00	\$0.00	
Miscellaneous	0	\$0.00	\$0.00	
Demolitions	0	\$0.00	\$0.00	
Concrete	0	\$0.00	\$0.00	
Roof	0	\$0.00	\$0.00	
Electrical	0	\$0.00	\$0.00	
Plumbing	0	\$0.00	\$0.00	
Driveway/Parking Lot	0	\$0.00	\$0.00	
Signs	0	\$0.00	\$0.00	
Curb Cut	0	\$0.00	\$0.00	

PUBLIC SERVICE

New Construction	0	\$0.00	\$0.00	
Additions	0	\$0.00	\$0.00	
Remodeling	0	\$0.00	\$0.00	
Garage/Accessory Bldg	0	\$0.00	\$0.00	
Miscellaneous	0	\$0.00	\$0.00	
Demolitions	0	\$0.00	\$0.00	
Roof	0	\$0.00	\$0.00	
Concrete	0	\$0.00	\$0.00	
Electrical	0	\$0.00	\$0.00	
Plumbing	0	\$0.00	\$0.00	
Deck/Porch	0	\$0.00	\$0.00	
Siding	0	\$0.00	\$0.00	
Curb Cut/Road Work	0	\$0.00	\$0.00	
Fence	0	\$0.00	\$0.00	
Sign	0	\$0.00	\$0.00	

ENTERPRISE RESIDENT

New House Starts	0	\$0.00	\$0.00	
Siding	0	\$0.00	\$0.00	
Garage/Accessory Bldg	0	\$0.00	\$0.00	
Electrical	0	\$0.00	\$0.00	
Miscellaneous	0	\$0.00	\$0.00	
WIRC	0	\$0.00	\$0.00	
Demolition	0	\$0.00	\$0.00	
remodel/renovation	0	\$0.00	\$0.00	
Roof	0	\$0.00	\$0.00	
Windows	0	\$0.00	\$0.00	
Concrete	0	\$0.00	\$0.00	
Fence	0	\$0.00	\$0.00	
Deck/Porch	0	\$0.00	\$0.00	
Sign	0	\$0.00	\$0.00	
Plumbing	0	\$0.00	\$0.00	

BUSINESS/INDUSTRIAL

Demo	0	\$0.00	\$0.00	
New Construction	0	\$0.00	\$0.00	
Additions	0	\$0.00	\$0.00	
Miscellaneous	0	\$0.00	\$0.00	
Electrical	0	\$0.00	\$0.00	
Renovation	0	\$0.00	\$0.00	
Plumbing	0	\$0.00	\$0.00	
Concrete	0	\$0.00	\$0.00	
Windows	0	\$0.00	\$0.00	
Roof	0	\$0.00	\$0.00	
Repair/Renovation	0	\$0.00	\$0.00	
Siding	0	\$0.00	\$0.00	
Other	0	\$0.00	\$0.00	
Sign	1	\$3,000.00	\$0.00	

Public Service

Fence	0	\$0.00	\$0.00	
Garage/Accessory Bldg	0	\$0.00	\$0.00	
Electrical	0	\$0.00	\$0.00	
Deck/Porch	0	\$0.00	\$0.00	
Plumbing	0	\$0.00	\$0.00	

