



## CITY OF MONMOUTH COUNCIL MEETING MINUTES

**MONMOUTH**  
ILLINOIS

**Date:** Monday, February 6, 2023

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

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### **I. APPOINTMENT OF MAYOR PRO-TEM**

City Attorney Spears stated that in the absence of Mayor Rod Davies, Alderwoman Susan Twomey was the longest serving alderperson present and asked for a motion to appoint her as Mayor Pro-Tem. **It was moved by Alderman Cook and seconded by Alderman VanVleet to appoint Alderwoman Twomey as Mayor Pro-Tem for the February 6<sup>th</sup> meeting. MOTION CARRIED by unanimous voice vote with the exception of Aldermen Thomas and Daw, who were absent.**

### **II. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Pro-Tem Susan Twomey called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

### **III. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Alderman Tony Cook, Alderwoman Susan Twomey, Aldermen Jim Conard, Juan Pinedo, Alderwoman Kelly (remote) and Alderman John VanVleet **Absent:** Aldermen Justin Thomas and Brian Daw **Also Present:** City Administrator Lew Steinbrecher, City Clerk Susan S. Trevor City Attorney Marcum Spears, Building and Zoning Director Joe Clark, Communications Director Ken Helms, MPD Sergeant Luke Johnson and Woodard & Curran Public Works Director Andy Jackson. **Also Absent:** Mayor Rod Davies, MFD Chief Casey Rexroat and MPD Chief Joe Switzer

### **IV. APPROVAL OF MINUTES**

#### **A. Approval of January 17, 2022 Council Meeting Minutes**

**It was moved by Alderman Cook and seconded by Alderman VanVleet to approve the January 17, 2023 Council Meeting Minutes as presented. AYE:** Alderman Cook, Alderwoman Twomey, Aldermen Conard, Pinedo, Alderwoman Kelly (remote) and Alderman VanVleet **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

### **V. PRESENTATION TO THE COUNCIL**

#### **A. Presentations or Citizen Inquiries**

There were none to be heard or considered.

#### **B. Consent Agenda**

##### **1. Approval of Bills**

**It was moved by Alderman Conard and seconded by Alderman VanVleet to approve the bills as presented. AYE:** Aldermen Cook, Alderwoman Twomey, Aldermen Conard, Pinedo, Alderwoman Kelly (remote) and Alderman VanVleet **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

## V. COMMITTEE OF THE WHOLE

### A. Building and Zoning January Report – Director Clark

- ✓ The Department continues to issue junk and debris notices along with building permits. The rental registration is 97% complete.
- ✓ **Grants:** City is close to solicitating demolition bids for one more house to finish the Strong Community Grant Program by the March deadline.

**Open Projects:** First Methodist Church, MC Stockdale Center, Monmouth Townhomes, LRS structure at landfill and Wisdom Real Estate Investments has purchased the property at 201 East 2<sup>nd</sup> Avenue for apartment development.

- ✓ **Completed Projects:** Eagle View Health Care at 230 South Main.

### B. Woodard and Curran December Report – Director Jackson

- The trailer vac arrived last Tuesday and we have been conducting training on using it.
- The City received notice from the EPA that we will receive \$40,000 grant towards the mitigation of the removal of lead water service lines. The first stage of this process will be going from house to house to determine if there is a lead service line serving that property. Around 7-800 houses have been inspected so far with around 3,000 left to complete by April 2024. The grant will allow Woodard and Curran to hire interns to complete the lead service inventory.
- The leak in the water tower on Harlem and the refurbishing of the two other water softeners will need to be voted on by the Council.

The department is also looking at a water meter replacement program. The current meters are reflecting 90,000 gallons being used but the City is actually billing for 55 million gallons. It will be necessary to look into whether it is mathematically feasible to implement such a program.

