

Zoning Board of Appeals  
City of Monmouth  
March 11<sup>th</sup>, 2020

The Zoning Board of Appeals met at 5:30 PM in the City Council Chamber at 100 E Broadway with the following board members present to the roll call David Noel, Brian Helms, Dennis Rhoades, Doug Rankin, Jeff Uddin, and Don Fillman; also present were Joe Clark: Director of Zoning and Ken Helms: Communication Director.

The first order of business was to approve the minutes from February 12<sup>th</sup>, 2020. The motion was approved unanimously.

**1st Request:** A special use permit for an in-home accounting service.

Part 5' OFF W SIDE EX 2'X26.8' S PART 6 & 2'X22' M PART W SIDE LOT 6 & ALL LOT 7 BLOCK 18 OTP

Otherwise known as 3030 East Broadway Avenue

Pin #: 09-205-128-00

Director Clark presented the request to the board. Clark informed the board members that the request is to use less than 20% of the home for accounting. No questions were asked from the board. A motion was made for approval by Brian Helms and seconded by Jeff Uddin.

**Roll Call for approval:**

Dennis Rhodes - yes

Don Fillman - yes

David Noel - Yes

Doug Rankin - yes

Brian Helms - yes

Jeff Uddin – yes

The motion was carried.

**2<sup>nd</sup> Request:** A special use permit for a garage-based machine shop as well as laser engraving of pens, commercial signs, and coffee mugs. The requestor also intends to obtain a type 7 FFL license to allow them to perform engraving and manufacturing of firearms components.

Requestors Homer Smith and Ed Tatman spoke to the Zoning Board about their intent for the property. Smith informed the board that they would be using a CNC engraver to customize firearm components for clients. Smith and Tatman also stated that they would not be manufacturing ammunition and would not be storing ammunition on site. David Noel asked Smith and Tatman what their plans for security were as the existing building did not have adequate security features. Smith informed the board that they would not be performing the firearm work in the garage but will be in the office space which will be able to be upgraded with security features. Smith and Tatman also talked about the stringent requirements that are involved with procuring an FFL and that the location will be inspected by the ATF. Don Fillman inquired about the various requirements and the timing involved with an application of an FFL license. Tatman spoke to the 6 month time period and on-site visits that the ATF will perform to make sure that the facility is secure. Jeff Uddin inquired about the potential for noise pollution that may occur with machinery equipment. Smith spoke to the low noise that will be involved with it as well as the soundproofing that has been installed in the building.

A motion was made for approval by Don Fillman and was seconded by David Noel.

**Roll Call for approval:**

Dennis Rhodes - yes

Don Fillman - yes

David Noel - Yes

Doug Rankin - yes

Brian Helms - yes

Jeff Uddin – yes

The motion was carried.

There was no other business for the night; Don Fillman made a motion to adjourn seconded by Doug Rankin.

Respectfully submitted,

Ken Helms

Communications Director