



**CITY OF MONMOUTH  
COUNCIL MEETING MINUTES**



**Date:** Monday, October 21, 2019

**Time:** 6:00 p.m.

**Location:** 100 East Broadway  
Monmouth, Illinois

**I. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Rod Davies called the meeting to order in the Council Chambers at City Hall, 100 East Broadway at 6:00 p.m. and led the audience in the Pledge of Allegiance to the Flag.

**II. ROLL CALL**

City Clerk Susan S. Trevor called the roll and those answering **Present were:** Aldermen Justin Thomas, Tony Cook, Brian Daw, Robert Wells, Juan Pinedo, Dan Heatherly and Alderwoman Mary Kelly **Absent:** Alderwoman Susan Twomey **Also Present:** Mayor Rod Davies, City Administrator Lew Steinbrecher, City Clerk Susan S. Trevor, City Attorney Marcum Spears, MFD Chief Casey Rexroat, MPD Chief Joe Switzer, Woodard and Curran Director Andy Jackson, IT Director Ken Helms and Building and Zoning Director Joe Clark.

**III. APPROVAL OF MINUTES**

**A. Approval of the October 7, 2019 Council Meeting Minutes**

It was moved by Alderman Wells and seconded by Alderwoman Kelly to approve the October 7, 2019 Council Meeting Minutes. **AYE:** Aldermen Thomas, Daw, Wells, Pinedo, Heatherly and Alderwoman Kelly **PASS:** Alderman Cook **ABSENT:** Alderwoman Twomey **NAY:** none **MOTION CARRIED.**

**IV. PRESENTATION TO THE COUNCIL**

**A. Presentations or Citizen Inquiries (all inquiries are limited to 3 minutes per City Ordinance)**

There were none to be heard.

**B. Consent Agenda**

**1. Approval of Bills**

It was moved by Alderman Heatherly and seconded by Alderman Daw to approve the payment of the bills as presented. **AYE:** Aldermen Thomas, Cook, Daw, Wells, Pinedo, Heatherly and Alderwoman Kelly **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**V. COMMITTEE OF THE WHOLE**

**A. MFD September Report – Chief Rexroat**

- 🔥 The department responded to 132 calls in September.
- 🔥 Responded through MABAS to assist with house fire in Roseville
- 🔥 As part of monthly training, firefighters had a walk-through the Cloverleaf plant to re-familiarize themselves with the plant layout.
- 🔥 A representative from Stone-Hayes talked to one shift on how to better communicate with hearing disabled people during an emergency.
- 🔥 The department was on standby for the Prime Beef Festival and BaconFest without incident.
- 🔥 A successful blood donor event was held at the North Fire Station.

- 🔥 A new turnout gear dryer was provided free of charge by Werner Fire Restoration and was sponsored by Stephanie Peeler of Country Companies.
- 🔥 There are currently two open spots in the department. The Fire and Police Commission will be holding testing on November 23<sup>rd</sup> to fill these positions.

**B. MPD September Report – Chief Switzer**

- There were 5 ALICE drills with local schools.
- Arrested a Monmouth man with 90 grams of meth.
- Captain Kinney and Lt. Bratcher read books at the Warren County Library’s Storytime event.
- A grant-funded digital radio system that allows for greater communication range throughout the county was installed this month.

**C. SBA Cell Tower Lease Buyout -- IT Director Helms**

The City was approached earlier this year by SBA, who leases a small portion of land on South 5<sup>th</sup> Street for their 80-foot monopole cellular tower, desiring to convert their monthly lease into a one-time buyout offer of \$275,000. At present Verizon and Sprint equipment is located on their tower and unfortunately during the due diligence by the vendor, Sprint merged with T-Mobile. This merger no longer guarantees that Sprint will continue to keep their equipment on SBA’s tower; therefore, SBA withdrew their original buyout offer of \$275,000 and presented a new offer of \$205,000 with a revenue sharing option. Director Helms feels that in the next 10 years there will be so much advancement in digital technology that monopole cellular towers such as the one that is on the South 5<sup>th</sup> Street property will no longer be used; therefore, he is recommending acceptance of the \$205,000 with a revenue sharing option offer by SBA. **It was moved by Alderman Daw and seconded by Alderman Pinedo to accept the new SBA offer of \$205,000 with the clarification that the City is entitled to a 20% revenue sharing for each additional tenant on the tower until the tower is decommissioned. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas and Cook **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**D. Halloween Trick or Treat Hours**

**It was moved by Alderman Cook and seconded by Alderman Daw to set the October 31, 2019 Trick or Treat Hours from 5:00 p.m. to 8:00 p.m. AYE:** Aldermen Daw, Wells, Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas and Cook **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**VI. ORDINANCES**

**A. 1<sup>st</sup> Reading**

**1. 19-028, 4-Way Stop Sign – South 11<sup>th</sup> Street and East 3<sup>rd</sup> Avenue**

**It was moved by Alderman Heatherly and seconded by Alderwoman Kelly to approve the creation of a 4-way stop at the intersection of South 11<sup>th</sup> and East 3<sup>rd</sup> Avenue by the placement of North-South stop signs on South 11<sup>th</sup> as there are already stop signs on East 3<sup>rd</sup> Avenue at that intersection. AYE:** Aldermen Wells, Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook and Daw **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**2. 19-031, Granting a Setback Variance, 1000 South Main Street**

The owner of Complete Auto Repair would like to expand his business by building a larger and more modern building. The size of the building would bring it too close to the property lines and would therefore require a setback variance. The neighbors did not have any objections and the setback variance is coming to Council with the approval of the ZBA. **It was moved by Alderman Heatherly and seconded by Alderman Pinedo to accept the recommendation of the ZBA and approve the Setback Variance for 1000 South Main Street. AYE:** Aldermen Pinedo, Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook, Daw and Wells **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**VII. EXECUTIVE SESSION**

**A. Per Illinois Statute 5 ILCS 120/2 to consider sale of property with possible action to be taken upon return to Regular session.**

**1. It was moved by Alderwoman Kelly and seconded by Alderman Cook to go into Executive Session at 6:30 p.m. to consider sale of property. AYE:** Alderman Heatherly, Alderwoman Kelly, Aldermen Thomas, Cook, Daw, Wells and Pinedo **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**2. It was moved by Alderman Heatherly and seconded by Alderman Daw to return to Regular Session at 6:37 p.m. AYE:** Alderwoman Kelly, Aldermen Thomas, Cook, Daw, Wells, Pinedo and Heatherly **NAY:** none **ABSENT:** Alderwoman Twomey **MOTION CARRIED.**

**VIII. OTHER BUSINESS**

There was none to consider.

**IX. ADJOURNMENT**

**It was moved by Alderman Heatherly and seconded by Alderman Daw to adjourn the October 21, 2019 meeting at 6:37 p.m. MOTION CARRIED by unanimous voice vote with the exception of Alderwoman Twomey, who was absent.**

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Mayor Rod Davies

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City Clerk Susan S. Trevor