### C. Approval for Water Softener Repairs at North Water Treatment Plant

Director Jackson explained that two of the four water softening vessels were refurbished in 2022 and now the remaining two vessels need to be refurbished as well. They were budgeted to be repaired in next year's budget, but due to the failure of one of them, the refurbishment timeline has to be moved up. The same company that did the refurbishment of the two in 2022 has submitted a proposal of \$419,150 to do the same for the remaining two vessels. To proceed, it is necessary for the Council to approve the proposal. **It was moved by Alderman VanVleet and seconded by Alderman Cook to approve the water softener vessels refurbishment proposal of \$419,150 by Kurita America at the North Water Treatment Plant. AYE: Aldermen Conard, Pinedo, Alderwoman Kelly (remote), Aldermen VanVleet, Cook and Alderwoman Twomey NAY: none ABSENT: Alderman Thomas and Daw MOTION CARRIED.**

### D. Water Tower Leak Repair Proposal

Director Jackson explained to the Council that the original repair plan for the water leak in the water tower #7 was to drain the tower and weld it from the inside; however, hydraulic pressure was a concern. When the tower would be drained the water would have to shift to a smaller tank that maybe would be unable to handle the increased demand; therefore, the repair plan was changed to have an underwater repair. A sanitized diver will go inside to inspect and put a patch on the leak. After the patch is installed inside, welding will be done outside the site of the interior patch. Marine Diving Solutions was the only responder to our request for proposal with a price of \$65,000.00 to repair the leak in Tower 7. There are funds in the budget to cover the cost of the repair according to Director Jackson and he is recommending approval of the proposal from Marine Diving Solutions. **It was moved by Alderman Pinedo and seconded by Alderwoman Kelly (remote) to approve the above-stated proposal. AYE: Aldermen Conard, Pinedo, Alderwoman Kelly (remote), Aldermen VanVleet, Cook and Alderwoman Twomey NAY: none ABSENT: Aldermen Thomas and Daw MOTION CARRIED.**

## VI. RESOLUTIONS

### A. Resolution 23-002, Resolution Authorizing Representative to Sign Loan for Water Pollution Control Revolving Fund

Director Jackson explained that the City had passed a resolution last year as part of applying for funding for this State unfunded mandate for additional disinfection at the water treatment plant and did not receive funding as the program ran out of money. This resolution authorizes the Mayor and the City Administrator to sign for a loan for funding and is part of the application. **It was moved by Alderman Cook and seconded by Alderman Conard to approve Resolution 23-002, which authorizes the Mayor and City Administrator to sign a loan for the funding of the disinfection at the Water Treatment Plant. AYE:** Alderman Pinedo, Alderwoman Kelly (remote), Aldermen VanVleet, Cook, Alderwoman Twomey and Alderman Conard **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

## VII. ORDINANCES

### A. 1<sup>st</sup> Reading

#### 1. 23-001, Bond Ordinance for Grant Application for Lead Service Line Replacement

Director Jackson explained that this Bond Ordinance was basically committing the City to repay the loan they hope to receive for the lead service line replacement. Passage of this Bond Ordinance has to be part of the grant-loan application. The City believes that they will get part of the loan forgiven based on our median household incomes. **It was moved by Alderman Conard and seconded by Alderman Pinedo to approve the above-referenced Bond Ordinance. AYE:** Alderwoman Kelly (remote), Aldermen VanVleet, Cook, Alderwoman Twomey, Aldermen Conard and Pinedo **NAY:** none **ABSENT:** Aldermen Thomas and Daw **MOTION CARRIED.**

#### 2. 23-002, Declaration of IFT Surplus Property

Communications Director Ken Helms explained that the City had two older printers at City Hall with one handling most all printing that was done and one that was just for the water/sewer billing. In recent months a number of mechanical issues have occurred with one causing problems with being able to issue water/sewer bills. It became necessary to acquire newer printers and a local company was found to be able to supply these. In order to get rid of the older printers and see if other government agencies might be able to use them, it is necessary to declare them surplus property. **It was moved by Alderman Cook and seconded by Alderman Pinedo to declare the two printers, Sharp MX3570 and Sharp MP4000, as surplus property. AYE:** Aldermen VanVleet, Cook, Alderwoman Twomey, Aldermen Conard, Pinedo and Alderwoman Kelly (remote). **NAY:** none **ABSENT:** Aldermen Thomas and Cook **MOTION CARRIED.**

## VIII. OTHER BUSINESS

There was none to consider.

## IX. ADJOURNMENT

**It was moved by Alderman VanVleet and seconded by Alderman Pinedo to adjourn the February 6, 2023 meeting at 6:25 p.m. MOTION CARRIED by unanimous voice vote with the exception of Aldermen Thomas and Daw, who were absent.**

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Mayor Pro-Tem Susan Twomey

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City Clerk Susan S. Trevor