

January 30, 2024



Lew Steinbrecher  
City Administrator  
100 E. Broadway Ave  
Monmouth, IL 61462

Re: Review of Bids Water Supply Well No. 11 REBID

Dear Mr. Steinbrecher:

Woodard & Curran (W&C) has reviewed the bids received on January 18<sup>th</sup>, 2024 for Monmouth Water Supply Well No. 11 Project. Attachment A includes the summary of bids received with the tabulation of bid prices and a checklist of minimum required bid submissions.

Two bids were received for the project. The lowest bid was submitted by Gingerich Well & Pump Service with a bid of \$2,845,500.30. All bids received for the project are provided below:

1. Gingerich Well & Pump Service – Kalona, IA: **\$2,845,500.30**
2. Layne Christensen Company – Aurora, IL: **\$3,102,763.00**

Gingerich Well & Pump Service, LLC (Gingerich) is the apparent Lowest Responsible and Eligible Bidder for this contract. The bid submitted by Gingerich included the required forms and certifications, and the bidder's qualifications were consistent with the contract requirements. W&C understands that Gingerich has completed a project for the City that is similar in type, character, and magnitude to the Water Supply Well No. 11 Project. The City was satisfied with the quality and performance of their work, and the City finds Gingerich to be an acceptable bidder. In addition, W&C contacted four references provided by Gingerich who responded favorably on the quality of the work and generally considered them a qualified contractor. Completed reference forms are included in Attachment B.

Based on our review of bids and feedback from references, W&C does not take exception to the City of Monmouth awarding a contract to Gingerich for Monmouth Water Supply Well No. 11 Project. For your convenience, a draft Notice of Award is provided in Attachment C, and draft Notice to Proceed is provided in Attachment D.

Sincerely,

WOODARD & CURRAN, INC.

A handwritten signature in blue ink that reads "Samantha Weidenbenner".

Samantha Weidenbenner, P.E.  
Project Manager

Enclosure(s) Attachments A, B, C, D  
PN: 0234615.00

cc: Rod Davies, Mayor  
Andrew Jackson, DPW Director  
Jack Troidl, Woodard & Curran

**ATTACHMENT A: BID RESPONSIVENESS CHECKLIST**



**BID OPENING CHECKLIST  
CITY OF MONMOUTH, IL**

CONTRACT NO.	0234640.00	DATE:	01/18/2024
CONTRACT NAME:	Water Supply Well No. 11 REBID	BID OPENING TIME:	2 PM

**DO NOT OPEN BIDS THAT ARE NOT SUBMITTED ON TIME OR BIDDER DID NOT ATTEND MANDATORY PRE-BID CONFERENCE IF REQUIRED.**

**THE FOLLOWING INFORMATION IS READ ALOUD.**

	BIDDER NAME	TOTAL BID PRICE (PER BID FORM 00 41 01-2)	BID SECURITY Provided (Bond or check) (Yes/No)	Addenda #1 & #2 Issued Addenda Acknowledged in Bid Form (Yes/No) 00 41 01-2
1	Gingerich Well & Pump Service	2,845,500.30	✓	✓
2	Layne	3,102,763.00	✓	✓
3				
4				

Opened by:

Samantha Weidenbener, Project Manager

Name, Title:

Witness:

Mackenzie Klekamp, Engineer

Name, Title:

**ATTACHMENT B: CONTRACTOR REFERENCE FORMS**



## CONTRACTOR REFERENCE CHECK



**CONTRACTOR:** Gingerich Well & Pump Service LLC

**REFERENCE FOR:** Monmouth Well #11

**REFERENCE FROM:** Kelly Evans, 360-899-1110

**DATE:** 01/29/2024

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**What did the project involve?**

The completion of drilling two wells, both with an approximate depth of 1700 ft.

**How was the quality of work?**

They go above and beyond, completing excellent quality work.

**How was the Contractor's paperwork? Was it correct and timely?**

Yes, the administrative staff is through in proper completion of paperwork.

**How were the Contractor's relationships with the Owner? Engineer? Subcontractors?**

All interactions were wonderful and there were absolutely no issues. The engineers were very happy to work with them and the owner has thanked them multiple times.

**How many change orders? What type? What magnitude?**

Change orders were issued, driven by the owner's request or geologically, not due to workmanship.

**Would you recommend this contractor for similar work? Would you hire the contractor again?**

Yes, and yes.

**Were there any bonds invoked or legal efforts initiated by any parties?**

No

**Were there any egregious safety violations on site?**

No

## CONTRACTOR REFERENCE CHECK



**CONTRACTOR:** Gingerich Well & Pump Service LLC

**REFERENCE FOR:** Monmouth Well #11

**REFERENCE FROM:** Taylor Hopper, 515-233-0000

**DATE:** 01/29/2024

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**What did the project involve?**

The completion of drilling one well with a depth of approximately 2500 ft.

**How was the quality of work?**

The work executed was very good.

**How was the Contractor's paperwork? Was it correct and timely?**

Yes, better than most.

**How were the Contractor's relationships with the Owner? Engineer? Subcontractors?**

There were no issues heard of and nothing to be concerned with.

