



CITIZEN/ORGANIZATION AGENDA REQUEST

Council Meeting Date 11-7-16

(Requests may be faxed to City Clerk at 309-734-4943)

CITIZEN/ORGANIZATION: The Varsity Club

Citizen/Representative: Ronita Berg

Address: 83 Public Square

E-mail Address: 24hrtax@frontier.net.net

Phone Number: 1-309-337-8593

Event Date and Hours of Event: _____

Type of Event and Reason for Request: New business opening, requesting liquor licence - Class I

Requirements for events (these requirements must accompany the request at time of meeting or before, **NO EXCEPTIONS**):

- 1) **Certificate of Liability Insurance** – (private citizen or not-for-profit group)
- 2) **If request includes or affects other citizens, a form signed by such citizens showing their approval is to be brought to meeting.** (Ex: vacating an alley, blocking off street)
- 3) **Diagrams or maps, if pertinent to approving the request.**

Ronita Berg
Citizen/Organization Representative

11-2-16
Date

Susan J. Ferrar
City Clerk

11-3-16
Date

PLEASE NOTE: 1) *In order to be placed on the agenda of a Council Meeting, ALL requests MUST be received the Wednesday morning prior to the next Council meeting!*
2) *Representative must be present at meeting unless exempted under annual request policy.*