



**CITY OF MONMOUTH
COUNCIL MEETING MINUTES**



Date: Monday, June 5, 2017

Time: 7:00 p.m.

Location: 100 East Broadway
Monmouth, Illinois

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 7:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

II. ROLL CALL

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Dave Rutledge, Aldermen Brian Daw, Bob Wells, Juan Pinedo, Dan Heatherly and Joe Clark **Absent:** Alderwoman Susan Twomey **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Attorney Marcum Spears, City Clerk Susan S. Trevor, MFD Chief Casey Rexroat, MPD Chief Bill Feithen, Building and Zoning Director Wade Woodward, Woodard & Curran Public Works Director Andy Jackson and Andy Bell-Baltaci from the Review Atlas.

III. APPROVAL OF MINUTES

A. May 15, 2017 Council Meeting Minutes

It was moved by Alderman Daw and seconded by Alderman Wells to approve the May 15, 2017 minutes as presented. AYE: Aldermen Thomas, Rutledge, Daw, Wells, Pinedo, Heatherly and Clark **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

IV. PRESENTATION TO THE COUNCIL

A. Presentations or Citizen Inquiries (All inquiries are limited to 3 minutes per City Ordinance)
There were none to be heard.

B. Consent Agenda

1. Approval of Bills (Items on Consent Agenda will not be discussed unless a request is made to remove an item for discussion)

It was moved by Aldermen Heatherly and seconded by Alderman Wells to approve the Consent Agenda as presented for the approval of the bills with that being the only item on the Consent Agenda. AYE: Alderman Rutledge, Daw, Wells, Pinedo, Heatherly, Clark and Thomas **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

V. COMMITTEE OF THE WHOLE

A. Building and Zoning April Report – Director Woodward

- ✓ Buchanan Art Center obtained a permit for their new façade.
- ✓ Sav-A-Lot is resurfacing their parking lot this week.
- ✓ The Kappa Kappa Gamma Sorority House took out a permit to install fire sprinklers in their new house on East Broadway.
- ✓ The Western Illinois Animal Rescue Organization obtained a permit to begin construction on their new building.
- ✓ Smithfield is beginning to demolish their maintenance building damaged in last summer's fire.
- ✓ The new ice machine located at Family Video on North Main Street is operational. If the blue light is flashing, water and ice are free.

B. Woodard & Curran April/Annual Report – Director Jackson

1. April Report is in the Web Packet

2. Annual Review

- This is the 4th year of Woodard & Curran’s contract with the City.
- Health and Safety are a number one focus with monthly meetings to keep people aware of accident prevention. The Company’s motto for employees is “Safety by Choice not Chance.” There has been only one accident in the past year.
- The Wastewater Treatment Plant treated and discharged 1.48 billion gallons of wastewater this past contract year.
- There were 49 CSO’s this past year and the City needs to reduce these incidents to 4 or less by the 7 year compliance schedule.
- All regulatory reporting and effluent quality permit limits were met for the year.
- The Water Plant treated 930 gallons of drinking water this past year and met all standards of the Clean Drinking Water Act.
- The water quality report went out the end of May.
- Water and Sewer was \$23,319 under budget at the end of the year. Good management practices, a mild winter and reduced labor costs all contributed to coming in under budget. The savings were combined with MFT money to fund \$118,000 of Capital repairs.
- The average department costs from 2013 to 2016 have gone up about 1% cost to the City.
- The 2016-2017 FY Billing totals were up 3% from one year ago.
- The Revenue Growth from 2013 to 2016 has been 3.3%. It is clearly a reflection of our economic development projects like Cloverleaf and the Dialysis Center.
- At no additional cost through its contract with Woodard and Curran, the City has received a number of value added services such as sewer modeling, water modeling, CSO downtown study, SCADA support and the engineering design for the sewer replacement at the East Boston and North 5th Street intersection.

