

# MONMOUTH ILLINOIS

February 26, 2024

Name

Address

Monmouth, IL 61462

Dear Business Owner:

The City of Monmouth Administration has been contacted by the Hispanic Heritage Festival Committee to assist them in finding a new location for the 2024 festival event. The need to relocate this festival event is partly caused by construction activity in the Public Square quadrants as part of the Downtown Streetscape Beautification project later this year. After considering a couple of possible publicly controlled alternative locations suggested by City Administration, the Festival Committee expressed their preference to use the 100 block and part of the 200 block of South 1<sup>st</sup> Street for this year's event scheduled for Saturday, August 24, 2024. **The street right-of-way would be closed shortly after 7:00 p.m. on Friday (August 23<sup>rd</sup>) night to accommodate the preparations and arrangements and re-opened at approximately 9:00 a.m. Sunday morning following clean-up and removal activities.**

Prior to presenting this proposal to the Monmouth City Council, staff wanted to advise affected businesses on South 1<sup>st</sup> Street and request your feedback on this proposal. Please feel free to respond to Annette St. Ledger at Monmouth City Hall, 100 East Broadway, Monmouth, IL 61462, or [annette.stledger@cityofmonmouth.com](mailto:annette.stledger@cityofmonmouth.com), or (309) 734-2141. **This request will appear on the agenda for the March 18, 2024 City Council Meeting.**

Thank you for your interest in this matter. It is very much appreciated.

Sincerely,



Lew Steinbrecher  
City Administrator

cc: Mayor & City Council Members

City Clerk, Police Chief, Fire Chief, Public Works Director & IT/Communications Director