



**CITIZEN/ORGANIZATION AGENDA REQUEST**

Council Meeting Date 9-7-21

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Monmouth Area Chamber

Citizen/Representative: Kelli Kinzer Executive Director

Address: 89 Public Square Monmouth IL 61462

E-mail Address: director@monmouthilchamber.com

Phone Number: 309-734-3181

Event Date and Hours of Event: Sat. Oct. 9th, 2021 (9am-5pm?)

Type of Event and Reason for Request: Bags tournament in MAW-SE quadrant and Patton Block NW quadrant closure. — Make It Monmouth Committee hosting Bourbon-Bacon-Brew-Boutiques - Bags that day.

Requirements for events (these requirements must accompany the request at time of meeting or before, **NO EXCEPTIONS**):

- 1) Certificate of Liability Insurance – (private citizen or not-for-profit group)
- 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street)
- 3) Diagrams or maps, if pertinent to approving the request.

Kelli L Kinzer  
Citizen/Organization Representative

8-18-21  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**PLEASE NOTE:** 1) *In order to be placed on the agenda of a Council Meeting, ALL requests MUST be received the Wednesday morning prior to the next Council meeting!*  
2) *Representative must be present at meeting unless exempted under annual request policy.*