C. Approval of Façade Grant Recommendation

1. 126 S. 1st Street – Shyvel Piper

Director Woodward explained that the request for tuck pointing the South side of the building at 126 South 1st was approved by a unanimous vote by the TIF Board. The bid by Cooper’s Masonry was for \$19,920 with \$7,500 being the City’s portion of the cost. **It was moved by Alderman Heatherly and seconded by Alderman Rutledge to accept the recommendation of the TIF Board and approve the Façade Grant to Shyvel Piper for the tuck pointing of her building at 126 S. 1st Street.** **AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

D. Approval of Demolition Bid for 217 S. 6th Street – Stephanie Johnson

Director Woodward explained that the Judge has issued a demolition order for the house located at 217 S. 6th Street. There were three bids submitted and RCM Transport, Inc. submitted the lowest bid for \$10,900. Director Woodward said that he would also like permission to purchase a chemical barrier around the property to prevent pests located in the house to spread to neighboring properties. **It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the demolition bid of \$10,900 by RCM for the demolition of the house at 217 S. 6th Street and the purchase of a chemical barrier for \$300. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

E. Approval of Paving Bid for N. 5th Street and East Boston Intersection

Director Jackson explained that there were two bids received for the overlay of asphalt on the intersection of North 5th Street and East Boston. Spoon River Asphalt submitted the lowest bid in the amount of \$15,000. **It was moved by Alderman Daw and seconded by Alderman Wells to approve the bid of \$15,000 by Spoon River Asphalt for the overlay of the intersection of North 5th Street and East Boston Avenue. AYE:** Aldermen Wells, Pinedo, Heatherly, Clark, Thomas, Rutledge and Daw **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

VI. ORDINANCES

A. 1st Reading

1. 17-016, 2017 Prevailing Wage

It was moved by Alderman Wells and seconded by Alderman Pinedo to approve Ordinance 17-016 for the 2017 Prevailing Wage. AYE: Aldermen Pinedo, Heatherly, Clark, Thomas, Rutledge, Daw and Wells **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

VII. RESOLUTIONS

A. 17-002 – Release of Executive Session Minutes

It was moved by Alderman Wells and seconded by Alderman Rutledge to approve the release of those Executive Session Minutes reviewed and approved for release by Mayor Davies, City Attorney Spears and City Clerk Trevor. AYE: Aldermen Heatherly, Clark, Thomas, Rutledge, Daw, Wells and Pinedo **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

B. 17-003 – 2017 MFT Annual Maintenance

Director Jackson explained that currently the MFT funds available to the City are a little over \$300,000. In this off year, the City is trying to build up the fund to be able to do a significant project next year. Costs have kept going up, which makes it more difficult to keep doing major projects each year.

VIII. EXECUTIVE SESSION

A. Per Illinois Statute ILCS 120/2 to consider contract negotiations with possible action upon return to Regular Session.

1. Executive Session

It was moved by Alderman Heatherly and seconded by Alderman Rutledge to go into Executive Session at 7:40 p.m. AYE: Aldermen Rutledge, Daw, Wells, Pinedo, Heatherly, Clark and Thomas **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

2. Return to Regular Session

It was moved by Alderman Heatherly and seconded by Alderman Daw to return to Regular Session at 8:10 p.m. AYE: Aldermen Daw, Wells, Pinedo, Heatherly, Clark, Thomas and Rutledge **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

IX. OTHER BUSINESS

A. South Sunnyside Road Project

Administrator Steinbrecher explained that the City has been approached by Big River Resources and FS to re-construct South Sunnyside from East 11th Avenue to the entrance of their facility. They would pay 90% of the project if the City would pay the remaining 10%. Administrator Steinbrecher said that the City is looking to the Water/Sewer fund to do the storm sewer portion which would amount to the 10% of the project. Director Jackson added that the City would have to do something about the water run-off that has been flooding the road after significant rains. The solution would be to tap into the 2002 storm sewer on West 11th Avenue. Administrator Steinbrecher said that this would be a City project subject to the Prevailing Wage Act. The Council would be the entity to approve the low bid. At present Administrator Steinbrecher said that he is just looking for the Council's blessing before spending much more staff time on the project. It was the consensus of the Council to proceed with the project in conjunction with Big River Resources and FS.

X. ADJOURNMENT

It was moved by Alderman Heatherly and seconded by Alderman Daw to adjourn the meeting at 8:20 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderwoman Twomey, who was absent.

Mayor Rod Davies

City Clerk Susan S. Trevor