**How many change orders? What type? What magnitude?**

There were some change orders issued relating to the initial conditions as the contractor was very careful regarding the site conditions. All concerns were smoothly resolved through discussion in a very professional communicative manner. The reference suggested that the change orders were not due to the workmanship of the contractor, however more so occurred due to expected challenges which arise commonly in well drilling projects.

**Would you recommend this contractor for similar work? Would you hire the contractor again?**

Yes, and yes.

**Were there any bonds invoked or legal efforts initiated by any parties?**

No

**Were there any egregious safety violations on site?**

No

## CONTRACTOR REFERENCE CHECK



**CONTRACTOR:** Gingerich Well & Pump Service LLC  
**REFERENCE FOR:** Monmouth Well #11  
**REFERENCE FROM:** Josh Scanlon, jscanlon@hrgreen.com

**DATE:** 01/29/2024

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**What did the project involve?**

The reference has worked with them multiple times previously, this project specifically included the drilling of one well with a depth of approx. 1600 ft.

**How was the quality of work?**

Very high-quality work was executed.

**How was the Contractor's paperwork? Was it correct and timely?**

All paperwork was generally accurate and completed in order and a timely fashion.

**How were the Contractor's relationships with the Owner? Engineer? Subcontractors?**

Interactions with the contractor were very good.

**How many change orders? What type? What magnitude?**

A change order was issued for acidization, due to site conditions, none were regarding performance.

**Would you recommend this contractor for similar work? Would you hire the contractor again?**

Yes, and yes.

**Were there any bonds invoked or legal efforts initiated by any parties?**

No

**Were there any egregious safety violations on site?**

No



## CONTRACTOR REFERENCE CHECK

**CONTRACTOR:** Gingerich Well & Pump Service LLC

**REFERENCE FOR:** Monmouth Well #11

**REFERENCE FROM:** John Rutledge, 641-755-2301

**DATE:** 01/22/2024

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**What did the project involve?**

The completion of drilling one well with a depth of approximately 2400 ft.

**How was the quality of work?**

The work was acceptable.

**How was the Contractor's paperwork? Was it correct and timely?**

It was completed with no problems or complaints, yes.

**How were the Contractor's relationships with the Owner? Engineer? Subcontractors?**

All interactions were acceptable.

**How many change orders? What type? What magnitude?**

There were mutually agreeable change orders executed with no issues, smoothly communicated, and coordinated.

**Would you recommend this contractor for similar work? Would you hire the contractor again?**

Yes, very capable and would invite them to bid again.

**Were there any bonds invoked or legal efforts initiated by any parties?**

Yes, there was a maintenance bond issue, however coverage was still held and the Client did not place blame as it was described as a hiccup. The Client appreciated Gingerich's clear communication throughout the process and no litigation was executed.

**Were there any egregious safety violations on site?**

No, not to his knowledge.

**Additional Notes**

"Very reputable"



**ATTACHMENT C: DRAFT NOTICE OF AWARD**





February 6<sup>th</sup>, 2024

Klint Gingerich  
Gingerich Well & Pump Service, LLC  
1331 Hwy 1  
Kalona, IA 52247

**SUBJECT: NOTICE OF AWARD  
MONMOUTH, IL WATER SUPPLY WELL NO. 11**

You are notified that your Bid dated January 18<sup>th</sup>, 2024, for the subject Project has been considered, and that you are the Successful Bidder and are awarded a Contract.

The Total Contract Price of the awarded Contract is \$2,845,500.30 Lump Sum.

An electronic copy (PDF) of the unexecuted counterpart of the Agreement and a copy of the Contract Documents accompanies this Notice of Award along with a PDF copy of the Drawings. Please sign and return a scanned copy (PDF) of the executed Agreement **within 10 days** of receipt of this Notice of Award to the Engineer.

After obtaining required reviews and approvals for Contract execution, Owner shall deliver one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions and Supplementary Conditions, if any.

City of Monmouth, IL (Owner)

By: \_\_\_\_\_  
Rod Davies, Mayor

cc: Jack Troidl, Woodard & Curran

**ATTACHMENT D: DRAFT NOTICE TO PROCEED**





February 6<sup>th</sup>, 2024

Klint Gingerich  
Gingerich Well & Pump Service, LLC  
1331 Hwy 1  
Kalona, IA 52247

**SUBJECT: NOTICE TO PROCEED  
MONMOUTH, IL WATER SUPPLY WELL NO. 11**

You are notified that the Contract Times under the above Contract will commence to run on February 6<sup>th</sup>, 2024. On or before that date, you are to start performing your obligations under the Contract Documents.

In accordance with Article 4 of the Agreement, the date of Substantial Completion is April 30<sup>th</sup>, 2024, and the date of readiness for final payment is May 30<sup>th</sup>, 2024.

Before you may start any Work at the Site, Paragraph 2.01.B of the General Conditions and Supplementary Conditions if any, you must have delivered (with copies to Engineer and other identified additional insureds and loss payees) certificates of insurance which you are required to purchase and maintain in accordance with the Contract Documents, which have been received.

Also, before you may start any Work at the Site, you must:

- Comply with Articles 2.05 and 2.06 of the General and Supplementary Conditions (if any)

City of Monmouth, IL (Owner)

By: \_\_\_\_\_  
Rodney Davies, Mayor

cc: Jack Troidl, Woodard & Curran