



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**

**Date:** Monday, May 1, 2023

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

Administrative Assistant Heather Santos called the roll and those answering **Present** were: Alderman Tony Cook, Alderwoman Susan Twomey, Aldermen Brian Daw, Jim Conard, Juan Pinedo, Justin Thomas, and John VanVleet **Absent:** Alderwoman Kelly **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, Administrative Assistant Heather Santos, Building and Zoning Director Joe Clark, Communications Director Ken Helms, MFD Chief Casey Rexroat, MPD Chief Joe Switzer and Woodard & Curran Public Works Director Andy Jackson.

**III. APPROVAL OF MINUTES**

**A. Approval of April 17, 2023, Public Hearing and Council Meeting Minutes**

It was moved by Alderman Cook and seconded by Alderman Pinedo to approve the April 17, 2023 Public Hearing and Council Meeting Minutes as presented. **AYE:** Aldermen Thomas and Cook, Alderwoman Twomey, Aldermen Daw, Conard, Pinedo and VanVleet **NAY:** none **ABSENT:** Alderwoman Kelly **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries**

**1. Oath of Office for New MPD Police Officer Nathan Davis**

Administrative Assistant Heather Santos swore in Monmouth Police Officer Nathan Davis.

**2. Proclamation**

Mayor Davies read and presented a proclamation to a representative from A.B.A.T.E declaring the month of May Motorcycle Awareness Month.

**B. Consent Agenda**

**1. Approval of Bills**

It was moved by Alderman Daw and seconded by Alderwoman Twomey to approve the bills as presented. **AYE:** Alderman Cook, Alderwoman Twomey, Aldermen Daw, Conard, Pinedo, VanVleet and Thomas **NAY:** none **ABSENT:** Alderwoman Kelly **MOTION CARRIED.**

**V. COMMITTEE OF THE WHOLE**

**A. Building and Zoning April Report – Director Clark**

- ✓ Zoning department continues to issue building permits, notices for junk and debris, ordinance violations, rental inspections and follows up on all open projects.
- ✓ Monmouth Townhomes Subdivision Clubhouse located at 117 East Jackson Avenue was issued a certificate of occupancy so they can start doing business.
- ✓ Temporary Occupancies were extended by the City Administrator for 22 duplexes at Monmouth Townhomes to allow occupancy while construction wraps up.

- ✓ **Open projects:** MC Stockdale Student Center, Monmouth Town Homes LP, Monmouth Community Childcare.
- ✓ **Grants:** The City has a list of additional houses for demolition and is awaiting the application for round two of Strong Communities Program grant funds.

Alderman Daw asked what work still needs to be done at the Monmouth Townhomes. Director Clark advised that about 250 feet of the street and the cul-de-sac needs to be fixed, but otherwise all the work in the townhomes themselves is finished.

**B. Woodard and Curran March Report – Director Jackson**

**Updates on Projects:**

- Sewer project on North 5<sup>th</sup>, East Euclid and North 3<sup>rd</sup> is wrapping up. The new main has been put in the ground and about 20 homes are ready for reconnection. The project should be finished in about 2 weeks. Also, these three areas will be added to the overlay program for this year. This addition should add about \$55,000 to the project total.
- The West Harlem water tower leak has been fixed. The ten other problem areas previously reported have also been patched.
- The repair crew has begun the water softener vessel refurbishment at the North Water Treatment Plant.
- There is a bid opening for the East Euclid Ave/North 6<sup>th</sup> Street watermain replacement on Friday, May 5<sup>th</sup>.
- Brandt Construction is tentatively planning to start back up on the MFT street program the week of May 8<sup>th</sup> weather providing.

**C. Commercial Building Rehabilitation – Buchanan Center**

Administrator Steinbrecher stated that the City has received an application from the Buchanan Center for reimbursement for some interior renovation under the City's Downtown Commercial Building Rehabilitation Program. This program provides a 30% reimbursement from TIF funds. Administrator Steinbrecher went on to say that the Buchanan Center is planning on renovating their kitchen and classroom with a total of \$48,546 of the \$71,460 project total being eligible for 30% reimbursement. Administrator Steinbrecher recommended the approval of reimbursement in the amount of \$14,564 contingent on all the work being completed and inspected/approved by the City Building Department, along with the submittal of documentation of paid invoices and proof of payment. **It was moved by Alderwoman Twomey and seconded by Alderman VanVleet to approve the reimbursement to Buchanan Center from the TIF Funds. AYE:** Alderwoman Twomey, Aldermen Daw, Conard, Pinedo, VanVleet, Thomas and Cook **NAY:** none **ABSENT:** Alderwoman Kelly **MOTION CARRIED.**

