



CITIZEN/ORGANIZATION AGENDA REQUEST

Council Meeting Date 4-9-2024 @ 6pm

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Midwestern Pet Foods

Citizen/Representative: Stewart Riske – Plant Manager

Address: 617 South D Street

E-mail Address: sriske@midwesternpetfoods.com

Phone Number: 309-536-3825

Event Date and Hours of Event: Wed, May 15th – Friday, May 31st from 7am to 5:30pm

Type of Event and Reason for Request:

MPF will be tearing off and replacing out West end roof from our processing side. Along with this roof job will be an equipment install of a stainless-steel cyclone and airlock with a building structure around this piece of equipment, along with a smaller building structure around the extruder equipment on the roof to assist in control of condensation due to hot/cold weather conditions on the equipment. This is a food safety initiative and will assist with FDA audits.

Requirements for events (these requirements must accompany the request at time of meeting or before, **NO EXCEPTIONS**):

- 1) **Certificate of Liability Insurance – (private citizen or not-for-profit group)**
- 2) **If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: vacating an alley, blocking off street)**
- 3) **Diagrams or maps, if pertinent to approving the request.**

[Signature]
Citizen/Organization Representative

3-26-2024
Date

Susan S. Trevor
City Clerk

3-26-24
Date

- PLEASE NOTE:**
- 1) *In order to be placed on the agenda of a Council Meeting, **ALL** requests **MUST** be received the Wednesday morning prior to the next Council meeting!*
 - 2) *Representative must be present at meeting unless exempted under annual request policy.*