

**CITY of MONMOUTH**

100 East Broadway  
Monmouth, IL. 6146  
Ph: 309-734-2141 Fax: 309-734-4943



**CITIZEN/ORGANIZATION AGENDA REQUEST**

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: Julie's Little Libraries - Warren  
 Citizen/Representative: Janie Weber County United Way  
 Address: 1107 West Broadway, Suite B, Monmouth IL  
 E-mail Address: janie@ccunitedway.org  
 Phone Number: 309.734.6364  
 Event Date and Hours of Event: July 27, 2019 9-1 am-pm  
 Type of Event and Reason for Request: Please see attached.

All requirements listed below will be brought to the meeting.

- Requirements for events (these requirements must accompany the annual request)
- 1) Certificate of Liability Insurance – (private citizen or not-for-profit group)
  - 2) If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting. (Ex: blocking off street)
  - 3) Diagrams or maps, if pertinent to approving the request.

[Signature]  
 Citizen/Organization Representative  
[Signature]  
 City Clerk

6/10/19  
 Date  
6-11-19  
 Date

**PLEASE NOTE:** 1) In order to be placed on the agenda of a Council Meeting, ALL requests MUST be received the Wednesday morning prior to the next Council Meeting.  
 2) Representative must be present at meeting unless exempted under annual request policy.

## **Julie McVey Reading Day: July 27, 2019**

LITTLE LIBRARY RIBBON CUTTING, VIRTUAL RACE, TODDLER WALK/RUN  
READING DAY FESTIVAL FROM 9-1 (complete festival schedule announced in coming weeks)

Julie McVey was a wife, mother, sister, daughter, friend, and beloved teacher. She also served for years as a member of our board of directors and most recently completed a year as board president.

We will never forget her laughter, her wise and thoughtful approach to service, her commitment to education and the community, and the infinite love she had for her family. Honoring her memory requires something special.

In cooperation with Warren County Libraries, Monmouth College's Education Department, Monmouth College's Classes 03'-06', United School District, Monmouth Roseville School District, Buchanan Center for the Arts, West Central Leadership, Warren County Area Eagle Scouts, and the Ronald and Cassandra Shawler Memorial Library, Warren County United Way is honored to celebrate Julie McVey's impact on children, community, and reading with the installation of Julie's Little Libraries throughout Warren County.

In coordination with the libraries, we have created Julie McVey Reading Day, which will include a virtual walk/run, live toddler walk/run, and morning reading festival. The first annual Julie McVey Reading Day will be held on Saturday, July 27, 2019 at Monmouth's Public Square.

100% of the funds raised for this annual event will be shared between Julie's Little Libraries and a College Fund for Lucy McVey, Julie's 2-year-old daughter.

### **We respectfully ask for the following:**

**9-1: Closing off of Library/BCA quadrant for small reading festival (kids games, live remote, live music, a couple of food vendors, book reading, photo booth [inside library], etc.)**

**8:45-9:30: Closing off of entire access to square for toddler race (around the square once). Realistically, it will take about 15 minutes.**

**Other: Proclamation for Julie McVey Reading Day and city officials hopefully present for Little Library ribbon cutting.**