TOTAL	3	\$4,100.00	\$50.00	\$0.00
-------	---	------------	---------	--------

2019 City Paid Out for Contract Services for Electrical/Plumbing Inspections

	2018 Permits		2019 Permits		2018 Value		2019 Value		2018 Fees Paid		2019 Fees Paid		2019 City Paid Out	
	19	8	4	0	\$9,926,780.00	\$68,305.00	\$960.00	\$1,000.00	\$16,710.00	\$0.00	\$50.00	\$0.00	\$0.00	
January														
February	4	0	\$49,800.00	\$0.00	\$49,800.00	\$0.00	\$960.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	26	12	\$329,675.00	\$19,800.00	\$329,675.00	\$19,800.00	\$2,020.00	\$520.00	\$2,020.00	\$520.00	\$0.00	\$520.00	\$0.00	\$0.00
April	32	26	\$2,263,085.00	\$71,275.00	\$2,263,085.00	\$71,275.00	\$2,135.00	\$1,045.00	\$2,135.00	\$1,045.00	\$100.00	\$1,045.00	\$100.00	\$100.00
May	66	21	\$270,800.00	\$5,306,600.00	\$270,800.00	\$5,306,600.00	\$3,880.00	\$890.00	\$3,880.00	\$890.00	\$150.00	\$890.00	\$150.00	\$150.00
June	70	26	\$296,580.00	\$510,700.00	\$296,580.00	\$510,700.00	\$3,770.00	\$1,165.00	\$3,770.00	\$1,165.00	\$325.00	\$1,165.00	\$325.00	\$325.00
July	95	29	\$471,260.00	\$131,250.00	\$471,260.00	\$131,250.00	\$6,265.00	\$1,220.00	\$6,265.00	\$1,220.00	\$325.00	\$1,220.00	\$325.00	\$325.00
August	83	43	\$346,900.00	\$276,496.00	\$346,900.00	\$276,496.00	\$5,190.00	\$2,685.00	\$5,190.00	\$2,685.00	\$310.00	\$2,685.00	\$310.00	\$310.00
September	49	26	\$254,620.00	\$1,580,918.00	\$254,620.00	\$1,580,918.00	\$2,285.00	\$1,570.00	\$2,285.00	\$1,570.00	\$450.00	\$1,570.00	\$450.00	\$450.00
October	84	14	\$2,903,757.00	\$3,032,057.00	\$2,903,757.00	\$3,032,057.00	\$4,825.00	\$630.00	\$4,825.00	\$630.00	\$400.00	\$630.00	\$400.00	\$400.00
November	25	3	\$108,350.00	\$4,100.00	\$108,350.00	\$4,100.00	\$1,275.00	\$50.00	\$1,275.00	\$50.00	\$75.00	\$1,275.00	\$75.00	\$75.00
December	9		\$25,300.00		\$25,300.00		\$610.00		\$610.00					
TOTAL	562	208	\$4,441,244.00	\$11,001,501.00	\$4,441,244.00	\$11,001,501.00	\$49,925.00	\$10,775.00	\$49,925.00	\$10,775.00	\$2,185.00	\$10,775.00	\$2,185.00	\$2,185.00

Permit Compare Report : 2018 2019

Compare Junk and Debris & Weeds/Grass Notices 2018-2019

	Sent		Cleared		Fined		City Attorney		Collected	
	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019
January	7	6	7	6	0	0	0	0	\$0.00	\$0.00
February	5	3	5	3	0	0	0	0	\$150.00	\$0.00
March	22	12	22	6	0	0	0	0	\$50.00	\$0.00
April	19	16	19	6	0	0	0	0	\$50.00	\$0.00
May	9	17	9	17	0	0	2	0	\$0.00	\$0.00
June	13	27	13	23	1	1	0	0	\$0.00	\$50.00
July	15	23	15	20	1	1	0	0	\$100.00	\$0.00
August	13	27	13	25	2	2	0	1	\$75.00	\$100.00
September	10	17	10	17	0	0	0	0	\$0.00	\$200.00
October	7	10	7	10	0	0	0	0	\$0.00	\$100.00
November	11	12	11	10	0	0	0	0	\$0.00	\$0.00
December	6		6		0	0	0	0	\$0.00	\$0.00
TOTALS	137	170	137	143	4	4	2	1	\$425.00	\$450.00

Rental Registration Fees Collected During the Open Enrollment Period of October 14, 2019 - November 15, 2019: \$2,510.00



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, November 18, 2019

Time: 6:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Tony Cook, Alderwoman Twomey, Aldermen Brian Daw, Robert Wells, Juan Pinedo, Dan Heatherly and Alderwoman Mary Kelly **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Clerk Susan S. Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Woodard and Curran Director Andy Jackson, IT Director Ken Helms and Building and Zoning Director Joe Clark.

III. APPROVAL OF MINUTES

A. Approval of the November 4, 2019 Council Meeting Minutes

It was moved by Alderman Cook and seconded by Alderwoman Twomey to approve the November 4, 2019 Council Meeting Minutes. AYE: Aldermen Thomas, Cook, Alderwoman Twomey, Aldermen Wells, Pinedo, Heatherly and Alderwoman Kelly **PASS:** Alderman Daw **NAY:** none **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (all inquiries are limited to 3 minutes per City Ordinance)

Mike Sheid, General Manager of Midwest Pet Foods, thanked Building and Zoning Director Joe Clark for all his assistance with Mr. Sheid's purchase of a downtown building. He also wanted the Council to know that his employees are pleased with the return of Cottage Urgent Care to the Monmouth Crossing Strip Mall and he also feels that there is a strong entrepreneurial presence in Monmouth at this time.

