



CITIZEN/ORGANIZATION AGENDA REQUEST

Council Meeting Date 04-03-23

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Monmouth Chamber

Citizen/Representative: Kelli Kinzer - Ted Nelson - Sharon Stevens

Address: 89 Public Square

E-mail Address: director @ monmouthil chamber.com

Phone Number: 309-734-3181

Event Date and Hours of Event: Fr June 2, 2023 through Fr Oct. 27, 2023

Type of Event and Reason for Request: Farmers market / open

Air Market - Change of Location -

Could we block - South 1st St. every Friday
with majority of business approval in that
area.

Requirements for events (these requirements must accompany the request at time of meeting or before, **NO EXCEPTIONS**):

- 1) Certificate of Liability Insurance – (private citizen or not-for-profit group)
- 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street)
- 3) Diagrams or maps, if pertinent to approving the request.

Kelli L. Kinzer
Citizen/Organization Representative

3-8-2023
Date

City Clerk

Date

PLEASE NOTE: 1) *In order to be placed on the agenda of a Council Meeting, ALL requests MUST be received the Wednesday morning prior to the next Council meeting!*
2) *Representative must be present at meeting unless exempted under annual request policy.*