



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, June 19, 2017

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Brian Daw, Bob Wells, Dan Heatherly and Joe Clark **Absent:** Alderwoman Susan Twomey and Alderman Juan Pinedo **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, City Clerk Susan S. Trevor, MFD Chief Casey Rexroat, MPD Chief Bill Feithen, Building and Zoning Director Wade Woodward, Woodard & Curran Public Works Director Andy Jackson and Andy Bell-Baltaci from the Review Atlas.

III. APPROVAL OF MINUTES

A. June 5, 2017 Council Meeting Minutes

It was moved by Alderman Daw and seconded by Alderman Wells to approve the June 5, 2017 minutes as presented. AYE: Aldermen Thomas, Rutledge, Daw, Wells, Heatherly and Clark **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)

1. Proclamation – General Aviation Month

Mayor Davies read a proclamation declaring the month of June as General Aviation Appreciation Month and presented it to Mel Lynch, manager of Monmouth Municipal Airport.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Aldermen Heatherly and seconded by Alderman Rutledge to approve the Consent Agenda as presented for the approval of the bills with that being the only item on the Consent Agenda. AYE: Aldermen Rutledge, Daw, Wells, Heatherly, Clark and Thomas **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. MFD May Report – Chief Rexroat

- ✚ There were 598 calls in May, which is slightly above average.
- ✚ There was an accidental fire in the 100 block of East 4th Avenue. Six other departments assisted with a total of 30 firefighters rotating in and out due to the heat. There were two minor injuries.
- ✚ Annual workplace harassment training was held.
- ✚ Flow testing and hydrant flushing should be done this week.
- ✚ MFD was recognized by the Red Cross for their help with placing free smoke detectors. There are still 13 smoke detectors left.
- ✚ Engine 21 is back in service after having to have repairs to brakes and several springs were replaced.

B. MPD May Report – Chief Feithen

- Monthly statistics are in the web packet.
- The annual F.O.P. Ken Russell Fishing Derby was held with around 90 kids attending in spite of the inclement weather.
- Unit 9 has been transferred from the Department to the Airport to be used as a shuttle service for pilots who need transportation when flying into Monmouth.
- Deputy Chief Switzer attended the Intercultural Committee meeting
- Lieutenant Kinney is working with Kenny Helms on the consolidation of 911 services with Henderson County.
- I attended the Illinois Chief's meeting in the Quad Cities.
- Deputy Chief Switzer is compiling numbers for purchasing an unmarked squad car.

Chief Feithen thanked the City and the Department for the opportunity to finish his career in Monmouth and for all the support that he has received. Mayor Davies presented the Chief with a plaque recognizing him for his service to the community and wishing him well in his retirement.

C. Approval of Façade Grant Recommendation

1. 208 South Main Street – Jason Robbins

Director Woodward explained that Mr. Robbins came to the Façade Committee with the request for a grant to assist him with water blasting the front of his building at 208 South Main as well as removal of the metal panels on his third floor windows and repair of the windows. The total cost would come to \$15,025 with the City's portion being \$7,500. **It was moved by Alderman Daw and seconded by Alderman Heatherly to accept the recommendation of the Façade Grant Committee and approve a grant to Mr. Robbins for his building at 208 South Main Street. AYE:** Aldermen Daw, Wells, Heatherly, Clark, Thomas, and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

D. Riley Thomas 5K Color Run Request – Justin Thomas

Alderman Thomas presented a request to host a 5K Color Run on August 26th from 8:00 a.m. to Noon. This event would be an annual fundraiser for St. Jude's Children's Cancer Center in Memphis in honor of his daughter Riley, who passed away last year. Chief Feithen has approved the route. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to approve holding a 5K Color Run on August 26th in honor of Riley Thomas.** **AYE:** Aldermen Daw, Wells, Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