C. Consent Agenda

1. Approval of Bills

It was moved by Alderman Heatherly and seconded by Alderman Wells to approve the payment of the bills as presented. AYE: Aldermen Cook, Alderwoman Twomey, Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly and Alderman Thomas **NAY:** none **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. MFD October Report – Chief Rexroat

- 🔥 There were 103 calls in October and that includes the airport fire. The department did a good job of putting it out with MABAS assistance. He also thanked the Mayor and Alderman Daw for their help at the fire. There was a minor water issue which was handled by setting up a water shuttle system. After the airport fire incident, Roger Blackman from Public Works, came to the station with maps of the City water infrastructure and some ideas as to how to better handle large draws on the system at future fire incidents.
- 🔥 October was Fire Prevention Month and Firefighter Dan Chard did a very good job with promoting it and setting up school visits.
- 🔥 The department is working on re-doing the memorial at the South Station for Dennis Olsen who died in the line of duty.
- 🔥 The Halloween event at the North Fire Station went very well with the Evening Lions Club asking to be a part of it by serving hot dogs and chips to everyone.

B. MPD October Report – Chief Switzer

- October was a busy month with Safety talks, and the Halloween event at the Fire Station.
- The department now has two certified CPR Trainers – Officer Kramer and Julie Richardson. They will be conducting courses in the department in the near future.
- The department has been studying the new cannabis law that will go in to effect on January 1, 2020 to develop procedures that are in accordance with the new law.

C. Approval of WWTP Phase 2 Bid

Public Works Director Jackson stated that the City had received two bids on the WWTP Phase 2 project. Needham Excavating from Walcott, Iowa submitted the lowest bid of \$1,073,580.00; however, they did not meet the safety requirements for the pump. Laverdiere Construction, Inc. from Macomb, Illinois submitted the second bid of \$1,192,750.00. Their bid met all the safety requirements. Mr. Jackson said the City has the two following options:

1. Approve Laverdiere as the lowest bidder.
2. Require Needham Excavating to amend their pump specifications within the bid

they submitted to meet the safety requirements for the pump. After discussion, based on the City's past experiences with faulty designed pumps, the Council chose Option 1. **It was moved by Alderman Wells and seconded by Alderman Heatherly to approve Laverdiere Construction's bid of \$1,192,750.00 as the lowest bid and award them the contract for the WWTP Phase 2. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

VI. RESOLUTIONS

A. 19-009, Adoption of the 353 Court, LLC Downtown Report

Administrator Steinbrecher reviewed the three main focuses of the 353 Court Downtown Report as Building, Businesses and Branding and said that the group had asked for a commitment of the City through a resolution of support for their revitalization of the downtown plan through the plan's three main focuses. He also said that there is a draft of the plan on the City's website. **It was moved by Alderman Heatherly and seconded by Alderwoman Kelly to approve Resolution 19-009 for the adoption of the 353 Court Downtown Report. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook and Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

VII. ORDINANCES

A. 1st Reading

1. 19-033, Tax Levy (2020-2021)

It was moved by Alderman Wells and seconded by Alderman Pinedo to approve Ordinance 19-033, Tax Levy for 2020-2021 as presented. AYE: Aldermen Wells, Pinedo, Heatherly, Alderwoman Kelly, Alderman Cook, Alderwoman Twomey and Alderman Daw. **ABSTAIN:** Alderman Thomas **NAY:** none **MOTION CARRIED.**

2. 19-034, Abating Tax on G.O.B. Series 2010 A & B

3. 19-035, Partially Abating Tax on G.O.B. Series 2010C

4. 19-036, Abating Tax on G.O.B. Series 2014

5. 19-037, Abating Tax on G.O.B. Series 2015B

It was moved by Alderman Heatherly and seconded by Alderman Cook to approve Ordinance 19-034 through 19-037 collectively. AYE: Aldermen Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook and Alderwoman Twomey, Aldermen Daw and Wells **NAY:** none **MOTION CARRIED.**

VIII. OTHER BUSINESS

Alderman Wells requested again that the Council come to a decision with regards to passing a video gaming ordinance that will establish regulations for video gaming in the City. Administrator Steinbrecher asked again for input from the Aldermen to be able to draft an ordinance for regulating video gaming in the City.

IX. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Wells to adjourn the November 18, 2019 meeting at 6:25 p.m. MOTION CARRIED by unanimous voice vote.

Mayor Rod Davies

City Clerk Susan S. Trevor