**VI. ORDINANCES**

**A. 1<sup>st</sup> Reading**

**1. Ordinance 23-013, An Ordinance Amending Schedule V of Chapter 77, Entitled "Traffic Schedules", of the City Ordinances of the City of Monmouth, Illinois**

Mayor Davies stated that this Ordinance is to allow a one stall handicapped parking space to be added to 211 North Main Street. **It was moved by Alderman Cook and seconded by Alderman VanVleet to approve Ordinance 23-013 to amend Schedule V of Chapter 77, Entitled "Traffic Schedules", of the City Ordinances of the City of Monmouth, Illinois. AYE:** Alderman Daw, Conard, Pinedo, VanVleet, Thomas and Cook, Alderwoman Twomey **NAY:** none **ABSENT:** Alderwoman Kelly **MOTION CARRIED.**

**VII. EXECUTIVE SESSION**

**A. Per Illinois Stature 5 ILCS 120/2 to consider Collective Bargaining Negotiations**

- 1. It was moved by Alderman Daw and seconded by Alderman Cook to go into Executive Session to consider Collective Bargaining at 6:15 p.m. AYE: Aldermen Conard, Pinedo, VanVleet, Thomas, Cook, Alderwoman Twomey and Alderman Daw NAY: none ABSENT: Alderwoman Kelly MOTION CARRIED.**
- 2. It was moved by Alderman Conard and seconded by Alderman Pinedo to return to Regular Session at 6:24 p.m. AYE: Aldermen Pinedo, VanVleet, Thomas, Cook, Alderwoman Twomey, and Aldermen Daw and Conard NAY: none ABSENT: Alderwoman Kelly MOTION CARRIED.**

**VIII. ADJOURN SINE DIE**

**Mayor Davies adjourned the council meeting sine die and presented outgoing Alderman Tony Cook with a plaque for his service as Alderman of the 1<sup>st</sup> Ward. 4<sup>th</sup> Ward Alderwomen Mary Kelly was absent but was also thanked for her service and will be presented with her plaque at a later date.**

**IX. RECONVENE COUNCIL MEETING FOR THE NEW COUNCIL MEMBERS TO BE SEATED.**

- 1. Mayor Davies reconvened the meeting to Swear-in the newly elected Aldermen and to appoint the 4<sup>th</sup> Ward Alderman.**

**X. OATH OF OFFICE FOR NEWLY ELECTED COUNCIL MEMBERS**

Judge James G. Baber swore in the following officials elected April 4, 2023:

**Newly Elected 1<sup>st</sup> Ward Alderman Bradley Bone**

**Incumbent 2<sup>nd</sup> Ward Alderman Brian Daw**

**Incumbent 3<sup>rd</sup> Ward Alderman James Conard**

**XI. MAYORAL APPOINTMENT OF NEW 4<sup>TH</sup> WARD ALDERMAN**

Mayor Davies explained that due to a clerical error, the 4<sup>th</sup> Ward Alderman position on the ballot was not submitted. As a result, he appointed Kevin Ferry as Alderman of the 4<sup>th</sup> Ward for a two-year term. Mayor Davies asked for the Council's favorable approval. **It was moved by Alderman Daw and Seconded by Alderwoman Twomey to confirm the appointment. AYE: Aldermen VanVleet, Thomas, Bone, Alderwoman Twomey, Aldermen Daw, Conard and Pinedo NAY: none**

**XII. OATH OF OFFICE FOR NEWLY APPOINTED 4<sup>TH</sup> WARD ALDERMAN**

Judge James G. Baber swore in the appointed 4<sup>th</sup> Ward Alderman:

**Newly appointed 4<sup>th</sup> Ward Alderman Kevin Ferry**

**XIII. OTHER BUSINESS**

There was none to consider.

**XIV. ADJOURNMENT**

**It was moved by Alderman Daw and seconded by Alderwoman Twomey to adjourn the May 1, 2023, meeting at 6:35 p.m. MOTION CARRIED by unanimous voice vote.**

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**Mayor Rod Davies**

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**Administrative Assistant Heather Santos**