E. Housing Needs Assessment Discussion

Administrator Steinbrecher explained that retail development has been a priority for the City in the last two years. Now seems to be the right time to shift our priority to residential. With the resignations of Paul Schuytema and Lowell Crow along with not renewing our contract with Retail Coach, it frees up funds to be able to pay the \$32,500 for a housing study. The Staff is recommending engaging Northern Illinois University to conduct this study. Mayor Davies added that in the past there have been three or four developers who have wanted to know if we had conducted a recent housing study and as we had not done so, the developers went elsewhere. Administrator Steinbrecher further explained that the study will be looking into market rate apartments, downtown buildings and single family homes. It will also include land development. These studies take five or six months and usually are viable for several years. There was a study done when Prairie Pointe was built, but that focused on income based apartments. In conclusion, Administrator Steinbrecher said that by focusing on building more affluent housing that will enable people as they age to move out of their existing homes and thus would free up more affordable housing for first time home buyers. In response to Alderman Daw's question as to the appropriateness of the cost, Administrator Steinbrecher said that it appears to be in line with the average costs; however, the City did ask for extras when we asked for a downtown assessment. **It was moved by Alderman Daw and seconded by Alderman Rutledge to approve hiring Northern Illinois University to conduct a housing study for the City at a cost of \$32,500.** **AYE:** Aldermen Wells, Heatherly, Clark, Thomas, Rutledge and Daw **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

VI. ORDINANCES

A. 1st Reading

1. 17-017, Granting a Variance – 526 North E Street

17-018, Granting a Variance – 508 E. Clinton Avenue

Director Woodward explained that the variance at 526 North E Street was to put up a carport and the variance for 508 E. Clinton Avenue was to put up a garage that would only be two feet from the setback line. Both variances came with unanimous recommendation from the ZBA. **It was moved by Alderman Daw and seconded by Alderman Wells to accept the recommendation from the Zoning Board and approve granting the above-stated variances.** **AYE:** Aldermen Heatherly, Clark, Thomas, Rutledge, Daw and Wells **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

2. 17-019 – Declaration of Surplus Property

The MFD and MPD Chief's along with Woodard and Curran Public Works Director Andy Jackson explained that each department had equipment that was no longer usable and needed to be either sold or disposed of. **It was moved by Alderman Rutledge and seconded by Alderman Wells that those items listed in Exhibit A of Ordinance 17-019 be declared surplus property.** **AYE:** Aldermen Heatherly, Clark, Thomas, Rutledge, Daw and Wells **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

VIII. EXECUTIVE SESSION

A. Per Illinois Statute ILCS 120/2 to consider contract negotiations with possible action upon return to Regular Session.

1. Executive Session

It was moved by Alderman Heatherly and seconded by Alderman Daw to go into Executive Session at 7:38 p.m. AYE: Aldermen Rutledge, Daw, Wells, Heatherly, Clark and Thomas **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

2. Return to Regular Session

It was moved by Alderman Heatherly and seconded by Alderman Wells to return to Regular Session at 8:05 p.m. AYE: Aldermen Daw, Wells, Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey and Alderman Pinedo **MOTION CARRIED.**

IX. OTHER BUSINESS

A. Mayor Davies wanted to make the Council aware that the owner of Maple City Restaurant had made a request to have a beer and wine license as he had lost a number of customers due to the fact that he could not serve beer or wine with dinner. There are currently no licenses available and he was aware of the fact that he would have to appear before Council to request having another license added to Class III before he could be granted a license. Mayor Davies wanted the Council members to be able to ask questions and come prepared to vote on whether to add another license availability in Class III. According to the Mayor, Administrator Steinbrecher talked to the owner as to whether he was going to add video gaming if he was granted a license and was told that he was not even aware of that possibility. He only wanted to increase his dinner crowd and had he definitely was not going to add video gaming. City Attorney Spears added that the State issues the gaming licenses the City does not and once he had the Class III license if he chose to pursue that video gaming licensing, he would be dealing with the State not the City.

X. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to adjourn the meeting at 8:09 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderwoman Twomey and Alderman Pinedo, who were absent.

Mayor Rod Davies

City Clerk Susan S. Trevor